

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, September 21, 2017

Present: T. McGrath, P. Gustin, A. MacNeill, L. Shimazaki, T. Recalde, J.U. Bernal,
J. Chagnon, M. Cox, C. Kinney, A. Hoffman, L. Horsman, J. Parker (Proxy for
D. Rogers), J. Estep (Proxy for C. Kalck), E. Helscher, A. Saballett, W. Smith,
E. Ball, T. Chitcharoen; A. Svedberg
Absent: C. Kalck (Excused), D. Rogers (Excused),
Guests: C. Robertson, C. Renda, M. Feori

Welcome/Announcements

- * P. Gustin welcomed members and guests.

Minutes/Agenda

- * MSC C. Kinney/E. Helscher to approve the amended September 21, 2017 agenda.
- * MSC L. Horsman/E. Helscher to approve the September 7, 2017 minutes with the correction of Math 100 C-ID to Math 110 C-ID.

Information

- * Credit by Exam – Information/J. Parker
 - P. Gustin informed the committee that District has a list of courses that have been Board approved for credit by exam and the list is sent to the Chair of Chairs.
 - The link to the list of courses will be emailed to members by P. Gustin.
 - As Mesa rarely utilizes the credit by exam process P. Gustin requested J. Parker to inform the committee of Mesa's process.
 - J. Parker informed the committee that most of Mesa's credit by exams is for high school students and the procedures are standard and will not be affected by the Phase II changes.
 - J. Parker also informed Mesa coordinates credit by exams through the District office. Department faculty by department agreement making the Decisions on content needed from the course and providing the actual exam is provided by departmental agreement by the department's faculty.
- * CIC Phase II Board Policies and Administrative Procedures – Handout/Vote
 - P. Gustin requested members to review the policies and procedures and let her know if there are comments/suggestions that should be made to them.
 - The CIC Phase II Board Policies and Administrative Procedures will be reviewed by Mesa's Academic Senate as well.
 - Further discussion and review of the CIC Phase II Board Policies and Administrative Procedures will take place prior to the CRC taking a vote.
- * CRC Slideshow Senate Presentation – P. Gustin/Handout
 - P. Gustin explained the CRC slideshow file included in the CRC emailed materials is the slideshow she presented to the Academic Senate and to the Chair of Chairs.
 - In presenting the slideshow to the CRC committee P. Gustin requested members to inform her of any changes/improvements they would like to have included in the slideshow as she would like to utilize it as an option to having a Curriculum Process Flowchart.

- The consensus of the committee is to utilize the slideshow to provide faculty and administrators information on the committee's processes.
 - P. Gustin will meet with T. Ricalde and D/ Brown to discuss the CTE/Region X process for curriculum.
- * Recommended Electives – Discussion
- Tabled

Committee Level Curriculum

Consent Items (One Vote)

- * MSC L. Horsman/E. Helscher to submit Mesa only proposals **ANHL 100A, ANHL 100B, ANHL 115, ANHL 125, ANHL 125L, ANHL 135, ANHL 140, ANHL 145, ANHL 145L, ANHL 155, ANHL 155L, ANHL 205, ANHL 215, ANHL 215L, ANHL 225, ANHL 227, ANHL 229, ANHL 260, ANHL 260L, & ANHL 270** revisions to CIC.
- * MSC E. Helscher/M. Cox to submit Mesa only proposals **FASH 110, FASH 115, FASH 120, FASH 130, FASH 131, FASH 135, FASH 142, FASH 143, FASH 150, FASH 160, FASH 161, FASH 162, FASH 166, FASH 169, FASH 190, FASH 199A & FASH 199C** revisions and **REAL 111** deactivation to CIC.

DCP Course & Program Revisions – Mesa Only (One Vote)

- * C. Kinney informed the committee the number of hours for DCP courses was changed due to new state mandates; thus, the need for adjusting all of Mesa's DCP courses and programs.
- * No other changes were made to these proposals.
- * MSC M. Cox/L. Horsman to submit Mesa only course and program proposals **DENA 081A & DENA 081B / DENA CA & AS; HEIT 266 & HEIT 267 / HEIT AS; MEDA 097 / MEDA CA & AS; PHLB 060 / PHLB CP; RADT 254A, 254B, 254C, 255A, 255B, 255C / RADT CA & AS; and PHYR 291, PHYR 295 & PHYR 298 / PHYR AS** to CIC as walk-ins.

New Items for Review

- * MSC L. Horsman/M. Cox to submit **ACCT 120 & ACCT 121** Mesa only distance learning to CIC.
- * MSC L. Horsman/A. Hoffman to submit **AMSL 214 & AMSL 225** Mesa only revisions to CIC.
- * MSC L. Horsman/M. Cox to submit **ARCH 172 & ARCH 175** Mesa only revisions to CIC.
- * MSC L. Horsman/J. Parker to submit **HEIT 140** Mesa only revision of HEIT 205 to CIC.
- * MSC L. Horsman/J. Parker to submit **FASH 156, FASH 157, FASH 158, & FASH 171** Mesa only revisions with distance learning to CIC.
- * MSC W. Smith/L. Horsman to submit **RADT 240** Mesa only reactivation/integration with distance learning to CIC.
- * MSC L. Horsman/E. Helscher to submit **RADT 251C** Mesa only deactivation to CIC.
- * MSC M. Cox/J. Estep to submit **CBTE 200** Mesa only deactivation to CIC.
- * MSC E. Helscher/L. Horsman to submit **COMS Studies CP** Mesa only deactivation to CIC.
- * MSC A. Saballett/C. Kinney to submit **CBTE Information Management AS & CA** Mesa only revisions to CIC.

Items on Hold

- * The following proposals remain on hold.
 - **BUSE Business Management AS & CA** – Revisions – Mesa Only
 - **FASH Design AS & CA** – Revisions – Mesa Only
 - **FASH Merchandising AS & CA** – Revisions – Mesa Only
 - **FASH Computer Technology: Merchandising AS & CA** – Revisions – Mesa Only

Status of ADT Degrees

- * The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- * The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * MSC L. Horsman/C. Kinney to support **ACCT 118** new course.
- * MSC J. Estep/ L. Horsman to support **ANTH 110** an aligned revision.
- * MSC L. Horsman/J. Parker to support **CHIC 138** an aligned revisions
- * The Working Education CP program revision was reviewed without comment.

Miramar

- * MSC L. Horsman/M. Cox to support **BLAS 110** and **EXSC 126A** distance learning for Miramar.
- * The CISC 179 new course and the Paralegal AS & CA and Prof Aeronautics AS program revision proposals were reviewed without comment.

Committees/Discussion/Handouts

- * CIC – No Report
- * The CIC 8/31/2017 virtual vote and the 9/14/2017 summary were emailed to members.
- * MSC A. Hoffman/L. Horsman to adjourn at 3:45 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
Next Meeting: Oct. 5, 2017 at 2:15 pm MS 202