

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE**

APPROVED

Minutes
Thursday, October 5, 2017

Present: T. McGrath, P. Gustin, A. MacNeill, T. Recalde, J.U. Bernal, J. Chagnon, M. Cox,
C. Kalck, C. Kinney, A. Hoffman, L. Horsman, J. Parker, J. Estep, E. Helscher,
D. Rogers, A. Saballett, W. Smith, E. Ball, T. Chitcharoen, A. Svedberg
Absent: L. Shimazaki,
Guests: L. Burger, S. Lazear, M. Gwin, H. Jagielinski, C. Robertson, C. Sullivan,

Welcome/Announcements

- * P. Gustin welcomed members and guests.

Minutes/Agenda

- * MSC L. Horsman/C. Kinney to approve the amended October 5, 2017 agenda.
- * MSC L. Horsman/E. Helscher to approve the September 21, 2017 minutes.

Information

- * CIC Phase II Board Policies and Administrative Procedures – Handout/Vote
 - The CIC Phase II Board Policies and Administrative Procedures is being reviewed by Mesa’s Academic Senate.
 - Further discussion and review of the CIC Phase II Board Policies and Administrative Procedures will take place prior to the CRC taking a vote.
- * Recommended Electives – Discussion
 - Tabled
- * CSU EO 1100 – Handout/Discussion
 - Tabled
- * ESOL to ELAC (English Language Acquisition) Designator – Handout/Vote
 - C. Sullivan presented background for the change from the ESOL designator to the new ELAC designator.
 - The list of courses impacted by the change was discussed.
 - It was noted that none of Mesa’s programs would be impacted by the change.
 - MSC E. Helscher/C. Kalck to approve ELAC 016, ELAC 026, ELAC 015, ELAC 023, ELAC 025, ELAC 033, ELAC 035, ELAC 045, ELAC 044, ESOL 019A, ESOL 020, ESOL 021, ESOL 022, ESOL 030, ESOL 031, ESOL 032, ESOL 040, ESOL 044, ESOL 045 course proposals and the various programs affected by the change of ESOL to ELAC.
 - E. Ball noted the change in designator should be adjusted in the draft 2018-19 catalog.
- * CIC Discipline Deans – Update
 - Tabled
- * CIC’s LMI Form – Update
 - Tabled
- * CurricUNET Defaulting – Update
 - Tabled

- * Curriculum Course Review (6 and 2 Years) – Update
 - P. Gustin reported S. Hess will be sending a list of courses after the CurricUNET report has been reviewed by District so an accurate report of courses needing review can be distributed.
- * CTE/Region X Curriculum Review Process – P. Gustin
 - Tabled

Committee Level Curriculum

Consent Items

- * None

New Items for Review

- * MSC C. Kalck/A. Hoffman to submit **ANTH 104** aligned revision to CIC.
- * MSC C. Kinney/J. Parker to submit **ARTF 100 & ARTF 107** aligned revisions to CIC.
- * MSC L. Horsman/A. Hoffman to submit **CHEM 130 & CHEM 130L** aligned revisions to CIC.
- * MSC L. Horsman/E. Helscher to submit **HEIT 256** Mesa only new course to CIC.
- * MSC A. Hoffman/L. Horsman to submit **INTE 112B, INTE 120 & INTE 125** Mesa only distance learning to CIC.
- * MSC C. Kinney/J. Parker to submit **NUTR 092** Mesa only revision from NUTR 091 to CIC.
- * MSC L. Horsman/E. Helscher to submit **PHIL 105** activation with distance learning to CIC.
- * MSC L. Horsman/A. Hoffman to submit **VIET 101** Mesa only revision to CIC.
- * MSC A. Hoffman/L. Horsman to submit **BUSE Studies Liberal Arts & Sciences AS** Mesa only revisions to CIC.
- * MSC E. Helscher/A. Saballett to submit **Honors Global Competencies CA** Mesa only revision to CIC.
- * MSC L. Horsman/A. Saballett to submit **MARK AS & CA** Mesa only revisions to CIC.

Items on Hold

- * MSC A. Saballett/L. Horsman to submit **BUSE Business Management AS & CA** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Helscher to submit **FASH Design AS & CA** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Helscher to submit **FASH Merchandising AS & CA** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Helscher to submit **FASH Computer Technology: Merchandising AS & CA** Mesa only revisions to CIC.

Status of ADT Degrees

- * The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.

- * The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * MSC L. Horsman/C. Kinney to support **GEOL 104** distance learning for an aligned course.
- * The Microsoft Certified Technology Specialist CP program revision was reviewed without comment.

Miramar

- * MSC L. Horsman/E. Helscher to support **BUSE 115** aligned revision.
- * MSC C. Kinney/J. Parker to support **CBTE 170** deactivation for Miramar.
- * MSC A. Hoffman/L. Horsman to support **HUMA 201** distance learning for Miramar.
- * Consensus to hold support for the **OCEA 101** revision until after reviewing with Mesa faculty.
- * The proposals for CISC 191 new course, CISC 071 activation, FIPT 168 deactivation; CBTE Website Design CP revision, CBTE Admin Assistant CA & AS revisions, and AUTO Product & Engineer CA & AS revisions were reviewed without comment.

Committees/Discussion/Handouts

- * CIC – No Report
- * The CIC 9/28/2017 summary was emailed to members.
- * MSC C. Kalck/L. Horsman to adjourn at 4:00 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
 Next Meeting: Oct. 19, 2017 at 2:15 pm MS 202