

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, April 16, 2020

Present: A. Hoffman, I. O'Connor, J. Parker, C. Kinney, T. Recalde, S. Topham, J. Bernal,
J. Chagnon, M. Cox, A. Dines, J. Estep, M. Feori, P. Gustin, E. Helscher, L. Horsman,
N.S. Robinson, A. Saballet, A. Svedberg (Proxy for P. Christopher and T. Nguyen)

Absent: P. Christopher (Excused), T. Nguyen (Excused), C. Hin

Guests: P. Motaleb, T. Kohlenberg, A. Moctezuma, S. Hess

Agenda/Minutes

- * MSC L. Horsman/A. Saballet to approve the April 16, 2020 agenda with the following adjustment: A. Svedberg's request to add Distance Learning to agenda item 5.6 **ENGL 234** New Course Mesa only.
- * MSC L. Horsman/A. Saballet to approve the March 19, 2020 virtual voting minutes.

Information

- * A. Hoffman invited S. Hess to present the CIC policy and procedures adjustments. S. Hess explained most changes are minor adjustments. The AP 0020.2 is being adjusted to align procedures with current practices and the District Governance Handbook. The AP 5026 is being adjusted to align certificates with Title 5. The AP 5103 is new and aligns with the Bot approved Work Experience plan. The BP 5400 and BP 5700 changes are minor technical adjustments. The flow chart was not discussed but illustrates the steps to develop or modify Board policies and administrative procedures.
- * MSC N.S. Robinson/L. Horsman to approve the CIC policies and procedures adjustments.
- * A. Hoffman will present the policy and procedures changes to Mesa's Academic Senate for their review.
- * I. O'Connor informed the committee that due to COVID-19 curriculum changes are being done fast and almost daily. SDCCD Instructional Services is conferring with Academic Senate presidents at the colleges prior to making decisions. SDCCD has provided flexibility on grading by allowing students to withdraw with an EW rather than a W and offering them the Pass/No Pass option. It is recommended students check with counselors for transferability of remote learning courses. The reporting of courses being offered as Distance Learning/remote learning has been done for spring 2020 and was a somewhat simple report. But for summer 2020 (deadline May 20, 2020) and fall 2020 (deadline July 1, 2020) the requested report is more specific and detailed.

Discussion included the following faculty concerns:

- Training of more faculty to teach remotely is needed
- Can faculty without official Distance Learning training continue to be able to teach in fall 2020 and/or spring 2021?
- Need to have everything in writing for UCs to accept SDCCD's decisions on remote learning.
- If not safe to meet face-to-face students may not get the courses they need for transfer
- Some of the biggest challenges involve face-to-face hands on competency courses, many of which need to follow standards established by the accrediting agencies.
- How will students know the difference of WEB and remote learning listings in the schedule of classes

I. O'Connor will follow up on the faculty concerns.

- * The COVID-19 UC & CSU Articulation /Grade Change handout was not discussed.

Status of Mesa ADT Degrees

- * A revision to the Music AA-T Degree for resubmission to state is currently at the Mesa CRC level of approval.
- * The Chemistry AS-T continues to await more information from state officials before it can be resubmitted.

Committee Level Curriculum

Consent Agenda

- * MSC L. Horsman/M. Cox to approve the following consent agenda items.
 - **ACCT 135 & ACCT 150** aligned revisions.
 - **ARTF 109 & ARTF 115** aligned revisions with distance learning.
 - **BLDC 290, CACM 290, CBTE 290, FASH 290, INTE 290, & MULT 290** Mesa only revisions.
 - **CACM 270 & CACM 292** Mesa only revisions.
 - **CHEM 103** aligned revision.
 - **DANC 151A** aligned revision.
 - **DRAM 071, DRAM 100A, DRAM 100B, DRAM 104A, DRAM 104B, DRAM 112, DRAM 200A, DRAM 200B, DRAM 204A, DRAM 204B & DRAM 235** Mesa only revisions.
 - **PSYC 255** aligned revision.

New Items for Review

- * MSC N.S. Robinson/L. Horsman to submit **BLAS 111** aligned revision to CIC.
- * MSC N.S. Robinson/C. Kinney to submit **CHIC 130, CHIC 138 & CHIC 190** Mesa only distance learning to CIC.
- * MSC E. Helscher/L. Horsman to submit **DRAM 108** Mesa only distance learning to CIC.
- * MSC M. Cox/L. Horsman to submit **DRAM 150, DRAM 151 & DRAM 268** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Helscher to submit **DRAM 260A & DRAM 260B** Mesa only deactivations to CIC.
- * MSC L. Horsman/A. Saballet to submit **ENGL 234** Mesa only new course with distance learning as a walk-in to CIC with two abstentions.
- * MSC L. Horsman/E. Helscher to submit **EXSC 184A, EXSC 184B, EXSC 184C & EXSC 184D** aligned revision to CIC.
- * MSC N.S. Robinson/L. Horsman to submit **EXSC 234A & EXSC 234B** aligned revisions to CIC.
- * MSC N.S. Robinson/L. Horsman to submit **FASH 109** Mesa only revision to CIC.
- * MSC L. Horsman/N.S. Robinson to submit **INTE 215** Mesa only revision to CIC.
- * MSC N.S. Robinson/L. Horsman to submit **MUSI 114, MUSI 126 & MUSI 131** Mesa only new courses as walk-ins to CIC with two abstentions.
- * MSC L. Horsman/C. Kinney to submit **MUSI 259A** Mesa only revision to CIC.
- * MSC N.S. Robinson/A. Saballet to submit **PSYC 211 & PSYC 230** aligned revisions with distance learning deactivations to CIC.

- * MSC N.S. Robinson/E. Helscher to submit **AMSL English Interpretation AA & CA** Mesa only revisions to CIC.
- * MSC L. Horsman/C. Kinney to submit **MUSI AA for Transfer** Mesa only revisions to CIC.

Items on Hold

- * The **HEIT 160, HEIT 214** and **HEIT 215** Mesa only revisions remain on hold.
- * The **DRAM 114A** and **Dram 114B** Mesa only new courses with Distance Education remain on hold.

City

- * MSC C. Kinney/N.S. Robinson to support **ARTF 104, ARTF 170A, ARTF 170B, ARTF 170C, ARTF 195A, ARTF 196, ARTF 197A & ARTF 205A** aligned revisions.
- * MSC L. Horsman/N.S. Robinson to support **CHIL 160** aligned revision with comment.
- * MSC L. Horsman/N.S. Robinson to support **CHIL 111 & CHIL 121** aligned deactivation.
- * MSC L. Horsman/A. Saballet to support **CISC 205** aligned revision.
- * MSC L. Horsman/N.S. Robinson to support **COMS 104, COMS 170 & COMS 180** aligned revisions.
- * MSC E. Helscher/L. Horsman to support **DANC 120A, DANC 153A, DANC 178AB, DANC 261ABCD** aligned revisions.
- * MSC L. Horsman/N.S. Robinson to support **DRAM 153** aligned new course.
- * MSC E. Helscher/L. Horsman to support **EXSC 236B** aligned activation.
- * MSC L. Horsman/E. Helscher to support **EXSC 224 & EXSC 225** aligned revisions.
- * MSF L. Horsman/E. Helscher to support **EXSC 286** aligned distance learning. Motion failed.
- * MSF L. Horsman/E. Helscher to support **NUTR 153** aligned revision activation. Motion failed.
- * MSC L. Horsman/C. Kinney to support **PSYC 130** aligned revision.
- * MSC L. Horsman/N.S. Robinson to support **LBAS 100** new course with comment on GE and one abstention.
- * MSC C. Kinney/L. Horsman to support **LBAS Elementary (Multiple Subject) Teaching Preparation AA Degree** revision to complete Mesa's AMSL AA degree impacts.
- * The following FYI proposals were reviewed without comment: GDEV-101(Deactivation), HUMS 75 (New Course); Art Entrepreneurship CP, Adv Art Entrepreneurship CP, 3D Art AA, Computer Prog AS&CA, Liberal A/S Visual Performing Arts AA, Technical Theatre CA, CHILD Associate Teacher, Teacher & Master Teacher CAs, Early Care& Edu AS (Revisions); AWS Cloud CA, Electro Engineer Tech AS, Global Dev Studies CP (Deactivations)

Miramar

- * MSC L. Horsman/C. Kinney to support **BUSE 296** aligned deactivation.
- * MSC L. Horsman/C. Kinney to support **PHYN 101** aligned deactivation.
- * MSC L. Horsman/C. Kinney to support **POLI 277D** aligned deactivation.
- * MSC L. Horsman/C. Kinney to support **REAL 125** aligned deactivation.

- * The following FYI proposals were reviewed without comment: Public Safe MGT AS&CA, Law, Public Policy, & Society ADT, (Revisions)

CIC Handouts

- * There were no CIC summaries.
- * The meeting adjourned at 4:10 pm.

Minutes approved by

Andrew Hoffman and Isabel O'Connor, Co-Chairs
Next Meeting: May 7, 2020 at 2:15 pm via Zoom