

**SAN DIEGO MESA COLLEGE**  
**CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

**Thursday, February 20, 2020**

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Present: A. Hoffman, I. O'Connor, J. Parker, C. Kinney (Proxy for J. Chagnon), T. Recalde (Proxy for S. Topham), A. Dines, M. Feori, P. Gustin, E. Helscher, L. Horsman, M. Cox, J. Bernal, A. Saballet, J. Estep, A. Svedberg (Proxy for P. Christopher and T. Nguyen)

Absent: J. Chagnon (Excused), S. Topham (Excused), P. Christopher (Excused), T. Nguyen (Excused), C. Hin

Guests: N.S. Robinson

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**Agenda/Minutes**

- \* MSC E. Helscher/M. Cox to approve the February 20, 2020 agenda with the following adjustments: P. Gustin's request to add item 2.4 Guided Pathways for discussion, M. Feori's request to add item 2.5 Region X approval for discussion and C. Kinney's request to add item 5.4 **FASH 106** Mesa only revision.
- \* MSC L. Horsman/M. Cox to approve the February 6, 2020 minutes with the correction FASH 158 was pulled from the consent agenda and placed on hold per the originator and italic font corrections/deletions.

**Information**

- \* I. O'Connor requested discussion on having a process for new programs/awards to be presented to the committee prior to the awards being inputted into CurricUNET. P. Gustin noted there had been guidelines but the process has not been followed for some time. The consensus of the committee was to formulate a set of good practices and request originators present new awards to the committee. This would allow originators to benefit from the committee members numerous areas of expertise and facilitate the development and approval of a new award. P. Gustin offered to create a bullet list and email the list to I. O'Connor.
- \* A. Hoffman announced his self-nomination for continuing as the CRC Co-Chair. After discussion of the process, the consensus of the faculty committee members was to extend nominations and to postpone the voting until the March 5, 2020 CRC meeting. I. O'Connor requested nominations be given to her by 5:00 pm Monday, February 24, 2020.
- \* I. O'Connor informed the committee of the Chancellor's Office Review of Curriculum webinar, which will be 10:00am on Wednesday, February 26, 2020 via Zoom. Information on the webinar and instructions on participating in the Zoom presentation were emailed to the committee as handout files: AA 19-33 Periodic Curriculum Review and The Chancellor's Office periodic review process. If committee members have specific questions regarding the curriculum review I. O'Connor requested the questions be submitted to her by 5:00 pm Monday, February 24, 2020 for her to present them during the webinar.
- \* P. Gustin informed the committee Pathway group's mapping is for students to utilize as a plan to take courses needed to pursue an award. One area that was discussed was recommended electives being included for program awards that fall short of the 60 units. These would be added to the mappings. P. Gustin wondered how this ties into curriculum committee advice to remove recommended electives from programs in the catalog. O'Connor and P. Gustin recommended the Pathway mapping utilize online publication rather than placing them in the catalog.

- \* M. Feori presented her concern of Region X Consortium's not approving a new Fashion Foundations of Apparel and Textiles Certificate of Achievement. A. Svedberg informed the committee that all new Career Technical Education (CTE) awards require Region X Consortium minutes to document Region X's review and recommendation of the award. While Region X's recommendation may be negative based on the Center of Excellence (COE) report, the new award can still go through the CurricUNET process and be Board of Trustees and State Chancellor's Office Curriculum Inventory (COCI) approved as these bodies accept other forms of Labor Market Information (LMI) documentation such as LMI statistics and/or surveys to document student employment upon receiving the award. M. Feori will follow up on moving forward with the new award.

### **Status of Mesa ADT Degrees**

- \* N.S. Robinson is now reviewing the Music AA-T Degree for resubmission.
- \* The Chemistry AS-T continues to await more information from state officials before it can be resubmitted.

### **Committee Level Curriculum**

#### **Consent Agenda**

- \* There were no consent agenda items.

#### **New Items for Review**

- \* MSC E. Helscher/L. Horsman to submit **BLDC 055, BLDC 060, BLDC 061, BLDC 065, BLDC 068, BLDC 070, BLDC 075, BLDC 080 & BLDC 095** Mesa only revisions to CIC.
- \* MSC L. Horsman/M. Cox to submit **DANC 150A** aligned revision to CIC.
- \* MSC L. Horsman/E. Helscher to submit **MUSI 118, MUSI 119, MUSI 134A/120, MUSI 134B/121, MUSI 134C/240, MUSI 134D/241, MUSI 136A/135A, MUSI 136B/135B, MUSI 248A/258A, MUSI 248B/258B, MUSI 261A/251A, MUSI 261B/251B, MUSI 261C/251C, MUSI 261D/251D, MUSI 262A/252A, MUSI 262B/252B, MUSI 262C/252C, MUSI 262D/252D, MUSI 264A/253A, MUSI 264B/253B, MUSI 264C/253C, MUSI 264D/253D, MUSI 269A & MUSI 269B** Mesa only revisions to CIC.
- \* MSC L. Horsman/E. Helscher to submit **FASH 106** Mesa only revision to CIC.
- \* MSC L. Horsman/M. Cox to submit **FASH Computer Tech: Design AS & CA** Mesa only revisions to CIC.

#### **Items on Hold**

- \* The **HEIT 160, HEIT 214** and **HEIT 215** Mesa only revisions remain on hold.
- \* The **DRAM 114A** and **Dram 114B** Mesa only new courses with Distance Education remain on hold.
- \* MSC M. Cox/L. Horseman to submit **FASH 158** Mesa only revision to CIC.

#### **City**

- \* MSC L. Horsman/A. Saballet to support **ARTF 207B** aligned revision with the comment to add the top code to the proposal.
- \* The following FYI proposals were reviewed without comment: **LBAS 100** (New Course); **BUSE Worker AS & CA**; **CHEM AS**; **COMS CP**; **CISC CPs**;(Revisions); **CEST 301B, 302B, 303A,303B**; **ELEC 160AB,165AB, 170AB,175AB,301AB,302AB,303AB,304AB**;

(Deactivations)

**Miramar**

- \* The following FYI proposals were reviewed without comment: LFGD 101,101A,330,335; PADM 200; Open Water Lifeguard AS & CA; Seasonal Ocean lifeguard CP; PADM AS & CA; PADM for Transfer (Revisions); PADM 270 (New Course)

**CIC Handouts**

- \* There were no CIC summaries.
- \* MSC A. Saballet/L. Horsman to adjourn at 3:30 pm.

Minutes approved by

Andrew Hoffman and Isabel O'Connor, Co-Chairs  
Next Meeting: March 5, 2020 at 2:15 pm in MS-202