

**SAN DIEGO MESA COLLEGE      APPROVED**  
**CURRICULUM REVIEW SUBCOMMITTEE**

Minutes

**Thursday, October 17, 2019**

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Present: A. Hoffman, I. O'Connor, J. Parker, C. Kinney (Proxy for T. Recalde), S. Topham, A. Moctezuma, L. Horsman, P. Gustin (Proxy for A. Dines), E. Helscher, M. Feori, M. Cox, J. Bernal, A. Saballet, J. Estep, J. Chagnon, J. Kalchik, A. Svedberg (Proxy for P. Christopher, T. Nguyen)

Absent: T. Recalde (Excused), A. Dines (Excused), P. Christopher (Excused), T. Nguyen (Excused), C. Hin

Guests: N. Scott Robinson, M. Manasse, A. MacNeill

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**Welcome/Agenda/Minutes**

- \* A. Hoffman welcomed everyone.
- \* MSC A. Saballet/J. Bernal to approve the October 17, 2019 agenda with the removal of **VTAH 135**, a Mesa only revision.
- \* MSC E. Helscher/L. Horsman to approve the October 3, 2019 minutes.

**Information**

- \* A. Hoffman reported CIC is re-energizing subcommittees. Currently there is a need to have a faculty member on the Educational Subcommittee. Please see A. Hoffman if you or someone you know would like to be on this committee.
- \* The Board Policies AP 5050 (Articulation) and AP 5260 (Prerequisites, Co-requisites, Limitations on Enrollment and Advisories) were reviewed and discussed with several minor suggestions for changes.
- \* MSC E. Helscher/M. Cox to support the changes to the Board Policies AP 5050 and AP 5260.
- \* S. Topham informed the CRC Committee the Catalog Committee is checking into having an electronic catalog but the 2019-2020 catalog will be in print and published about April 30, 2020. A phone conference may be scheduled to discuss the production timeline and aligning Pathway information into the catalog. CRC members and others are welcome to review the draft catalog. Any change suggestions need to have the person's name and phone extension listed with the suggestion. There will be approximately 2,000 less 2019-2020 catalogs ordered

**Committee Level Curriculum**

**Consent Agenda**

- \* MSC L. Horseman/M. Cox to submit the consent agenda proposals: **ARCH 103, ARCH 172 & ARCH 175; DANC 110B, DANC 110C, DANC 110D, DANC 115B, DANC 115C, DANC 115D, DANC 135B, DANC 135C, DANC 145A, & DANC 145B; ENGE 101; EXSC 214, EXSC 215 & EXSC 231A; HEAL 131 & HEAL 195; MUSI 100; WEBD 171**; Mesa only and aligned revisions to CIC.

**New Items for Review**

- \* MSC M. Cox/L. Horseman to submit **ANTH 270** Mesa only deactivation to CIC.
- \* MSC L. Horseman/E. Helscher to submit **ARCH 141** aligned revision to CIC.
- \* MSC M. Cox/E. Helscher to submit **DANC 110A & DANC 177B** aligned revisions to CIC.
- \* MSC L. Horseman/E. Helscher to submit **EXSC 160A, EXSC 160B, EXSC 160C & EXSC 160D** aligned revisions to CIC.
- \* MSC M. Cox/L. Horseman to submit **EXSC 166C & EXSC 166D** aligned revisions to CIC.
- \* MSC L. Horseman/M. Cox to submit **EXSC 231B, EXSC 235A, EXSC 235B & EXSC 240** aligned revisions to CIC.
- \* MSC L. Horseman/M. Cox to submit **LATI 101, LATI 102 & LATI 201** – Deactivations – Aligned
- \* MSC E. Helscher/L. Horseman to submit **MUSI 230A, 230B, 230C & 230D** Mesa Only reactivations/integrations to CIC.
- \* MSC M. Cox/E. Helscher to submit **SUST 101** Mesa only distance learning to CIC.
- \* MSC L. Horseman/M. Cox to submit **TAGA 044, TAGA 101, TAGA 102 & TAGA 201** aligned deactivations to CIC.
- \* MSC L. Horseman/M. Cox to submit **VTAH 100A, VTAH 100B, VTAH 115, VTAH 125 & VTAH 125L** Mesa only revisions to CIC.
- \* MSC M. Cox/E. Helscher to submit **ANTH AA Degree** Mesa only revision to CIC.
- \* MSC P. Gustin/M. Cox to submit **ARTF Ceramics AA Degree, ARTF Two-Dimensional AA Degree, & ARTF Three-Dimensional AA Degree** Mesa only revisions to CIC. (1 Abstention)
- \* MSC L. Horseman/M. Cox to submit the **ECON ADT Degree** Mesa only revision to CIC.
- \* MSC E. Helscher/L. Horseman to submit the **Music Studies AA Degree & Music Technology AA Degree** Mesa only new programs to CIC.
- \* MSC L. Horseman/M. Cox to submit the **Liberal Art/Sciences: Language Arts & Humanities – Chinese, French, German, Italian, Japanese, Russian, Spanish, & Vietnamese Degrees** Mesa only revisions to CIC.
- \* MSC M. Cox/L. Horseman to submit the **SPAN ADT Degree** Mesa only revision to CIC.

#### Items on Hold

- \* MSC E. Helscher/M. Cox to submit the **ARTF Art History AA Degree** and **ARTF Photography & New Genres AA Degree** Mesa only revisions to CIC. (1 Abstention)
- \* MSC M. Cox/L. Horseman to submit the **DANC CP** Mesa only revision to CIC.
- \* MSC C. Kinney/E. Helscher to submit **EDUC 100** aligned revision to CIC.
- \* MSC P. Gustin/M. Cox to submit **HOSP 102** and **HOSP 111** to CIC and hold **HOSP 121** and **HOSP 130** Mesa only revisions.
- \* MSC M. Cox/L. Horsman to adjust the **HOSP 102** and **HOSP 111** to CIC and hold **HOSP 121** and **HOSP 130** Mesa only revisions vote instead to submit **HOSP 111** and **HOSP 121** to CIC and hold **HOSP 102** and **HOSP 130** Mesa only revisions.
- \* The **EXSC Kinesiology AS Degree** Mesa only revision remains on hold.

#### Status of ADT Degrees

- \* The new CISC AS-T was ACCJC/WASC approved.
- \* The new Biology AS-T is waiting for state approval.
- \* The new degrees of Chemistry AS-T and Music AA-T have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

### City

- \* MSC L. Horsman/M. Cox to support **CISC 183** aligned new course.
- \* The FYI proposals of COSM 050,050L,055,055L,060,060L,065,065L,085AB (Revisions); COSM 085C (New Course); ARTG 290, CEST 301A,302A, ELEC 20,40, POLI 296,277, PLBG160AB,165A (Deactivations) were reviewed without comment.

### Miramar

- \* MSC E. Helscher/M. Cox to support **ARTF 150B** aligned revision.
- \* MSC L. Horsman/M. Cox to support **ARTF 290** aligned deactivation.
- \* MSC C. Kinney/E. Helscher to support **CHIL 103** aligned revision.
- \* There were no FYI proposals to review.

### Committees/Discussion/Handouts

- \* E. Helscher commented he was questioned at the Committee of Chair's meeting as to who is responsible for allowing duplication of courses to happen. A. Hoffman stated collaboration and discussion among the department chairs is the best practice for duplications not to happen. Chairs also need to pay attention to CurricUNET emails and review courses as they go through the CurricUNET approval process. It was noted department chairs have the capability to add comments on proposals and these comments are reviewed by CRC members.
- \* The CIC summary 10/102019 was emailed to members.
- \* MSC L. Horsman/M. Cox to adjourn at 4:00 pm.

Minutes approved by

Andrew Hoffman and Isabel O'Connor, Co-Chairs  
 Next Meeting: November 7, 2019 at 2:15 pm in MS-202