

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, May 6, 2004

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| Present: | E. Armstrong-Proxy, Y. Bergland , C. Buck, C. DuPraw, P. Fischer, S. Flor, K. Foster, D. Furrow, P. Gustin, R. Olson, W. Tappen, K. Wong |
| Absent: | D. Gergens(Sabbatical), A. Hoffman, L. Horsman, O. Lee, S. Newell, J. Stamm(Sabbatical), |
| Guests: | K. Clark, J. Corliss, C. Kinney, S. Orsinelli, J. Pautler |

Minutes/Agenda

- * MSC Y. Bergland/C. Buck to approve the revised agenda of May 6, 2004.
- * MSC W. Tappen/D. Furrow to approve the minutes of April 1, 2004.

Announcements

There were no announcements.

First Read Curriculum

- * MSC P. Fischer/Y. Bergland to submit the **Physical Therapist Assistant Program** (Mesa only) to CIC upon S. Newell's review and approval of minor adjustments in formatting of listings.
- * MSC P. Fischer/C. Buck to submit **MULT 137** (Distance Learning) to CIC.
- * MSC Y. Bergland/K. Foster to submit **CBTE 110A, 111, 112, 113, 130A, 130B, 221, & 222** – (Deactivations) to CIC together with the **Computer Business Technology Program**.
- * MSC K. Foster/Y. Bergland to submit the **Dramatic Arts Program** to CIC.
- * MSC Y. Bergland/P. Fischer to submit **PERG 065** (Integration/Distance Learning) to Tech Review with P. Gustin as liaison with the following comments:
 - Variable unit requirements for SLO's be defined in outline
 - Distance Learning approval will be for all variable units of course
- * MSC C. Buck/C. Dupraw to submit **MUSI 206AB** (Revisions) to CIC with the following comment:
 - Itemize all of the revisions in the need for change comment box in CurricUNET.
- * MSC P. Fischer/C. Buck to submit **MULT 137** (Distance Learning) to CIC.
- * MSC W. Tappen/K. Foster to submit **PHIL 106** (Revision-Prerequisite Removal) to CIC
- * MSC Y. Bergland/C. DuPraw to submit **PHIL 125** (Integration) to Tech Review with D. Furrow as liaison with the following comments:
 - Format reading and writing assignments with bullets/numbering
 - Review CA Classification
- * MSC Y. Bergland/C. Buck to submit **ANTH 102** (Distance Learning) to CIC. Due to CurricUNET limitations P. Gustin will facilitate this action.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **BIOL 250** – Integration - W. Tappen (9/19/02)
 - * **FREN 202** – Integration – Aligned – A. Hoffman(4/1/04)
 - * **PHYE 120** – Integration – Mesa only – S. Newell(4/1/04)
 - * **PHYE 258AB** – Integrations – Mesa only – K. Foster(4/1/04)
 - * **PSYC 125 & 128** – Integrations – W. Tappen (10/4/03)
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- * MSC C. Buck/K. Foster to return the **ARCH 137, 138, 139 & 140** new Mesa only course proposals to the originator per the originator's request.
 - * As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators/deans. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

Second Read Curriculum

- * MSC C. Buck/P. Fischer to submit **ARCH 103** a new Mesa only course to CIC with the following comment:
 - Review the advisory of **CBTE 051** a City only offering.
- * MSC P. Fischer/C. Dupraw to submit **ARCH 104** a new Mesa only course to CIC.
- * MSC W. Tappen/C. Dupraw to submit **CHIL 210** integrations to CIC.
- * MSC R. Olson/C. Dupraw to submit **DENA 104 & 104L** a Mesa only course revision to separate the lecture and lab components to CIC.
- * MSC W. Tappen/K. Foster to submit **HIST 106** an aligned integration to CIC.
- * Adjustments have not yet been accomplished and **PHYE 120** was returned to Tech Review.
- * MSC P. Fischer/C. Dupraw to submit **PHYE 159** an aligned integration to CIC after minor adjustments have been made.

City

- * **BIOL 124 & 207** deactivations and the **Computer Technical Illustration Program** were reviewed without comment.
- * **MSFT 160, 170, & 171** were reviewed with the comment that Mesa faculty are not in agreement with the new courses and will discuss this issue with City faculty at a later date.

Miramar

- * **CHEM 231 & 231L** activations; **PHYS 195A & 196A** activations; and **FIPT 106** were reviewed without comment.

Information/Discussion

- * P. Gustin reported that there will be two FLEX workshops for CurricUNET II training on Friday, August 27, 2004. The 9:00-11:00 am workshop will pertain to committee review features and the 11:00-1:00 pm workshop will pertain to features that faculty will be utilizing to input proposals. P. Gustin requested that members contact her with specific training features they would like to have presented.
- * P. Gustin informed the committee that steps are being taken to review all of Mesa's proposals that are currently in CurricUNET to assist in a smooth transition to CurricUNET II.
- * The CIC actions synopsis report for 4/22/04 was distributed.
- * The Academic Affairs Report by P. Gustin was distributed as an FYI.
- * The CRC Draft Calendar for 2004-2005 was distributed and will be finalized at the May 20 meeting.

Tech Review Items – Liaison, Originator and/or Dean

- * None
 - * MSC R. Olson/P. Fischer to adjourn the meeting at 4:00 p.m.
- Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING May 20, 2004 Room A102, 2:00 pm.