

Minutes

Thursday, February 5, 2004

Present:	E. Armstrong, Y. Bergland , C. Buck, C. DuPraw, P. Fischer, S. Flor, K. Foster, D. Furrow, P. Gustin, A. Hoffman, O. Lee, S. Newell, R. Olson, W. Tappen. K. Wong
Absent:	D. Gergens(Sabbatical), L. Horsman, J. Stamm(Sabbatical),
Guests:	P. Christopher; L. Kaiser

Minutes/Agenda

- * MSC K. Foster/Y. Bergland to approve the agenda of February 5, 2004 with the addition of 8.4. Courses Active But Not Offered – L. Armstrong and 8.5. SSC/CIC Meeting Update – L. Armstrong.
- * MSC Y. Bergland/C. Buck to approve the minutes of December 4, 2003.

Announcements

P. Gustin welcomed two new members - S. Flor and K. Wong and roundtable introductions were made. P. Gustin informed the committee that the **AMSL 115, 116, 215 & 216** proposals were approved utilizing virtual voting with 11 approvals and no disapprovals. The **CHIC 141A** proposal was approved utilizing virtual voting with 10 approvals and 1 disapproval.

First Read Curriculum

- * MSC Y. Bergland/C. Buck to submit the **CHEM 233 & 233L** (Integrations) to Tech Review with K. Wong as liaison with the following comment.
 - Target audience needs to be added to description in both proposals
- * MSC Y. Bergland/W. Tappen to submit **ENGL 056** (Distance Learning) to CIC.
- * MSC K. Foster/Y. Bergland to submit **GEOL 101**(Requisites) to CIC upon correction of language in CurricUNET Requisites.
- * MSC C. Buck/P. Fischer to submit **PHYE 190** (Cheerleading) to Tech Review with S. Newell as liaison with the following comments.
 - Remove the tryout statement from the description
 - Add limitation on enrollment
 - Adjust for transfer status and GE
- * MSC K. Foster/Y. Bergland to submit **PHYS 100** (Integration/Revision) to Tech Review with A. Hoffman as liaison with the following comment.
 - Add lab requirements
- * MSC Y. Bergland/C. Buck to submit **SPAN 199** (deactivation) to CIC.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **ANHL 250** - Integration - Aligned – S. Newell (5/15/03)

- * **ARCH 105, 106 & 107** – Integrations – Mesa only – ~~D. Gergens~~; L. Horsman; S. Newell (11/21/02)(2/20/03)
- * ~~**BIOL 250** – Integration – W. Tappen (9/19/02)~~ Sent back to originator on 2/5/04.
- * **HIST 100, 101, 105, & 106** – Integrations – D. Furrow (9/19/02)(2/6/03)
- * **HIST 132** – ~~New Course - Activation/Integration~~ – D. Furrow (11/20/03)
- * **JOUR 202** – New Course – Mesa only – W. Tappen (11/20/03)
- * ~~**PHYE 132** – Integration – Aligned – D. Gergens (10/17/02)~~ Sent back to originator on 2/5/04
- * ~~**PHYE 159** – Integration – W. Tappen (10/3/02)~~ Sent back to originator on 2/5/04
- * **PSYC 125 & 128** – Integrations – E. Richards (10/4/03)
- * **RUSS 102** – Integration – Mesa only – A. Hoffman (11/6/03)

NOTE: As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

Second Read Curriculum

- * MSC P. Fischer/C. Buck to submit **ASTR 109** integration to CIC.
- * MSC K. Foster/Y. Bergland to submit **ARTF 265A** to CIC.

City

- * The following curriculum was reviewed without comment.
 - **AODS 163; NRSE 130B; SHEE 075B; TROL 302 & 303; CISC 110, 122, 123, 125AB, 126A & 127**
- * The following programs were reviewed without comment.
 - **Business Studies- Business Studies: Retail Management Emphasis**
 - **Business Studies-Small Business Management Emphasis**

Miramar

- * The following curriculum was reviewed without comment.
 - **ARTF 170A, 195C & 210C; SPEE 104** (Deactivation); **FIPT 112; LEGL 100**
- * MSC K. Foster/C. Buck to approve **FILI 100** (Integration) with the following comment.
 - Target audience needs to be added to the description.
- * MSC K. Foster/W. Tappen to approve **PSYC 135** (Integration) with the following comment.
 - Target audience needs to be added to the description.
- * MSC A. Hoffman/W. Tappen to approve **SPEE 099** (Integration) with the following comment.
 - Target audience needs to be added to the description.
 - Advisory is inappropriate for course – suggest using an ESL advisory level

Information/Discussion

- * P. Gustin reported CIC approved the following Mesa Courses on 1/23/04: ACCT 201B; ARTF 210A; GERM 101 & 102; HEAL 190; HEIT 155C; MARK 100; PHYN 101; and PHYR 122, 123 & 140A.
- * E. Armstrong informed the committee that CIC is hopeful the AMERICAN INSTITUTIONS STATEMENT PROPOSED FOR CATALOG draft will be ready for the 2004-2005 catalogs. CIC's 2004-05 Priorities, Responsibilities, Goals and Objectives will be presented to the committee when they become available. CurricUNET II should be ready for preview by the end

of February. CIC is developing policy and procedures for hybrid courses and beginning dialogue on internationalizing curriculum.

- * CIC reports show that of the 457 courses still to be integrated district-wide Mesa has 257. E. Armstrong reported that the District's list of Courses Active But Not Offered has been distributed to the Deans.
- * Y. Bergland reminded liaisons that FLEX credit is available when a proposal has been approved and forwarded to CIC. Course liaison forms are included in member's notebooks and are also available from P. Gustin, A. Svedberg and Y. Bergland. This form should be completed up to the CRC approval date and then given to P. Gustin. P. Gustin will submit the liaison's FLEX credit to Y. Bergland.
- * L. Armstrong reported on the Joint CIC/SSC meeting held on February 5. Chancellor Gallego presented information on the Salzburg Seminars in Austria. These seminars are for student exposure to the world and the seminar costs approximately \$2500 per student. A summer session will be held July 25-August 1, 2004 and the Academic Senates are responsible to select and nominate a faculty/administrator participant with the approximate cost of \$2000 being funded by fundraising. The high school ACP courses are in compliance with state regulations with the charging of tuition fees now under discussion. Late add petitions were discussed and R. Rose is in charge of them for Mesa College. The addition of more courses to the Articulation and TAG Agreements was discussed as well as the dropping of students for non-payment.

Tech Review Items – Liaison, Originator and/or Dean

- * None
 - * MSC R. Olson/C. Buck to adjourn the meeting at 3:35 p.m.
- Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING February 19, 2004 Room A102, 2:00 pm.