

APPROVED

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, May 18, 2000

Present:	Y. Bergland, C. Buck, J. Ellis, P. Fischer, P. Hjorth-Gustin, L. Kelly, P. Meckstroth, S. Newell, G. Perri, X. Song, A. Taccone
Absent:	C. DuPraw, S. Flor
Guests:	R. Dewse, K. Foster, M. Hinkes, I. King, J. Lombardi

Agenda/Minutes

- * MSC X. Song /Y. Bergland to approve the revised agenda for the May 18, 2000 meeting.
- * MSC Y. Bergland/L. Kelly to approve the minutes of May 4, 2000 with the following corrections: delete “unable” and insert “remove from the table”, and delete “trying to recruit someone” and insert “recruiting a candidate”.
- * On behalf of the Curriculum Review Committee, G. Perri thanked Jan Ellis for her dedicated service as the Co-Chair of the committee for the past two years. The committee also thanked Jan for the innumerable hours she has spent in the development of CurricUNET.

First Read Curriculum

- * MSC Y. Bergland/L. Kelly to submit **MUSI 150A** to Tech Review.
- * MSC A. Taccone /P. Hjorth-Gustin to submit **PHYE 200 & 201** to CIC.
- * MSC Y. Bergland/L. Kelly to submit **DRAM 265/Honors** to Tech Review

Technical Review Committee

P. Hjorth-Gustin distributed the comments from the last Tech Review meeting.

- **BUSE 142** – New Course – Not submitted for Second Read.
- **PHIL 112** – Integrated Course Outline – Not submitted for Second Read.

On behalf of the Curriculum Review Committee, G. Perri thanked P. Hjorth-Gustin for her many hours of service as the Curriculum Advisor and chair of the Tech Review Committee.

Second Read Curriculum

- * MSC A. Taccone/X. Song to submit **ANTH 265/Honors** to CIC.
- * MSC C. Buck/ P. Hjorth-Gustin to submit **GEOG 102** to CIC.

City

- * MSC A. Taccone/Y. Bergland to remove from the table and review **BUSE 113** with no comments made.
- * The following courses were reviewed as FYI with no comments:
 - ♦ **RTVC 153 & 160** – Integrated Course Outlines
- * The following courses were reviewed as FYI with comments:
 - ♦ **MATH 90 & 91** – Integrated Course Outlines – Math 90 has the same title as Math 32.
 - ♦ **Liberal Arts, Option I, with Emphasis on Global/International Studies** – should be changed to Option III.

Miramar

- * The following courses were reviewed as FYI with no comments:
 - ♦ **FIPT 160R & 310N**
 - ♦ **AVIM 107B & 108B**

Information/Discussion

J. Ellis reported that the CIC is concerned with 265 course proposals going through the curriculum process as honor courses. CurricUNET is still being adjusted and J. Ellis will take forward to CIC that during semester breaks and the summer CurricUNET should be set not to launch any curriculum during these times. This will assist in alleviating the 10-day review limit being circumvented and proposals going through the process without being reviewed. Once CurricUNET is up and running both paper and CurricUNET proposals will be accepted by CIC until an end date is set.

Without a new Co-Chair in place, J. Ellis will continue to handle curriculum issues during the summer break. P. Hjorth-Gustin will continue as the Curriculum Advisor. G. Perri requested that Y. Bergland review the issue and reassign time for a Curriculum Specialist. Upon deletion of the January 18, 2001 date and the approval by the District the proposed Curriculum Review Committee 2000-2001 meeting schedule will be adopted.

C. Buck stated her concern that the Mesa Catalog continues to have errors in it. It is anticipated that when CurricUNET is in place many of these errors will be eliminated. Y. Bergland stated that she and T. Teegarden met with L. Nault to assess the Math levels and emergency measures had to be taken for students to enroll in Math courses. Y. Bergland and T. Teegarden will continue to monitor this issue.

J. Ellis thanked the committee for their assistance and commitment in reviewing and processing the vast amount of curriculum proposals that go through the committee.

MSC L. Kelly/Y. Bergland to adjourn at 3:40 pm.

Minutes approved by

Geraldine Perri and Jan Ellis, Co-Chairs

- **NEXT MEETING** September 7, 2000 Room A102, 2:00 pm.