

Contract Employee Payroll Schedule

Employee Deadline to Enter Time	Manager Deadline to Approve Time	Paydate	Pay Period #
Tuesday, January 21, 2025	Wednesday, January 22, 2025	Friday, January 31, 2025	1
Tuesday, February 18, 2025	Wednesday, February 19, 2025	Friday, February 28, 2025	2
Wednesday, March 19, 2025	Thursday, March 20, 2025	Monday, March 31, 2025	3
Friday, April 18, 2025	Monday, April 21, 2025	Wednesday, April 30, 2025	4
Monday, May 19, 2025	Tuesday, May 20, 2025	Friday, May 30, 2025	5
Tuesday, June 17, 2025	Wednesday, June 18, 2025	Monday, June 30, 2025	6
Monday, July 21, 2025	Tuesday, July 22, 2025	Thursday, July 31, 2025	7
Tuesday, August 19, 2025	Wednesday, August 20, 2025	Friday, August 29, 2025	8
Thursday, September 18, 2025	Friday, September 19, 2025	Tuesday, September 30, 2025	9
Tuesday, October 21, 2025	Wednesday, October 22, 2025	Friday, October 31, 2025	10
Friday, November 14, 2025	Monday, November 17, 2025	Wednesday, November 26, 2025	11
Thursday, December 4, 2025	Friday, December 5, 2025	Tuesday, December 16, 2025	12