

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, January 20, 2000

Present: Y. Bergland, C. DuPraw J. Ellis, P. Fischer, S. Flor, P. Hjorth-Gustin, L. Kelly, P. Meckstroth, S. Newell, X. Song, A. Taccone, G. Perri
Absent: C. Buck
Guests: D. Glow, J. Lombardi, A. Marx, S. Orsinelli, B. Rhodes, K. Schneider, R. Shaffer

Agenda/Minutes

- * M/S/C S. Newell/A. Taccone to approve the revised agenda for the January 20, 2000 meeting with addition to 7. Information/Discussion: 2.0 CRC Handbook.
- * M/S/C Y. Bergland/L. Kelly to approve the minutes of December 2, 1999.

Technical Review Committee

With the new semester the membership of this committee will be adjusted. P. Hjorth-Gustin will continue to chair. Future agendas will have the Second Read Curriculum proposals directly after the Technical Review Committee report.

- **POLI 102** – Revisions – Not submitted for Second Read.

First Read Curriculum

- * MSC S. Newell/Y. Bergland to submit **CBTE 160A, 163, 164**- New Courses to Tech Review.
- * MSC Y. Bergland/A. Taccone to submit **FASH 142** – to Tech Review.
- * MSC A. Taccone/X. Song to submit **BIOL 205** – Integrated Course Outline to Tech Review.

Second Read Curriculum

- * MSC P. Meckstroth/Y. Bergland to submit **SPAN 101** - Integrated Course Outline – to CIC.

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- **PHYE 177**- Integrated Outline (Tabled – Being Revised by Originator.)
- **RTVC 105, 106, 107, 110, 115, 119, 122 123 124, 132 145, 146, 152, 154, 157, 167, 247ABCD, 249ABCD & 200** – Revised Radio and Television Program – Reviewed as non-aligned.
- **CBTE 240, 241 242 243 244 245, 246, 247** – New Courses - were reviewed with numbers changed to – **CBTE 121A, 121B, 141A, 141B, 151A, 151B, 171A, 171B**. Mesa will not be offering these courses. Reviewed as non-aligned courses.
- **CISC 122A, 122B, 122C** – New Courses. Mesa will not be offering these courses. Reviewed as non-aligned courses.
- * MSC S. Newell/Y. Bergland to approve **CHIL Program** – Catalog changes with recommendations.
- * MSC X. Song/A. Taccone to approve **BIOL 200 & Catalog Changes** – Course Revision with the notation that course is not appropriate for IGETC.

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- * MSC(1 Opposed) A.Taccone/C. Dupraw to approve **BIOL 105, 106** – Course Revisions.
- * MSC Y. Bergland/S. Newell to approve FREN Program – (FREN 101, 102, 201, 202, 211, 290, 296) – Deactivation.
- * MSC Y. Bergland/S. Newell to approve SPAN Catalog Changes – Liberal Arts Option I with an Emphasis in Spanish.
- * AVIM 241, 242 – Courses revisions – were reviewed as non-aligned courses.

Information/Discussion

At the January CIC Retreat, Instructional Priorities and the Perception of How Dollars Are Spent were two topics discussed at length. Under Instructional Priorities the discussion included bringing all courses into compliance (integrated outlines), assisting faculty in completing proposals, and the process flow of proposals. Three problem areas in the process flow were identified: complex and confusing forms; delays in routing; and the tracking of curriculum. Mesa is currently working with Interim Dean Lombardi's office on tracking curriculum prior to proposals reaching the Curriculum Committee stage.

At the CIC Retreat J. Ellis suggested that a mid-year addendum to Mesa's Catalog be published by the District. The concern about aligned vs non-aligned proposals was not discussed at the CIC Retreat but J. Ellis will take it to the next CIC meeting.

J. Ellis and P. Hjorth-Gustin are currently updating the CRC's website. Members of the committee will be listed as liaisons to assist faculty in writing proposals.

CurricUNET is at the stage of adding help screens to the program. J. Ellis requested that members log onto CurricUNET to try out the new screens when they become available and provide feedback. The textbook field will be initially populated with examples of textbooks currently ordered through the campus bookstores as required texts for specific courses. All campuses will be represented. It was suggested that the CRC have a portion of a meeting at the LRC for hands-on usage of CurricUNET

It was requested that members bring their Curriculum Review Committee handbook to the February 3 meeting for updating.

The Academic Senate has approved the appointment of Peggy Fischer as a member of the Curriculum Review Committee.

And thank you to Lon Underwood for all his contributions to CRC. His commitments to Teacher Education have caused him to resign from CRC.

The meeting adjourned at 3:45 p.m.

Minutes approved by

Geraldine Perri and Jan Ellis, Co-Chairs
NEXT MEETING February 3, 2000 Room A102, 2:00 p.m.