

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, May 4, 2017

Present: T. McGrath, P. Gustin, L. Shimazaki, T. Recalde, M. Cox, C. Kalck (proxy for J. Estep),
C. Kinney, A. Hoffman, L. Horsman, J. Parker (proxy for D. Rogers), N.S. Robinson,
A. Saballett, W. Smith, E. Ball, T. Nguyen, A. Svedberg (proxy for E. Helscher)
Absent: J. Estep (Excused), E. Helscher (Excused), D. Rogers (Excused), C. Carrasquillo
Guests: J. Chagnon, J. Bernal, L. Johnson, C. DuPraw

Welcome/Announcements

- * P. Gustin welcomed everyone to the final meeting of the year and self-introductions were made.

Minutes/Agenda

- * MSC A. Saballett /J. Parker to approve the amended May 4, 2017 agenda.
- * MSC L. Horsman/C. Kinney to approve the April 20, 2017 minutes.

Information

- * State Academic Spring Plenary Report – P. Gustin
 - P. Gustin reported the Spring Plenary was all about curriculum.
 - The State Chancellor's office is working to streamline their approval process to facilitate colleges' implementation of curriculum.
 - The new Credit Course Certification Form allows college's to verify compliance locally.
 - State reviewers have been assigned colleges and review all proposals from their assigned colleges.
 - The implementation of the new Chancellor's Office Curriculum Inventory (COCI) system remains a work in progress.
 - State Academic Senate personnel will be meeting at Mesa on May 22, 2017.
- * Curriculum Course Review (6 and 2 Years) – Update
 - P. Gustin informed the committee the 6 and 3 year course listings are still being updated.
 - The goal now is to email a completed list to CRC members and to notify schools and faculty of their courses in need of review prior to the end of semester so the courses can be updated during the summer.
 - P. Gustin noted the major challenge in preparing the list is CurricUNET's report is updated in the fall each year and therefore includes courses that have been reviewed during the fall and spring semesters.
 - P. Gustin will recommend at CIC the CurricUNET report be updated at least twice a year.
- * CRC 2017-18 Draft Calendar of Meetings/Returning Members – Handout/Chart
 - MSCJ. Parker/A. Hoffman to approve the CRC 2017-18 Calendar of Meetings.
 - A. Svedberg requested committee members to indicate on the Returning Member's Chart whether they plan to continue as a member for the 2017-18 academic year. And also to update information if necessary.
 - The CRC committee is to have a minimum of ten faculty members with one being from counseling.
 - Full CRC committee membership information is available on the [CRC website](#) under the heading Committee & Purpose.

- * ENGL 029 Placement on ENGL 101 & ENGL 105 – CIC Update
 - P. Gustin reported Miramar’s new course ENGL 029 and the revision proposals for ENGL 101 and ENGL 105 were pulled from the agenda.
 - It is not clear if Miramar’s revisions to ENGL 101 and ENGL 105 by listing corequisite of ENGL 029/ENGL 031 (A corequisite is required only for students who do not meet a prerequisite.) is in compliance with Title 5.
 - Both Mesa and City were not in favor of the English changes.
 - After presenting the English revisions to City’s CRC on May 3, Miramar has indicated these proposals will be brought back at CIC’s May 14, 2017 meeting.
- * MATH 100 C-ID Update – J. Parker
 - J. Parker informed the committee

Committee Level Curriculum

- * MSC L. Horsman/J. Parker to submit **MEDA 092** Mesa only distance learning to CIC as a walk-in.
- * MSC C. Kalck/A. Saballett to submit **MULT 132** Mesa only revision to CIC.
- * MSC L. Horsman/A. Hoffman to submit **PHIL109 & PHIL112** Mesa only distance learning to CIC.
- * MSC L. Horsman/T. Recalde to request CSUGE for **FASH 125** Mesa only to CIC as a walk-in.
- * MSC T. Nguyen/M. Cox to submit **DMSG 105, DMSG 112, DMSG 120, DMSG 130, DMSG 140, DMSG 145, DMSG 200, DMSG 205, DMSG 220, DMSG 225, DMSG 230, & DMSG 235** Mesa only new courses to CIC as walk-ins.
- * MSC A. Saballett/T. Recalde to submit **Diagnostic Medical Sonography AS Degree & Diagnostic Medical Sonography CA** Mesa Only new programs to CIC as walk-ins.
- * MSC T. Recalde/C. Kalck to submit **NUTR 050** Mesa only new course to CIC as a walk-in.
- * MSC L. Horsman/A. Saballett to submit **NUTR 180** aligned revision to CIC.
- * MSC C. Kalck/M. Cox to submit **NUTR Dietary Manager CA** Mesa only revision to CIC as a walk-in.
- * MSC C. Kalck/ A. Saballett to submit **NUTR 055(116), NUTR 060(199) & NUTR 091** Mesa only revisions to CIC as walk-ins.
- * Virtual Vote 5/9/2017 – Approval to add Distance Learning to the following and walk-in to CIC.
 - **NUTR 050, DMSG 100, DMSG 105, DMSG 112, DMSG 120, DMSG 130, DMSG 140, DMSG 145 and DMSG 205.**
- * **ENGL 247A** aligned revision remains on hold.
 - T. McGrath, P. Gustin, A. Hoffman and S. Hess will discuss changing the number from ENGL 247 and will report back to the committee in the fall.

Status of ADT Degrees

- * The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- * The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.

- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * MSC M. Cox/C. Kalck to support the revision of SUST 101 and Mesa's activation of SUST 101.
- * The City only ENGN 128 revision and Mechanical Design CP revision were reviewed without comment.

Miramar

The activations, revisions, and/or deactivations for the following proposals were reviewed without comment.

ASTR 109;EXSC 166A, EXSC 166B, EXSC 166C & EXSC 166D;BUSE 201; DANC 135ABCD, DANC 140ABCD, MUSI 209ABCD; AVIA277C; EMGM106; PARA100AB,115; ADJU 127BCD,128BCD,290,310ABCDEFGH,316, 331A,357B,361L,363,367,368;LEGL 106; Graphics CA/AA, Music Studies AA, Psychology ADT; and ACCT CPA

Committees/Discussion/Handouts

- * CIC – No Report
- * The CIC 4/13/2017 addendum summary and 4/27/2017 summary were emailed to members.
- * MSC A. Hoffman/L. Horsman to adjourn at 3:55 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs

Next Meeting: Sept. 7, 2017 at 2:15 pm MS 202