

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, September 19, 2002

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| Present: | E. Armstrong, Y. Bergland, C. Buck, L. Cloud, L. Corbin, R. Dewse, P. Fischer, K. Foster, D. Furrow, L. Horsman, S. Newell, J. Pautler, W. Tappen |
| Absent: | C. DuPraw, R. Olson, |
| Guests: | J. Wales, J. Ellis, B. Bermann-Enn |

Agenda/Minutes

- * MSC C. Buck/P. Fischer to approve the agenda of September 19, 2002.
- * MSC Y. Bergland/C. Buck to approve the minutes of September 5, 2002.

First Read Curriculum

- * MSC Y. Bergland/J. Pautler to submit **AMSL 201** – Integrated Course Outline to Tech Review with P. Fischer, J. Pautler and S. Newell as liaisons for the AMSL courses.
- * MSC K. Foster/C. Buck to submit **ANHL 225** – Integrated Course Outline to Tech Review with J. Pautler as liaison.
- * MSC Y. Bergland/J. Pautler to submit **BIOL 250** – Integrated Course Outline to Tech Review with W. Tappen as liaison.
- * MSC J. Pautler/P. Fischer to submit **ENGL 105** – Integrated Course Outline to Tech Review with L. Corbin as liaison.
- * MSC K. Foster/Y. Bergland to submit **ENGL 236** – Deactivation to CIC.
- * MSC Y. Bergland/J. Pautler to submit **HIST 101, 105, 115AB & 175** – Integrated Course Outlines to Tech Review with D. Furrow as liaison.
- * MSC K. Foster/P. Fischer to submit **PERG 140** – Distance Education to CIC. J. Wales present to address this proposal.
- * MSC Y. Bergland/J. Pautler to submit **PHYE 240** – Revision to Tech Review with K. Foster as liaison. J. Ellis present to address this proposal.
- * MSC Y. Bergland/J. Pautler to submit **SOCO 110** – Integrated Course Outline to Tech Review with L. Cloud as liaison.
- * MSC P. Fischer/C. Buck to submit **SPEE 135** – Integrated Course Outline to Tech Review with K. Foster as liaison.
- * The **English Program Revision** remains tabled.

Technical Review Committee

The following proposals are in Tech Review and the specified liaison is noted.

- * **AMSL 100, 101, & 200** – Integrated Course Outlines –P. Fischer, J. Pautler, S. Newell
- * **ARTF 109** – Integrated Course Outline – L. Horsman
- * **ARTF 150B** – Integrated Course Outline – S. Newell

- * **ARTF 196 & 198B** – Integrated Course Outline – L. Horsman
- * **CHIN 102** – Integrated Course Outline – S. Newell
- * **ENGL 230** – New Course – L. Corbin
- * **ENGL 238**– Integrated Course Outline – L. Corbin
- * **FASH 145**- Integrated Course Outline – C. DuPraw
- * **GEOG 101& 101L**– Mesa only - Integrated Course Outlines – D. Furrow
- * **GEOL 100 & 101**– Integrated Course Outlines – W. Tappen
- * **HIST 100** – Integrated Course Outline – Mesa only – D. Furrow
- * **ITAL 201** – Integrated/Revision Course Outline – S. Newell
- * **JAPN 202** – Mesa only - Integrated Course Outline – S. Newell
- * **JOUR 210A** – Integrated Course Outline – L. Corbin
- * **MEDA 115 & 145** - Integrated Course Outlines – S. Newell
- * **MUSI 110** – Integrated Course Outline – L. Corbin
- * **PHYR 111 & 120** - Integrated Course Outlines – Mesa only – J. Pautler
- * **VIET 101** - Mesa only - Integrated Course Outline - S. Newell
- * **ARTF 100** – Returned from CIC for further review.

Second Read Curriculum

- * W. Tappen noted that he had met with the GEOL 100 & 101 originator and this proposal should be ready for Second Read October 3, 2002.
- * B. Bermann-Enn was present in regard to the status of ARTF 109 for Second Read.

City

- * **COSM 050L & 060L** – FYI - Reviewed.

Miramar

- * MSC K. Foster/J Pautler to support **ARTF 210A** - Aligned –with comments.
 - Concerns regarding course description
 - Concern that Mesa faculty did not have the opportunity to review
 - Removal of Objective 5
 - K. Foster to submit comments via CurricUNET comment screen
- * MSC J Pautler/C. Buck to table **BUSE 119** – Aligned – Integrated Course Outline – until Mesa’s Business department reviews it.
- * The following curriculum was reviewed without comment.
 - **AUTO 122** – FYI
 - **AVIM 103BC, 104ABC, 105A, 106A, 109ABC & 110ABC** – FYI
 - **MARK 100** – Distance Education - FYI

Information/Discussion

- E. Armstrong reviewed with the Committee the proposed revisions by CIC regarding Policy 5300 “Courses of Instruction and Educational Program Approval.”
- W. Tappen reviewed with the Committee the CIC proposal regarding Policy 5300.2 procedures 14.0-14.3 “Military to Community College Articulation: Procedures.” J. Pautler noted the High Schools and other entities should also be included. E. Armstrong will bring this to the attention of CIC.

- Several CurricUNET items were reviewed.
 - Field for inputting course Repeatability
 - Sample of “Course Proposal Impact Report.
- Suggestions/comments concerning the distributed sample liaison form (which combines the 2 previous liaison forms into one) should be sent to W. Tappen. It was noted that a revision date should be included on forms.
- J. Pautler brought to the Committee’s attention that aligned proposals from other colleges should be carefully scrutinized as other colleges are sometimes utilizing a technical writer rather than a faculty member to do the inputting into CurricUNET. She noted that several courses originated by other colleges within the CHIL curriculum have not always contained suggestions put forth by the faculty. She is currently working with faculty from all three colleges to correct this situation.

MSC J. Pautler/P. Fischer to adjourn the meeting at 4:10 p.m.

Minutes approved by

Elizabeth Armstrong and Will Tappen, Co-Chairs

- NEXT MEETING October 3, 2002 Room A102, 2:00 pm.