

**SAN DIEGO MESA COLLEGE**  
**CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

**Thursday, March 5, 2020**

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Present: A. Hoffman, I. O'Connor, J. Parker, C. Kinney (Proxy for J. Chagnon), T. Recalde, S. Topham, A. Dines, M. Feori, P. Gustin, E. Helscher, L. Horsman, J. Bernal, A. Saballet, J. Estep (Proxy for M. Cox), T. Nguyen (Proxy for P. Christopher), A. Svedberg

Absent: J. Chagnon (Excused), P. Christopher (Excused), M. Cox (Excused), C. Hin

Guests: A. Crakes, N.S. Robinson, K. Secor, M. Parsons,

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**Agenda/Minutes**

- \* MSC L. Horsman/E. Helscher to approve the March 5, 2020 agenda.
- \* MSC L. Horsman/M. Cox to approve the February 20, 2020 minutes.

**Information**

- \* A. Hoffman turned the meeting over to I. O'Connor to conduct the CRC 2020-2022 election of a Co-Chair. I. O'Connor announced the two self-nominations and gave A. Hoffman and M. Parsons time to present their qualifications for the position prior to their temporarily leaving the room. I. O'Connor proceeded with the election, providing ballots to CRC faculty members. The ballots were counted and I. O'Connor requested A. Hoffman and M. Parsons to return to the meeting. I. O'Connor announced A. Hoffman received the majority of votes and will continue as Co-Chair through Spring 2022. I. O'Connor thanked M. Parsons for participating in the election.
- \* Participants A. Svedberg and J. Parker gave information from the Chancellor's Office Review of Curriculum webinar presented on Wednesday, February 26, 2020 via Zoom. A. Svedberg informed the committee the deficient audio made it very difficult to follow the discussion and most of the presentation was done via the chat side panel. J. Parker reiterated the audio challenges and stated the questions given to the presenters ahead of time were not discussed but the presenters will be reviewing the side chat comments/questions and will send out an email with their answers/comments. J. Parker will share this information with the committee when it becomes available.
- \* The District Memo on Requisites handout officially notifies the colleges that it will take "at least one year" for Campus Solutions to customize the system to rectify students meeting requisites. Currently Admissions & Records are adjusting student's records manually.
- \* I. O'Connor reported the current listing of courses that are authorized for Credit by Exam is being circulated to schools and department chairs for updating. A. Crakes will post the updated list online and will be keeping the list updated.
- \* C. Kinney reported that the CurricUNET Steering Committee is meeting this week. District is looking into replacing CurricUNET so the Committee will be considering must-have and nice-to-have items for a new system. P. Gustin recommended key players/users of CurricUNET provide information of what they like about CurricUNET and what new enhancements there should be in a new system.
- \* S. Topham informed the committee the college catalog committee has launched a survey to collect feedback. With District, looking into a new system to replace CurricUNET the recommendation is to utilize the new system as a repository rather than importing the catalog into the curriculum process.

## Status of Mesa ADT Degrees

- \* N.S. Robinson has created a new Music AA-T Degree proposal for state resubmission.
- \* The Chemistry AS-T continues to await more information from state officials before it can be resubmitted.

## Committee Level Curriculum

### Consent Agenda

- \* There were no consent agenda items.

### New Items for Review

- \* MSC A. Saballet/L. Horsman to submit **ACCT 290** Mesa only deactivation to CIC.
- \* MSC J. Estep/P. Gustin to submit **PSYC 401** Mesa only revision to CIC.
- \* MSC L. Horsman/A. Saballet to submit **PHIL 125** aligned revision to CIC.
- \* MSC J. Parker/S. Topham to submit **WMNS 101** Mesa only revision to CIC.
- \* MSC E. Helscher/L. Horsman to submit **MUSI 124A/116A, MUSI 124B/116B, MUSI 148A/158A, MUSI 148B/158B, MUSI 224A/216A, MUSI 268A & MUSI 268B** aligned revisions to CIC.
- \* MSC E. Helscher/L. Horsman to submit **MUSI 274A, MUSI 274B, MUSI 274C & MUSI 274D** Mesa only revisions to CIC.
- \* MSC E. Helscher/L. Horsman to submit **Music Studies-Performance AA degree, MUSI Technology AA Degree & CA, MUSI Composition CA, and MUSI Theory CA** Mesa only revisions to CIC.
- \* MSC L. Horsman/A. Dines to submit **FASH Foundations of Apparel and Textiles CA** Mesa only new program to CIC.
- \* MSC A. Saballet/L. Horsman to submit **WEBD Foundations of Web Development CA** Mesa only new program to CIC.
- \* MSC A. Saballet/L. Horsman to submit **WEBD Web Development CA** Mesa only revision to CIC.

### Items on Hold

- \* The **HEIT 160, HEIT 214 and HEIT 215** Mesa only revisions remain on hold.
- \* The **DRAM 114A and Dram 114B** Mesa only new courses with Distance Education remain on hold.

### City

- \* The following FYI proposals were reviewed without comment:  
ARTG 106,270,SHEE 60AB,65AB,70AB,75AB;301AB,302AB;304AB,305AC; PLBG 165B, 170AB,175AB,305,310,315,320,325,330,335,340; PLPF 180,185,190,325,330, 335(Course Deactivations); PLPF (Construction Trades) Apprenticeship AS Degree & CA; PLPF Trade Option(Non-apprentice)AS Degree; Construction Electronic Systems Technician Apprenticeship, Electrical Apprenticeship, Electrical Trade Option (Non-apprentice), Heating, Ventilation & Air Conditioning Apprenticeship, Pipefitting (Construction Trades) Apprenticeship, Pipefitting Trade Option (Non-apprentice), Plumbing (Construction Trades) Apprenticeship, Sheet Metal Apprenticeship, Sheet Metal Trade Option (Non-apprentice) (Program Deactivations)

## **Miramar**

- \* MSC J. Parker/L. Horsman to support the **ARTF 150B, ARTF 220 ABC, ARTF 290 & ARTF 296** aligned deactivations.
- \* MSC J. Parker/L. Horsman to support the **REAL 125** aligned deactivation.
- \* The FYI new course PADM 270 proposal was reviewed without comment.

## **CIC Handouts**

- \* The 1/30/2020, 2/13/2020 Addendum and 2/27/2020 CIC summaries were emailed to members:
- \* MSC L. Horsman/J. Estep to adjourn at 3:50 pm.

Minutes approved by

Andrew Hoffman and Isabel O'Connor, Co-Chairs  
Next Meeting: March 19, 2020 at 2:15 pm in MS-202