

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, February 20, 2003

Present:	E. Armstrong, Y. Bergland, C. Buck, L. Corbin, R. Dewse, K. Foster, D. Furrow, D. Gergens, A. Hoffman, O. Lee, R. Olson, S. Newell, W. Tappen
Absent:	L. Cloud, C. DuPraw, P. Fischer, L. Horsman,
Guests:	D. Soares, L. Lorence, L. Underwood, J. Ellis

Minutes/Agenda

- * MSC Y. Bergland /L. Corbin to approve the minutes of February 6, 2003.
- * MSC L. Corbin/Y. Bergland to approve the agenda of February 20, 2003.

Announcements

- ◀ None

First Read Curriculum

- * MSC C. Buck/Y. Bergland to submit **DSPS 047, 048 & 049** to Tech Review with O. Lee as liaison.
- * MSC Y. Bergland/C. Buck to submit **HIST 131** to Tech Review with D. Furrow as liaison.
- * MSC Y. Bergland/C. Buck to submit **ARCH 107** to Tech Review with D. Furrow/L. Horsman as liaisons.
- * MSC Y. Bergland/C. Buck to submit **BIOL 215** to Tech Review with W. Tappen as liaison.
- * MSC Y. Bergland/K. Foster to submit **DANC 115** to Tech Review with R. Dewse as liaison.
- * MSC C. Buck/Y. Bergland to submit **EDUC 203** for Distance Learning to CIC.
- * MSC A. Hoffman/K. Foster to submit **ENGL 240** to Tech Review with A. Hoffman as liaison.
- * The DANC Certificate of Completion was re-reviewed and forwarded to CIC.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **AMSL 101, 200, & 201** – Integrations –P. Fischer, S. Newell (May 2002; **201** - 9/19/02)
- * **ANHL 225** – Integration - J. Pautler (9/19/02)
- * **ARCH 105 & 106** – Integrations – Mesa only – D. Gergens; L. Horsman (11/21/02)
- * **BIOL 180** – Activation/Integration – Aligned - D. Gergens (2/6/03)
- * **BIOL 250** – Integration - W. Tappen (9/19/02)
- * **CHEM 231** – Integration – Aligned - L. Horsman (2/6/03)
- * **FREN 102** – Revision – Aligned -A. Hoffman (2/6/03)
- * **GEOG 101& 101L**– Mesa only - Integrations – D. Furrow (May 2002)
- * **HEIT 155C** –Revision (Units) – L. Horsman (11/7/02)
- * **HIST 100, 101, 105, & 106**– Integrated Course Outlines – D. Furrow (9/19/02)(2/6/03)
- * **HIST 154** – Integrated Course Outline – D. Furrow (10/3/02)

- * **MARK 100** – Integration – Aligned – C. DuPraw (11/21/02)
- * **PHYE 132** – Integration – Aligned – D. Gergens (10/17/02)
- * **PHYE 159** – Integration – W. Tappen (10/3/02)
- * **PHYE 168** – Reactivation/Integration – Mesa only - C. Buck (2/6/03)
- * **PHYR 120** - Integration – Mesa only – S. Newell (May 2002)
- * **SOCO 101**– Integration - L. Cloud (10/3/02)
- * **SOCO 110** – Integration - L. Cloud (9/19/02)

Second Read Curriculum

- * MSC K. Foster/C. Buck to submit **HIST 115AB** – Integrated Course Outlines to CIC.
- * After discussion of items that have remained in Tech Review for some length of time it was the consensus of the committee that the following proposals be moved forward as quickly as possible.
 - **GEOG 101& 101L**– Mesa only - Integrations – D. Furrow (May 2002)
 - **PHYR 120** - Integration – Mesa only – S. Newell (May 2002)
 - **SOCO 110** – Integration - L. Cloud (9/19/02)

City

- * The following curriculum was reviewed without comment.
 - 1.1 **ROOF 044, 311,312,313,314,315,316 & 349** - FYI
 - 1.2 **SDGE 302,304,310,320 & 322** - FYI
 - 1.3 **ELCT 190,191,192,193,194 &195** - FYI
 - 1.4 **PIPF 304,308,310 & 324** - FYI
 - 1.5 **MACT 140** - FYI
 - 1.6 **GEOG 102** – Distance Learning – FYI
 - 1.7 **ARTG 126 & 206** - New Courses – FYI
 - 1.8 **PHYS 121AB** – Integrations – Aligned Program – FYI
 - 1.9 **BLAS 135 & 145B** Integrations – Aligned Program – FYI
- * The following curriculum will be reviewed at the next meeting with the request that Mesa's Dean and Chair review the proposals to provide additional information.
 - **BLAS 100 & 145A** – Integrations – Aligned
- * MSC K. Foster/Y. Bergland to support **MATH 141** – Integration – Aligned.
- * MSC K. Foster/C. Buck to support **MUSI 111** - Integration – Aligned.

Miramar

- * The following curriculum was reviewed without comment.
 - **CHIL Family and Child Relations Certificate of Completion** – FYI
- * MSC Y. Bergland/C. Buck to table the review of **CHIL 180** – Integration – Aligned until R. Olson and C. Buck review the outline to ensure that the comments from Mesa dated 6/3/02 have been incorporated into it.
- * **BUSE 100 & 140** – Integrated Course Outlines – Aligned - had no action taken and remain for review.
- ◀ Item below has been pulled by Miramar as not being ready for review– 10/3/02 email
ARTF 100 – *Integrated Course Outline - Aligned*

Information/Discussion

- ◄ An e-mail invitation to committee members from E. Armstrong to attend a workshop on CurricUNET, March 7, 9:00 am to 11:00 am in Room A102 was distributed by W. Tappen. Committee members will be introduced and will serve as mentors/guides in assisting workshop attendees by providing information and helpful advice about the curriculum approval process.
- ◄ W. Tappen informed the committee that CIC is currently reviewing whether to continue using Blackboard and WebCT as the facilitating software for Distance Education courses and instructor maintained websites. He also informed the committee of the CIC's concern regarding inactivity of pre-launch proposals. One proposed solution is that pre-launched proposals be cleared after approximately 60 days of inactivity with a 30-day notice given to the originator.
- ◄ It was noted that the deadline for curriculum to be included in the 2003-2004 college catalogs is Friday, February 21, 2003.

MSC C. Buck/K. Foster to adjourn the meeting at 4:10 p.m.

Minutes approved by

Elizabeth Armstrong and Will Tappen, Co-Chairs

- NEXT MEETING March 6, 2003 Room A102, 2:00 pm.