

**APPROVED**

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE**

**Minutes**

Thursday, September 5, 2002

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<b>Present:</b>	<b>E. Armstrong, Y. Bergland, C. Buck, L. Corbin, R. Dewse, C. DuPraw, P. Fischer, D. Furrow, L. Horsman, S. Newell, R. Olson, J. Pautler, W. Tappen</b>
<b>Absent:</b>	<b>L. Cloud, K. Foster</b>
<b>Guests:</b>	<b>C. Kinney, T. al Mukhtar</b>

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**Agenda/Minutes**

- \* MSC P. Fischer/C. Buck to approve the agenda of September 5, 2002.
- \* MSC P. Fischer/L. Corbin to approve the minutes of May 30, 2002.

**First Read Curriculum**

The **English Program Revision** remains tabled.

**Technical Review Committee**

W. Tappen informed the Committee members that the Tech Review Committee will have Co-Chairs (S. Newell & L. Corbin) for this academic year. In regards to the Tech Review process, he then presented a proposal clarifying the following points:

1. For each course proposal reviewed by the Committee, a Committee member will be chosen as a liaison to guide the proposal through all of the CurricUNET channels until the final necessary approval of the proposal allows it to become part of the curriculum of San Diego Community College District (SDCCD).
2. The role of the Co-chairs is to facilitate the review process and assist the liaisons in tech review meetings. The co-chairs may serve as liaisons as well as participating in tech review meetings.
3. To assist liaisons in the tracking of course proposals two (2) forms have been created. One will assist with the tracking of the course proposal through the Mesa College Curriculum Committee. The other form is similar and will assist with the complete tracking of the course proposal until it becomes part of the curriculum of SDCCD.
4. The Tech Review Committee makeup for reviewing a proposal will consist of three (3) Committee members – one of which is the liaison. They will meet with the originator and discuss any changes that must be made to the original proposal. When the CurricUNET information has been updated as necessary, the liaison will request that the proposal be added to the Curriculum Committee's Agenda as a Second Read item.

A vote on the proposal for the new Tech Review process was called and passed. W. Tappen then requested that Committee members submit their program cards and/or a list of the times they would be available for reviewing proposals to him via his K202 mailbox by Tuesday, September 10, 2002. Liaisons were specified for all of the current proposals in Tech Review.

The following proposals are in Tech Review and the specified liaison is noted.

- \* **AMSL 100, 101, & 200** – Integrated Course Outlines – J. Pautler; P. Fischer; S. Newell
- \* **ARTF 109** – Integrated Course Outline – L. Horsman
- \* **ARTF 150B** – Integrated Course Outline – S. Newell
- \* **ARTF 196 & 198B** – Integrated Course Outline – L. Horsman
- \* **CHIN 102** – Integrated Course Outline – S. Newell
- \* **ENGL 230** – New Course – L. Corbin
- \* **ENGL 238** – Integrated Course Outline – L. Corbin
- \* **FASH 145** – Integrated Course Outline – C. DuPraw
- \* **GEOG 101& 101L** – Mesa only - Integrated Course Outlines – D. Furrow
- \* **GEOL 100 & 101** – Integrated Course Outlines – W. Tappen
- \* **HIST 100** – Integrated Course Outline – Mesa only – D. Furrow
- \* **ITAL 201** – Integrated/Revision Course Outline – S. Newell
- \* **JAPN 202** – Mesa only - Integrated Course Outline – S. Newell
- \* **JOUR 210A** – Integrated Course Outline – L. Corbin
- \* **MEDA 115 & 145** - Integrated Course Outlines – S. Newell
- \* **MUSI 110** – Integrated Course Outline – L. Corbin
- \* **PHYR 111 & 120** - Integrated Course Outlines – Mesa only – J. Pautler
- \* **VIET 101** - Mesa only - Integrated Course Outline - S. Newell
- \* **FOOD 115 & 140** - Integrated Course Outlines – **Returned to Originator by Tech Review**
- \* **HOTL 110** – Activation/Integrated Course Outline – **Returned to Originator by Tech Review**

### Second Read Curriculum

- \* MSC P. Fischer/C. DuPraw to submit **NUTR 170** - Integrated Course Outline to CIC.
- \* MSC L. Corbin/L. Horsman to submit **INTE 105** – Integrated Course Outline to CIC.

### City

- \* MSC P. Fischer/J. Pautler to support **CHEM 130 & 130L** – Aligned -Integrated Course Outlines with changes as suggested by the Curriculum Committee and passed on to City.
  - Check to see if CHEM 130 is a major requirement
  - Check on CHEM 130L General Ed Analysis report for correct information
- \* MSC C. DuPraw/J. Pautler to support **CHIL 101** - Aligned Integrated Course Outline
- \* MSC C. DuPraw/J. Pautler to support **CHIL 141** – Aligned - Integrated Course Outline with the comment that in the Outline of Topics item 4. f . iii. *Native American* is listed twice.

### Miramar

- \* **BIOL 133** - FYI – was reviewed with comments.
  - Concerns regarding requisites and target audience

- Notation that BIOL 133 is required for a Mesa aligned degree even though course is not offered at Mesa

**Information/Discussion**

- W. Tappen will request that the Academic Senate add two (2) additional Curriculum Committee members to increase the Curriculum Committee members to ten (10) faculty.

MSC P. Fischer/C. Buck to adjourn the meeting at 3:45 p.m.

Minutes approved by

Elizabeth Armstrong and Will Tappen, Co-Chairs

- NEXT MEETING September 19, 2002 Room A102, 2:00 pm.