

## APPROVED

## SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

### Minutes

Thursday, February 3, 2000

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Present: Y. Bergland, C. Buck, C. DuPraw, J. Ellis, P. Fischer, S. Flor, P. Hjorth-Gustin, L. Kelly, P. Meckstroth, S. Newell, X. Song, A. Taccone, G. Perri

Guests: C. Dawes, C. Flores, E. Flourie, M. Foster

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### Agenda/Minutes

- \* M/S/C Y. Bergland/L. Kelly to approve the revised agenda for the February 3, 2000 meeting with addition to 5. City: 4.0 HVAC Program (FYI).
- \* M/S/C L. Kelly/Y. Bergland to approve the minutes of January 20, 2000.

### First Read Curriculum

- \* MSC L. Kelly/Y. Bergland to submit **CISC 190 & 192** - New Courses to Tech Review.
- \* MSC P. Hjorth-Gustin/A. Taccone to submit **BIOL 235** – Integrated Course Outline to Tech Review.
- \* MSC P. Hjorth-Gustin/Y. Bergland to submit **TAGA 201** – New Course to Tech Review.
- \* MSC P. Hjorth-Gustin/Y. Bergland to submit **DSPS 84, 85, & 86** – Grading Option Correction to CIC.

### Technical Review Committee

P. Hjorth-Gustin distributed the January 27, 2000 Tech Review minutes and the schedule of meetings for the Spring semester.

- **POLI 102** – Integrated Course Outline – Not submitted for Second Read.
- **BIOL 205** – Integrated Course Outline – Not submitted for Second Read.

### Second Read Curriculum

- \* MSC L. Kelly/ P. Hjorth-Gustin to submit **CBTE 160A** - New Course – to CIC with minor changes.
- \* M/S/C Y. Bergland/L. Kelly to submit **CBTE 163 & 164** – New Courses – to CIC.
- \* M/S/C Y. Bergland/ P. Hjorth-Gustin to submit **FASH 142** – New Course – to CIC with Section II completed.

### City

- Tabled – Being Revised by Originator - **PHYE 177**- Integrated Outline
- Reviewed with comments - **ENGL 92A & 92B** – Top Code (1501.00); Catalog course description should reflect Credit/no credit grading
- Reviewed with no comments - **Jet Products Apprenticeship** – Certificate of Achievement (FYI)
- Reviewed with no comments - **Solar Turbines Incorporated Apprenticeship** – Certificate of Achievement (FYI)
- Reviewed with no comments – **HVAC Program** (FYI)

## **Miramar**

- \* Reviewed with no comments – **SPEE 104, 111, 155, & 160.**
- \* Reviewed with comments – **SPEE 110** – Section II missing questions 10-13; concerns with catalog description and advisory.

## **Information/Discussion**

A draft for a Course Numbering System was distributed and discussed. J. Ellis would like to have the draft distributed and commented on by faculty members. She requests that feedback be sent via Email to her. She would like specific examples of how the new numbering affects them and their department.

The Curriculum Review Committee handbook was updated with some revised information and some additional items.

J. Ellis has the curriculum forms, the most commonly utilized advisory course outlines, and some faculty help tips in electronic format. She will Email all of the Curriculum Review Committee members these items to facilitate their assisting faculty in writing curriculum proposals.

The meeting adjourned at 3:45 p.m.

Minutes approved by

Geraldine Perri and Jan Ellis, Co-Chairs  
NEXT MEETING February 17, 2000 Room A102, 2:00 p.m.