

APPROVED

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, May 20, 2004

Present: E. Armstrong, Y. Bergland, C. Buck, C. DuPraw, P. Fischer, S. Flor, K. Foster, P. Gustin, A. Hoffman, L. Horsman, R. Olson, S. Newell, W. Tappen, K. Wong
Absent: D. Furrow, D. Gergens(Sabbatical), O. Lee, J. Stamm(Sabbatical),
Guests: J. Pautler, A. Ruess

Minutes/Agenda

- * MSC P. Fischer/Y. Bergland to approve the revised agenda of May 20, 2004.
- * MSC Y. Bergland/ P. Fischer to approve the minutes of May 6, 2004.

Announcements

On behalf of the committee P. Gustin thanked A. Svedberg for her dedication and assistance in keeping Mesa curriculum proposals on course through CurricUNET.

First Read Curriculum

- * MSC P. Fischer/C. DuPraw to submit **PHYR 134** to Tech Review with S. Newell as liaison with the following comments:
 - Review transferability
 - Review course description
 - List all changes in the need for change
- * MSC W. Tappen/R. Olson to return **PHYS 195C** (Integration/Revisions/Incorporation of 196C) to the originator per the originator's request with the following comment:
 - Review comments that have been made to assist in improving proposal.
- * MSC Y. Bergland/P. Fischer to submit **ENGL 064** (Integration UCSD) to Tech Review with A. Hoffman as liaison with the following comment:
 - Review transferability
- * MSC Y. Bergland/P. Fischer to submit **ENGL 015** (New UCSD course) to CIC with the following minor adjustments:
 - Remove limitation on enrollment
 - Revise outline per oral discussion comments

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **BIOL 250** – Integration - W. Tappen (9/19/02) - Possible Virtual Vote
- * **PHIL 125** – Integration – Aligned – D. Furrow (5/6/04) - Possible Virtual Vote
- * **PSYC 125 & 128** – Integrations – W. Tappen (10/4/03) - Possible Virtual Vote
- * As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators/deans. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

Second Read Curriculum

- * MSC L. Horsman/S. Newell to submit **PERG 065** an integration with Distance Learning to CIC with the following comments:
 - Correct typos
 - Add schedule of classes to list of publications
 - Review topic 7 to indicate meaning
- * MSC S. Newell/W. Tappen to submit **FREN 202** an aligned integration to CIC.
- * MSC S. Newell/W. Tappen to submit **PHYE 120** a Mesa only integration to CIC.
- * MSC Y. Bergland/W. Tappen to submit **PHYE 258AB** Mesa only integrations to CIC.
- * By consensus of the committee the remaining proposals in Tech Review will be submitted to the committee for approval via a virtual vote prior to May 29 if they are ready to be moved forward.

City

- * **BIOL 206; CISC 121; COSM 180; SHIP 050; PHYE 251AB, 255AB, & 257AB;** and the **Shipbuilding Technology Program, Computer Information Systems Program, & Computer Business Technology –Micromputer Application Program** were reviewed without comment.
- * MSC W. Tappen/C. DuPraw to table **CHIC 141B** an aligned integration to give Mesa faculty an opportunity to review and make recommendations to the committee.

Miramar

- * **ADJU 161 & 210; FIPT 101, 102 & 103; SPEE 180;** and **MATH 118** were reviewed without comment.

Information/Discussion

- * P. Gustin reported that a new system for dropping students for nonpayment is being developed by the District and without being given notice faculty may find that students are dropped from rosters. CIC will be reviewing one course Certificate of Achievements beginning in the fall.
- * MSC W. Tappen/S. Newell to approve the CRC Calendar for 2004-2005. Be consensus an email will be sent to all faculty in the fall reminding them of the importance of having curriculum at the Mesa committee level in CurricUNET according to the publication deadlines listed.
- * P. Gustin informed the committee that steps are being taken to review all of Mesa's proposals that are currently in CurricUNET to assist in a smooth transition to CurricUNET II. The following active proposals/programs that the committee has approved will have their status in CurricUNET reviewed prior to the committee's Sept. 16 meeting:
 - **PHYE 159** to CIC; **ARCH 107, ARCH 137, 138, 139 & 140** return to originators
 - **Physical Therapist Assistant Program** (Mesa only) to CIC
- * The CIC actions synopsis report for 5/13/04 was distributed.

Tech Review Items – Liaison, Originator and/or Dean

- * None
 - * MSC P. Fischer/L. Horsman to adjourn the meeting at 3:35 p.m.
- Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING September 16, 2004 Room A102, 2:00 pm.