

APPROVED

SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, April 15, 1999

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Present: Y. Bergland, N. Bray, C. Buck, P. Chapman, C. DuPraw, S. Flor, P. Hjorth-Gustin,  
P. Meckstroth, S. Newell, A. Taccone, L. Underwood  
Proxy: J. Ellis, (Proxy – P. Hjorth-Gustin), G. Perri, (Proxy – A. Taccone)  
Absent:  
Guests: E. Casey, M. Fickess, P. Lindsey, T. Teegarden

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**Agenda/Minutes**

M/S/C N. Bray/P. Chapman to *approve* the agenda with the following revisions: **8.,1.0** -CIC Report **moved to 2.0; 4.,1.0** - None **revised and moved to 3., 1.0** – MATH 210A & MATH 210 B; **3.,2.0** - PLPF 325,330,335,349 & PLPF 125,130,135,270; **Add to 4., 3.0** - DENA 101,105,115,120,125, 130, 135,160,180,(Deactivations) & DENA PROGRAM – 100,102,106,116,116L,121,121L,126, 131,136,161,161L,181,181L,185A,185B,185C,185D; **Add to 4., 4.0** CBTE -Website Designer Certificate of Completion.

M/S/C P. Chapman /P. Meckstroth to *approve* the minutes of March 18, 1999 as corrected to read: Agenda/Minutes – “M/S/C C. Chapman/C. Buck...” to “M/S/C P. Chapman/C. Buck...” in both agenda and minutes approval. One abstention. (Hard copies requested by R. Manzoni & P. Meckstroth)

**CIC Report – P. Chapman**

- HUMA 106 was tabled until 4/22/99
- All General Education courses may have to be articulated for transfer
- CIC is attempting to streamline the curriculum process both in the flow chart and the wording of the process.
- A proposal is on the table to eliminate the emergency procedures for curriculum approval in policy 5300.2. This will be voted on in May.
- The automated CATS has been renamed to curricUNET
- The District (as the main site for all three colleges) may become a part of the State Academic Senate’s curriculum website database (CCWEBCC)
- Handout – A Proposal to Revise the Use of Certificates
- Handout – Transfers in the San Diego Community Colleges
- Handout – California Community College Transfers (1996-97)

**Curriculum Items (Second Reading)**

M/S/C N. Bray/P. Chapman to **approve MATH 210A & 210B** course outline integrations.

M/S/C Y. Bergland/C. Buck to **approve** the curriculum revisions for **PLPF 325,330,335,349 & PLPF 125,130,135,270.**

**Technical Review Committee**

- Highlights of distributed 2/22/99 minutes
  - Suggestions to the CRC concerning which items should be approved on first read only:
    - Non Concurrence items
    - Deactivations

- Approved integrated outline missing items in section VII/GE
- Approved integrated outline renumbering
- Parallel courses in which the approved program courses have already updated their course outlines.
- Non-content related issues
- **SPAN 101** is waiting for concurrence documentation from the City & Miramar Colleges before further review.
- **ELEC 270** has not been resubmitted with appropriate, requested revisions.

#### Curriculum Items (First Reading)

- M/S/C N. Bray/C. Buck to **approve** the deactivations of **CISC 100,101,102,103,104,105, 120,121,122,123,124,124A, 124B,126,126A,126B,128,135,154,154L,170,170L,202,202L, 204,204L,230,230L,239, 240, 242,243, 245,251.**
- M/S/C N. Bray/C. Buck to **approve** the deactivation of **Microcomputer Professional and Software Development Programs.**
- M/S/C Y. Bergland/N. Bray to **approve in concept** and send the following items to the Technical Review Committee:
  - **DENA 101,105,115,120,125,130,135,160,180, - Deactivations**
  - **DENA PROGRAM – 100,102,106,116,116L,121,121L,126,131,136, 161,161L,181,181L,185A,185B,185C,185D – Revised/integrated course outlines**
- M/S/C Y. Bergland/N. Bray to **approve Website Designer Certificate of Completion in CBTE.**

#### City Concurrence

- M/S/C Y. Bergland/C. Buck to **support** the CSU transfer credit for **PHOT 125,135,145,156,180,200, 220,230,235,240,250 and ARTF 193** with the condition that the outlines be integrated prior to the end of the Spring 2000 semester. Current outlines do not have complete sentences.
- M/S/C (1Opposed) Y. Bergland/C. Buck to **support** the change of reactivation of **Associate in Science Degree: Physical & Earth Sciences, Astronomy** with the condition that the outlines be integrated prior to the end of the Spring 2000 semester and the wording in the catalog course requirements be changed from **ASTR 101, 109, Descriptive Astronomy & Practice in Observing \_\_\_\_\_ 3.1** to **ASTR 101 *or* 109, Descriptive Astronomy *or* Practice in Observing \_\_\_\_\_ 3.1.**
- M/S/C C. Buck/S. Newell to **support MATH 150, 151, and 252** with the following recommendations:
  - Section II, 14. – Add Top code
  - Section II, 9. – Complete Field Trip designation
  - Section VI, 1. College(s) requesting IGETC only City College listed – include Mesa College
  - Section VII – Add current catalog descriptions with changes
  - MATH 150, Outline, Section II, D. Appropriate Outside Assignments – delete “hour of” in ...and preparation for each hour of ~~hour of~~ lecture.
  - MATH 151, Section VII, 8. – Change “This is a continuation of Mathematics 150.” to “This *course* is a continuation of Mathematics 150.”

## **Miramar Concurrence**

- M/S/C Y. Bergland/L. Underwood to **support ADJU** – Catalog change/Certificates; **ADJU 357 & 358** – Deactivations; and **LEGL** – Certificate Degree Option with the following recommendations:
  - **ADJU** – Catalog change/Certificates – Program – Description – Change “...and training for students in Law enforcement, Investigations....” to “...and training for students in Law Enforcement, Investigations....”
  - **ADJU** – Catalog change/Certificates – Change “Certificates available for public safety...” to “Certificates of Achievement” are available for public safety...”
  - **ADJU** – Catalog change/Certificates – Law Enforcement Supervision – Change Total Units 30.5 to 31.
  - **ADJU** – Catalog change/Certificates – Move Certificate of Completion information before Certificate of Achievement information.
  - **ADJU** – Catalog change/Certificates – Electives as needed to meet... - Delete 357.
  - **LEGL** – Certificate Degree Option – Academic Programs – Select six to ten units from the following Law-Related Courses: - Add Labor Studies 112\*\*
  - **LEGL** – Certificate Degree Option – Define statement between OPTION II & OPTION III – “At City College, six units...” as to what the courses in OPTION II they may be substituted for – Legal Specialty Required Courses? or Law-Related Electives? Or Both?
  - **LEGL** – Certificate Degree Option – Define statement between OPTION II & OPTION III – “At City College, six units...” Does this pertain only to a degree from City College?
  - **LEGL** – Certificate Degree Option – OPTION IV – Law-Related Required Courses – Change all OFCE courses to CBTE courses.

## **Curriculum Advisor**

- No applications have been received for this position.

## **Information/Discussion**

- Reactivation of Discipline Deans – Y. Bergland reported on two recent district wide meetings; one for Math and one for Biology:
  - The CIC should be commended for the reactivation of Discipline Deans.
  - This action is receiving a very positive feedback from the faculty.
  - Several issues were clarified concerning the curriculum process.
  - The Discipline Dean worked with the Math and Biology faculty to update the timelines for the integrated outlines.
- A. Taccone reported that all Discipline Deans are updating timelines for the integrated outlines.
- A. Taccone reported that curriculum forms are on a computer disk. Disks are available from J. Ellis or A. Svedberg. (L. Underwood, Y. Bergland, & P. Meckstroth requested a disk.)

M/S/C N. Bray/S. Newell to adjourn. The meeting was adjourned at 4:35 p.m.

Minutes approved by

Geraldine Perri and Jan Ellis, Co-Chairs

NEXT MEETING: May 6, 1999, Room A102, 2:00 p.m.