

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, March 1, 2018

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Present: T. McGrath, P. Gustin, J. Parker (Proxy for D. Rogers), C. Kinney (Proxy for J. Chagnon), J. Bernal, M. Cox, A. Dines, J. Estep, E. Helscher, A. Hoffman, L. Horsman, A. Saballett, T. Chitcharoen, E. Ball (Proxy for A. Svedberg)  
Absent: A. MacNeill, T. Recalde, J. Chagnon (Excused), D. Rogers (Excused), W. Smith, A. Svedberg (Excused)  
Guests: C. Robertson, I. Stojimirovic

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Welcome/Announcements

- \* P. Gustin welcomed everyone.

Minutes/Agenda

- \* MSC L. Horsman/M. Cox to approve the revised March 1, 2018 agenda.
- \* MSC L. Horsman/C. Kinney to approve the February 15, 2018 minutes.

Information

- \* Walk-ins to CIC Meetings (Discussion)
  - P. Gustin informed the committee that discussions are still taking place about walk-ins.
  - P. Gustin stated we should continue to limit walk-ins to Mesa-only courses and programs as much as possible and to be careful rushing (walking-in) new programs.
  - P. Gustin will keep the committee informed of any developments.
- \* CIC Tech Review Checklist
  - P. Gustin will forward the CIC tech review checklist to the committee.
- \* CRC Co-Chair Election
  - P. Gustin informed the committee that she will be “finishing” after this semester and nominations for CRC Co-Chair were opened.
  - C. Kinney/M. Cox nominated A. Hoffman.
  - Without any other nominations the nominations were closed.
  - CRC faculty members voted unanimously to elect A. Hoffman as CRC Co-chair.

Note: Per the San Diego Mesa College Academic Senate constitution CRC Co-chairs are to be elected for a two-year term by the faculty members of the committee with elections to be held in odd numbered years.

- \* CurricUNET Challenges (Discussion)
  - C. Kinney discussed some challenges with CurricUNET such as e-mail notifications not being sent and proposals not defaulting after a significant amount of time. Some proposals have not moved forward in CurricUNET since last summer. C. Kinney has been monitoring “stuck” proposals and has been following up to get these proposals moving forward.
  - P. Gustin informed the committee that a district meeting was held to discuss some recommendations including a 5 day approval window for Deans and Chairs, a request to Launch or Delete proposals after 2 years, and 30 days for a college to respond about an existing proposal when another college wants to utilize the course and/or program.

- P. Gustin expressed concern that with the number of new systems at the campus and district level, we will not see much CurricUNET progress in the near future.
- \* MATH LCOM Update
  - J. Bernal informed the committee that Miramar supports an LCOM which combines MATH 096 and MATH 015B and has created an LCOM 096X.
  - J. Bernal also informed the committee that there are biweekly meetings to discuss how the MATH 015B (support) course will work and that Cuyamaca College has been doing something similar.
- \* Bachelor's Degree Update
  - T. McGrath updated the committee on the status of the HIMS Bachelor's Degree and the Pilot Program.
  - T. McGrath informed the committee that currently (under the pilot program) the last freshman class will enroll in 2022 and the last graduates will complete the program in 2026.

#### Committee Level Curriculum

#### New Items for Review

- \* MSC A. Saballett/C. Kinney to submit **ARTF 188** Mesa only new course to CIC.
- \* MSC L. Horsman/M. Cox to submit **ASTR 102** aligned new course to CIC with the removal of the MATH 034A advisory.
- \* MSC E. Ball/M. Cox to submit **ASTR 102** Mesa distance education to CIC.
- \* MSC L. Horsman/A. Hoffman to submit **MATH 210A** aligned revision to CIC with a change in start date.
- \* MSC L. Horsman/M. Cox to submit **PHYR 210, PHYR 215, PHYR 220, PHYR 225, PHYR 225L, PHYR 230, PHYR 240, PHYR 250, PHYR 260, PHYR 260L, PHYR 263, PHYR 264, PHYR 264L, PHYR 275, PHYR 275L & PHYR 280** Mesa only revisions to CIC.
- \* MSC A. Hoffman/L. Horsman to submit **PSYC 121** Mesa only revision to CIC.
- \* MSC L. Horsman/C. Kinney to submit **RADT 240** Mesa only reactivation/integration/distance education to CIC.
- \* MSC C. Kinney/J. Parker to submit **CISC Computer and Information Sciences CA** Mesa only revision to CIC.
- \* MSC L. Horsman/C. Kinney to submit **HEIT Health Information Technology AS Degree** Mesa only revision with concerns regarding recommended electives to CIC.
- \* MSC A. Hoffman/L. Horsman to submit **HIMS Health Information Management BS Degree** Mesa only revision to CIC.
- \* MSC L. Horsman/E. Helscher to hold **Physical Sciences (General) AS Degree & CA and Liberal Arts/Science: Earth Sciences AA** Mesa only revision for clarification of "or" statements.
- \* MSC A. Hoffman/L. Horsman to submit **RADT AS & CA** Mesa only revisions to CIC.

#### Items on Hold

- \* MSC E. Ball/C. Kinney to submit **MUSI 153** Mesa only new course to CIC.

### Status of ADT Degrees

- \* The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- \* The Kinesiology AA-T revision has been resubmitted.
- \* The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- \* The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

### City

- \* MSC L. Horsman/A. Hoffman to withhold support of **CHIL 166** aligned revision pending Mesa child development faculty review as the proposal did not go through the aligned CurricUNET approval process.
- \* MSC A. Hoffman/L. Horsman to support **CHIL 175 & CHIL 176** aligned revisions.
- \* MSC E. Helscher/M. Cox to withhold support for **DANC 160A & DANC 160B** aligned revisions pending Mesa dance faculty review.
- \* The proposals for ELAC 005AB (New Courses); English Language Acquisition CP (New); Esthetician Business Administration: Entrepreneurial Concentration AS Degree (New); Freelance Photography CA (New) were reviewed without comment.

### Miramar

- \* MSC L. Horsman/M. Cox to support **ARTF 198A, ARTF 198B & ARTF 198C** aligned course deactivations.
- \* MSC L. Horsman/M. Cox to support **MUSI 110** aligned course deactivation.

### Committees/Discussion/Handouts

- \* P. Gustin informed the committee that Guided Pathways are being discussed heavily at Academic Senate and several of the pieces involve curriculum.
- \* P. Gustin discussed catalog cleanup and potential modifications to the Liberal Arts and Science degrees as well as release time and compensation for roles and positions necessary to accomplish these tasks.
- \* MSC L. Horsman/A. Hoffman to adjourn at 3:35 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs  
Next Meeting: March 15, 2018 at 2:15 pm MS 202