

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE**

Minutes

Thursday, March 7, 2019

Present: A. Hoffman, I. O'Connor, J. Parker, C. Kinney (Proxy for J. Chagnon, D. Rogers),
T. Recalde, A. MacNeill (proxy for T. Chitcharoen), L. Horsman, A. Dines,
E. Helscher (proxy for M. Feori), J. Bernal, M. Cox, A. Saballet, J. Kalchik,
J. Estep, E. Ball (proxy for A. Svedberg), T. Carpenter

Absent: J. Chagnon (Excused), D. Rogers (Excused), T. Chitcharoen (Excused), M. Feori
(Excused), A. Svedberg (Excused)

Guests: J. Keller, M. Tuttle

Welcome/Agenda/Minutes

- * A. Hoffman welcomed everyone including guests J. Keller and M. Tuttle. M. Tuttle is to join the committee as a co-student representative with T. Carpenter.
- * MSC M. Cox/A. MacNeill to approve the March 7, 2019 agenda with the addition of Information item 2.5 Math Fun, and New Items for Review 4.3. **FERM CA** as a walk-in.
- * MSC A. Saballet/C. Kinney to approve the February 21, 2019 minutes with a correction to include that **RADT Radiologic Technology AS Degree & CA** were voted on as walk-ins.

Information

- * A. Hoffman reported the results of the virtual vote. Based on the virtual vote, **CHIL 151** aligned revision was approved to submit to CIC.
- * MSC E. Helscher/J. Parker to correct February 7, 2019 minutes to include MSC J. Estep/A. Saballet to submit **EXSC 140C, EXSC 140D & EXSC 294** aligned activations to CIC.
- * A. Hoffman provided a handout on Title V Distance Ed language. A memo (provided after the meeting via e-mail) requires that Distance Ed courses specify requirements for student-to-student contact hours. Per the memo requirements, Mesa is already in compliance. J. Parker asked if there will be changes to how Distance Ed courses will be reported to the public. Currently, Hybrid, Partial, and Fully Online courses are all reported as "Online." C. Kinney noted there was a recent change to CurricUNET to allow hybrid only, partially online only, and fully online in the course outline methods of instruction.
- * A. Hoffman provided a handout on Curriculum Development. Changes to the COR from CIC which includes specifying "homework" hours in lecture classes. I. O'Connor requested feedback on behalf of the Policy and Procedures subgroup of CIC. There will be a vote on this draft at the next CIC meeting.
- * A. Hoffman provided a handout on multiple degrees examples from nearby colleges/districts. SDCCD currently has the highest unique unit requirements to gain a new degree - 18 unique units. Other colleges/districts require between 0 to 14 unique units. The committee was asked to consider the value of additional degrees, financial aid impact, and the funding formula for additional degrees. The committee was also asked to distribute this information to colleagues and there will be continued discussion at the next CRC meeting. T. Carpenter will share this information with the Student Senate.

- * A. Hoffman provided a handout on the automatic award of degrees. E. Ball informed the committee there is currently an “opt-out” process for proactive degrees. If a student met the requirements for a degree that matches one of their Ed Plans during the previous semester, a letter is sent to the student by mail informing them that they will receive the degree unless they respond that they do not want it -“opt-out”.
- * J. Bernal updated the committee on the status of Math support courses. A. Hoffman advised against changing the curriculum to include co-requisites for LCOMs and instead suggested communicating about the LCOM through counselors, etc. and not through the catalog. J. Parker suggested providing a pop-up in the online schedule. C. Kinney reminded the committee the schedule of classes’ references LCOM courses but curriculum course outlines do not except for the ENGL 031 which is dependent upon being taught as an LCOM with ENGL 101.

Committee Level Curriculum

Consent Agenda

- * None

New Items for Review

- * MSC L. Horsman/E. Helscher to submit **DRAM 070** Mesa only revision to CIC.
- * MSC E. Helscher/M. Cox to submit **GEOG 102** aligned revision to CIC.
- * MSC A. MacNeill/A. Saballet to submit **FERM CA** to CIC as a walk-in.

Items on Hold

- * The **EXSC Kinesiology AS Degree** Mesa only revision remains on hold.

Status of ADT Degrees

- * J. Parker informed the committee of a C-ID appeal following the return of the BIOL ADT degree. C-ID approval remains a challenge and C-ID approval of courses have impacted the state approval of the BIOL ADT and the CISC ADT.

City

- * MSC L. Horsman/C. Kinney to support **CISC 210** aligned deactivation.

Miramar

- * MSC L. Horsman/E. Helscher to support **BIOL 048** new course at Miramar.
- * MSC L. Horsman/M. Cox to support **PHYS 196** aligned revision.

Committees/Discussion/Handouts

- * The summaries for CIC 2/14/2019 and 2/14/2019 Addendum were emailed to members.
- * MSC L. Horsman/A. Saballet to adjourn at 3:45 pm.

Minutes approved by

Andrew Hoffman and Isabel O’Connor, Co-Chairs
 Next Meeting: March 21, 2019 at 2:15 pm