

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE**

APPROVED

Minutes

Thursday, October 18, 2018

Present: A. Hoffman, L. Shimazaki, A. MacNeill, T. Recalde, J. Bernal, T. Chitcharoen,
M. Cox, A. Dines, J. Estep, E. Helscher, L. Horsman, C. Kinney (Proxy for D. Rogers),
J. Parker, A. Saballett, E. Ball, A. Svedberg, T. Carpenter
Absent: D. Rogers (Excused), J. Chagnon,
Guests: M. Rodriguez, K. Secor

Minutes/Agenda

- * A. Hoffman requested to add the following items to the agenda.
 - Information item 2.4 Miramar MUSI comments – A. Hoffman
 - Information item 2.5 NDTE Designator – T. Recalde
 - City item 7.3 BUSE 145 New course/distance learning
- * A. Svedberg requested a typo correction in Consent Agenda item 3.2: JOUR 260 to JOUR 206.
- * MSC E. Helscher/J. Parker to approve the amended October 18, 2018 agenda.
- * MSC M. Cox/A. Saballett to approve the October 4, 2018 minutes.
- * A. Svedberg requested approval of a correction in the September 20, 2018 minutes to reflect MUSI 120 was placed on hold for the October 4, 2018 agenda.
- * MSC C. Kinney/J. Parker to approve the change to the September 20, 2018 minutes.

Information

- * Advisories/Prerequisite's List Deadline – November 9, 2018
 - A. Hoffman has requested T. Kohlenberg to discuss with the Committee of Chairs as to how that committee feels about removing ENGL advisories from course outlines.
 - The District CIC's list of courses for changing, keeping or eliminating prerequisites has a deadline of November 9, 2018.
- * ASSIST – J. Parker
 - J. Parker informed the committee the Mesa Academic Senate on Monday, October 8, 2018 approved the ASSIST position paper
 - A resolution based on the ASSIST position paper will be sent to the State Academic Senate and consists of three major areas.
 1. More funding for the completion of the ASSIST conversion
 2. The need for Articulation Officer and Transfer Center Director representation on the ASSIST Executive Management Oversight Committee (EMOC).
 3. Should the ASSIST conversion not occur as scheduled in May 2019, recommend establishing a contingency plan to provide comprehensive articulation information to the public.
 - J. Parker thanked the committee for their support and patience in resolving ASSIST challenges.
- * Miramar's MUSI comments – A. Hoffman
 - A. Hoffman reported Miramar had sent emails to him with concerns about Mesa adjusting titles to include Class in them and questioned if it meant Classical.

- Another Miramar concern is the usage of subjective words in the description of the courses. A description of a course should not be used as a selling point for the class.
 - C. Kinney will discuss these comments with the originator.
- * NDTE Designator – T. Recalde
- A new course designator of NDTE (Neurodiagnostic ~~Technician~~ Technology) is being requested for Mesa's Allied Health Department.
 - An advisory committee has been formed and a Center of Excellence (COE) report shows there is an immediate need for this program.
 - Medical clientele are in full support of the program and are currently training Neurodiagnostic technologists on a one-to-one basis at their institutions.
 - T. Recalde would like to see this program implemented by Fall 2019.
 - MSC L. Horsman/J. Parker to approve the NDTE ((Neurodiagnostic ~~Technician~~ Technology) course designator.
 - Correction: The NDTE designator was later defined as being Neurodiagnostic Technology rather than Neurodiagnostic Technician.

Committee Level Curriculum

Consent Agenda

- * MSC L. Horsman/A. Saballett to submit the consent agenda items of **ARCH 173** (Mesa only revision) and **CBTE 114, CBTE 120, CBTE 122, CBTE 211, CBTE 270, GISG 110, JOUR 206, WEBD 127, WEBD 173, AND WEBD 191**(Aligned revisions) to CIC.

New Items for Review

- * MSC L. Horsman/A. Saballett to submit **ARCH 231** Mesa only revision to CIC.
- * MSC M. Cox/A. Saballett to submit **POLI 124** Mesa only new course with Distance Learning to CIC.
- * MSC A. Saballett/L. Horsman to submit **MUSI 121, MUSI 123A, MUSI 135A, MUSI 135B, MUSI 240, MUSI 241 & MUSI 252A** Mea only revisions to CIC.
- * MSC L. Horsman/M. Cox to place **MUSI 105, MUSI 137, MUSI 213A, MUSI 213B, MUSI 250A, MUSI 250B, MUSI 250C, & MUSI 250D** Mesa deactivations on hold.
- * MSC L. Horsman/A. Saballett to submit **CBTE 095, CBTE 102, CBTE 103, CBTE 140A, CBTE 161 & CBTE 170** Mesa deactivations to CIC.
- * MSC T. Recalde/A. Saballett to submit **WEBD 152(162), WEBD 164(170), WEBD 166, WEBD168 & WEBD 169** Mea only revisions to CIC.
- * MSC L. Horsman/A. Saballett to submit **WEBD 165** Mesa only deactivation to CIC.
- * MSC M. Cox/L. Horsman to submit **CBTE Administrative Assistant AS Degree** Mesa only revision to CCI.
- * MSC L. Horsman/M. Cox to submit **CBTE Information Management Technology AS Degree** Mesa only deactivation to CIC.
- * MSC E. Ball/M. Cox to submit **GISG AS Degree** Mesa only revision to CIC upon the originator's approval to adjust the units required for the degree.
- * MSC L. Horsman/J. Parker to submit **FASH Technology: Merchandising AS Degree** Mesa only revision to CIC.
- * MSC M. Cox/A. Saballett to submit **Liberal Arts ECON AA Degree** Mesa only revision to CIC.

Items on Hold

- * MSC M. Cox/E. Helscher to submit **MUSI 174A, MUSI 174B, MUSI 174C, MUSI 174D, MUSI 274A, MUSI 274B, MUSI 274C & MUSI 274D** aligned revisions to CIC.

Status of ADT Degrees

- * The new Biology AS-T has been returned to Mesa requesting changes/additional materials be submitted prior to the state inventory approval.
- * The Kinesiology AA-T revision was resubmitted and has been returned to Mesa requesting changes/additional materials be submitted prior to the state inventory approval.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * MSC A. MacNeill/L. Horsman to support with reservations **BUSE 145** new course with distance learning,
- * MSC L. Horsman/A. Saballett to support **BUSE 052** new course with distance learning, (1 abstention)
- * City's new Yoga Certificate of Performance was reviewed with comments on Yoga instructor's certifications.
- * The DANC AA Degree revision was reviewed without comment.

Miramar

- * MSC L. Horsman/M. Cox to support **ACCT 201A & ACCT 201B** aligned revisions with comments on advisories.
- * MSC E. Helscher/M. Cox to support **ENGL 042 & ENGL 043** aligned revisions.
- * MSC L. Horsman/E. Ball to support **REAL 105, REAL 110, REAL 140 & REAL 150** deactivations.
- * The proposals for Accountancy AS Degree & CA (Revisions) and the new Law, Public Policy, and Society ADT were reviewed without comment.

Committees/Discussion/Handouts

- * The CIC 9/27/2018 summary was emailed to members.
- * A. Svedberg informed the committee the CRC meetings will be held in another MS room during the month of November.
- * MSC C. Kinney/L. Horsman to adjourn at 3:55 pm.

Minutes approved by

Andrew Hoffman and Leslie Shimazaki, Co-Chairs
Next Meeting: November 1, 2018 at 2:15 pm MS 201