

APPROVED

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, March 18, 2004

Present: E. Armstrong, Y. Bergland (Proxy), C. Buck, C. DuPraw, P. Fischer, K. Foster, D. Furrow, P. Gustin, A. Hoffman, O. Lee, S. Newell, R. Olson, W. Tappen, K. Wong
Absent: S. Flor, D. Gergens(Sabbatical), L. Horsman, J. Stamm(Sabbatical),
Guests: P. Christopher; L. Kaiser; R. English

Minutes/Agenda

- * MSC K. Foster/C. DuPraw to approve the revised agenda of March 18, 2004 with the addition of ARTF 107 as a first read item and moving of HIST 105 proposal to second read.
- * MSC K. Foster/D. Furrow to approve the minutes of March 4, 2004.

Announcements

There were no announcements.

First Read Curriculum

- * MSC C. Buck/P. Fischer to submit **ARTF 130** (Deactivation) to CIC.
- * MSC K. Foster/C. Buck to submit **Marketing Program** (Deactivation - Mesa only) to CIC.
- * MSC P. Fischer/K. Foster to submit **ARTF 107** (Integration – Mesa only) to Tech Review with K. Foster/S. Newell as liaisons with the following comments:
 - Review usage of statement “over the past 45 years”
 - Outline needs to be integrated

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **ARCH 137, 138, 139 & 140** – New Courses – Mesa only – L. Horsman(2/19/04)
- * ~~**BIOL 250** – Integration – W. Tappen (9/19/02)~~ To be returned to originator on 4/1/04
- * **HIST 106** – Integration – Aligned - D. Furrow (2/6/03)
- * ~~**HIST 132** – New Course~~ - Activation/Integration –Mesa only - D. Furrow (11/20/03)
- * **NUTR 391** – Integration – Mesa only – S. Newell (3/4/04)
- * **PSYC 125 & 128** – Integrations – W. Tappen (10/4/03)
- * As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators/deans. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

Second Read Curriculum

The Tech Review Chair informed the committee that **ARCH 107** is being returned to the originator per the originator’s request.

- * MSC K. Foster/P. Fischer to submit **PHYS 100** integration to CIC with the comment added that City would like to be included for Distance Ed.
- * MSC W. Tappen/C. Buck to submit **CHEM 233 & 233L** integrations to CIC.
- * MSC W. Tappen/K. Foster to submit **JOUR 202** a new Mesa only course to CIC after minor adjustments.
- * MSC K. Foster/P. Fischer to submit **HIST 105** to CIC.

City

- * MSC K. Foster/W. Tappen to not support aligned **SPAN 201** integration with following comment:
 - Outline has defaulted CurricUNET levels with no indication that early 2002 comments made for adjustments to the outline have been done
- * **MSFT 132** - New course - was reviewed with the following comments:
 - Should be more generic
 - Review of units/hours
 - Comparable to Mesa MSFT 052

Miramar

- * None.

Information/Discussion

- * P. Gustin reported that a written synopsis report handout of CIC actions will take place of an oral report.
- * L. Armstrong reported that the updating of curriculum is being discussed with the Discipline Deans to assist in organizing responsibilities for each college.
- * CIC has determined that the discussion of faculty equivalencies is a Human Resources issue and has returned this issue to Human Resources.
- * P. Gustin discussed the procedure of placing proposals as second read items. By consensus of the committee the Tech Review Chair will be notified of proposals ready for second read and after being reviewed proposals will be placed on the CRC agenda. Proposals will continue to be accepted as second read items on the day of the CRC meeting if necessary.

Tech Review Items – Liaison, Originator and/or Dean

- * None
- * MSC K. Foster/D. Furrow to adjourn the meeting at 3:40 p.m.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
 NEXT MEETING April 1, 2004 Room A102, 2:00 pm.