

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, March 6, 2003

Present:	E. Armstrong, Y. Bergland, L. Corbin, R. Dewse, C. DuPraw, K. Foster, P. Fischer, D. Furrow, A. Hoffman, L. Horsman, R. Olson, S. Newell, W. Tappen
Absent:	C. Buck, L. Cloud, D. Gergens, O. Lee,
Guests:	D. Soares, L. Lorence, L. Underwood, J. Ellis

Minutes/Agenda

- * MSC L. Corbin/Y. Bergland to approve the minutes of February 20, 2003.
- * MSC Y. Bergland/S. Newell to approve the agenda of March 6, 2003.

First Read Curriculum

- * MSC L. Horseman/ L. Corbin to submit **CHEM Program – Certificate of Completion: Prep for Chem Lab Positions** to CIC.
- * MSC Y. Bergland/K. Foster to submit **ENGL Program revisions** to CIC.
- * MSC Y. Bergland/L. Corbin to submit **ARCH Program revision – removal of Urban Forestry Certificate of Completion** to CIC.
- * MSC L. Corbin/P. Fischer to submit **MUSI Program revision –addition of MUSI 123 to Certificate of Completion: Music Composition** to CIC.
- * MSC Y. Bergland/ P. Fischer to submit **PHYE 265A** to Tech Review with W. Tappen as liaison.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **AMSL 101, 200, & 201** – Integrations –P. Fischer, S. Newell (May 2002; **201** - 9/19/02)
- * **ANHL 225** – Integration - J. Pautler (9/19/02)
- * **ARCH 105, & 106** – Integrations – Mesa only – D. Gergens; L. Horsman (11/21/02)
- * **ARCH 107** – Integration – D. Gergens; L. Horsman (2/20/03)
- * **BIOL 180** – Activation/Integration – Aligned - D. Gergens (2/6/03)
- * **BIOL 215** – Integration - W. Tappen (2/20/3)
- * **BIOL 250** – Integration - W. Tappen (9/19/02)
- * **CHEM 231** – Integration – Aligned - L. Horsman (2/6/03)
- * **DANC 115** – Reactivation/Integration - R. Dewse (2/20/03)
- * **DSPS 047, 048 & 049** – Revision of Units - O. Lee (2/20/03)
- * **FREN 102** – Revision – Aligned -A. Hoffman (2/6/03)
- * **GEOG 101& 101L**– Mesa only - Integrations – D. Furrow (May 2002)
- * **HEIT 155C** –Revision (Units) – L. Horsman (11/7/02)
- * **HIST 100, 101, 105, & 106**– Integrated Course Outlines – D. Furrow (9/19/02)(2/6/03)
- * **HIST 131** – Integration - D. Furrow (2/20/03)

- * **HIST 154** – Integrated Course Outline – D. Furrow (10/3/02)
- * **MARK 100** – Integration – Aligned – C. DuPraw (11/21/02)
- * **PHYE 132** – Integration – Aligned – D. Gergens (10/17/02)
- * **PHYE 159** – Integration – W. Tappen (10/3/02)
- * **PHYE 168** – Reactivation/Integration – Mesa only - C. Buck (2/6/03)
- * **SOCO 101**– Integration - L. Cloud (10/3/02)
- * **SOCO 110** – Integration - L. Cloud (9/19/02)

Second Read Curriculum

- * MSC K. Foster/P. Fischer to submit **ENGL 240**– Integrated Course Outline to CIC.
- * MSC L. Corbin/C. DuPraw to submit **PHYR 120** - Integration – Mesa only to CIC.

City

- * The following curriculum was reviewed without comment.
 - **ARAB 085, 101 & 102; COSM 050L; ENGE 050 & 101; MAFG 265C;**
 - **S D City Civil Service Communications Tech App Program**
 - **Roofing Apprenticeship Program**
 - **Electricity: Lineman Apprenticeship Program**
 - **Associated Builders and Contractors Apprenticeships: CEST Program**
 - **HIST Program**
- * **RTVC 160** was reviewed with comments.
 - Course should be integrated
 - Recommend that description includes comment regarding DRAM 150
- * **BLAS 100 & 145A** was reviewed and accepted.
- * MSC K. Foster/S. Newell to support **POLI 140** with comments.
 - List all colleges on outline
 - Include target audience in course description
 - Rephrase “research paper”
 - Review if course meets multicultural satisfactions
- * MSC K. Foster/P. Fischer to support **HUMA 101** with comments.
 - Review IGETC classification
 - Rephrase “research paper”
- * MSC L. Corbin/K. Foster to support **CHEM 130**.
- * MSC Y. Bergland/S. Newell to support **BIOL 101**.

Miramar

- * The following curriculum was reviewed without comment.
 - **ADJU Program**
 - **AUTO 055,062,064,066,068 & 095; AVIA 140,170 & 200; AVIM 100S & 101ABCD**
- * By consensus of the committee **BLAS 100 & 145A** was reviewed and accepted.
- * MSC Y. Bergland/L. Horsman to table **CHIL 202** for further review by R. Olson/Y. Bergland with the Mesa CHIL department.
- * MSC K. Foster/Y. Bergland to support **BIOL 232** contingent upon the “...preregistration counseling with instructor is highly recommended...” statement being eliminated from the prerequisite information.
- * By consensus of the committee **BUSE 100 & 140** and **ARTF 100** will no longer appear on the agenda until they are ready for review.

Information/Discussion

- ◄ Y. Bergland reported that CIC has formed a sub-committee to review the general education patterns such as: transferability, upper/lower division, possible redefinition of categories and possible change in pattern for graduation. L. Neault informed CIC that drop sheets will be completed on-line for the Summer semester with the addition of grade sheets on-line for the Fall semester. L. Neault will be requesting that all adjunct faculty inform Student Services of their email addresses' to facilitate notifications of due dates. Discussion of Distance Education courses and how they are coded will be continued at the next CIC meeting.
- ◄ W. Tappen reminded the committee of the March 7 CurricUNET workshop and appreciated their support.
- ◄ L. Corbin reported that it is anticipated this year's goals for the 70/30 report will be accomplished if faculty launch their proposals quickly after gaining the approval of the articulation officer and librarian in pre-launch stage.
- ◄ W. Tappen presented a draft of a proposed "Catalog Entry" for the catalog description of the AA Selected Studies Degree as well as a draft of "Guidelines for Selected Studies Approval Process."
- ◄ E. Armstrong reported that course outline language for course repetition is in progress. She is working with W. Tappen, D. Gergens, and J. Ellis to draft language that can be incorporated into all courses that have repeatability. K. Foster volunteered to meet with this group as they continue to refine the language.
- ◄ Matriculation PowerPoint presentation by R. Dewse was tabled.

MSC C. DuPraw/P. Fischer to adjourn the meeting at 4:05 p.m.

Minutes approved by

Elizabeth Armstrong and Will Tappen, Co-Chairs

- NEXT MEETING March 20, 2003 Room A102, 2:00 pm.