

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, October 20, 2016

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**Present:** T. McGrath, P. Gustin, C. Robertson, L. Shimazaki, M. Cox, J. Estep, E. Helscher, L. Horsman, C. Kalck, C. Kinney, T. Recalde, N.S. Robinson, W. Smith (proxy for A. Hoffman), E. Ball, T. Nguyen, A. Svedberg,  
**Absent:** A. Hoffman (excused), D. Rogers, A. Saballett, C. Carrasquillo,  
**Guests:** R. Chagnon, M. Manasse

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**Welcome/Announcements**

- \* P. Gustin welcomed everyone and there were no announcements.

**Minutes/Agenda**

- \* MSC L. Horsman/E. Helscher to approve the October 20, 2016 revised agenda.
- \* MSC L. Horsman/L. Shimazaki to approve the October 6, 2016 revised minutes.

**Information**

- \* **Adjusted Review Process for Programs**
  - P. Gustin and C. Kinney will be doing a presentation to the chair of chairs committee on the curriculum process of reviewing programs to assist departments in preparing and updating their programs.
  - Training sessions for individual departments may also be done.
- \* **Financial Aid and Curriculum - P. Gustin**
  - Conference materials from the Financial Aid and Curriculum workshop P. Gustin attended were emailed to CRC members.
  - P. Gustin requested CRC members read the materials as the workshop discussed how curriculum affects student's Financial Aid.
  - Please contact P. Gustin for more information and/or questions regarding the conference materials.
- \* **Tutoring Courses Update**
  - M. Manasse provided information on how the tutoring centers utilize 044 courses.
  - The possibility of inclusion of 044 tutoring students in MIS reporting was discussed
  - T. McGrath will inquire at the State Chancellor's level the possibility of having only one generic 044 course rather than individual discipline generic 044 courses.
- \* **Radiologic Technology Advanced Modalities (RTAM) – New Designator**
  - T. Recalde explained the RADT program need to have the new designator Radiologic Technology Advanced Modalities (RTAM) to create a new program.
  - P. Gustin will request the new designator for Radiologic Technology Advanced Modalities (RTAM) at CIC's next meeting on November 10, 2016.

**Committee Level Curriculum**

- \* There were no consent agenda proposals.

- \* MSC L. Horsman/N.S. Robinson to place on hold **EXSC 180A** a Mesa only revision to review it with EXSC 180B a Mesa only new course.
- \* The originator requested **HEIT 215** Mesa only revision be placed on hold for review with other HEIT proposals that will soon be at the CRC level.
- \* MSC C. Kinney/L. Horsman to submit **MEDA 086** Mesa only revision with distance learning to CIC.
- \* MSC L. Horsman/C. Robertson to submit **MUSI 137** Mesa only revision to CIC.
- \* MSC L. Horsman/C. Kalck to submit **MUSI Studies AA Degree** Mesa only revision to CIC.
- \* The following proposals remain on hold.
  - AMSL 155 Mesa only revision
  - DRAM 113 Mesa only activation/integration.
  - DRAM AA Degree Mesa only program revision.
  - DRAM Acting Certificate of Achievement Mesa only new program.
  - INTE 044 and RADT 044 deactivations.
  - BUSE Small Business Management and Entrepreneurship AS Degree & Certificate of Achievement Mesa only new program.

### Status of ADT Degrees

- \* The Biology ADT now has a draft in CurricUNET.
- \* The Kinesiology revision is waiting for state to review it.
- \* The Journalism and Theater Arts ADT revisions have been returned to Mesa for changes 8/24/2016 and 8/17/2016 respectively.
- \* The Nutrition & Dietetics ADT degree has been returned to Mesa for changes 8/11/2016.
- \* The Chemistry ADT and Music ADT degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

### Program Proposals – State Status

- \* District CIC emailed the following listings of Mesa programs that must receive state and ACCJC/WASC approval prior to the end of March 2017 for them to be included in the 2017-18 college catalog.
- \* As CRC liaisons for their departments members were given the task of contacting the originators and to assist originators in meeting the end of March 2017 deadline.

Proposal ID #	Program Proposal Type-Title	Current State Status
3011	CA- Creative Writing	ACCJC/WASC approval (12/2016 District)
3104	AAT- Music	Statewide challenges 10/20/16
3102	AST- Chemistry	Statewide challenges 10/20/16
3096	AST- Nutrition and Dietetics	State changes being addressed 10/20/16
3086	AAT- Theatre Arts	State changes being addressed 10/20/16
2753	AAT- Journalism	State changes being addressed 10/20/16
2756	AAT- Kinesiology	Submitted to State 1/15/16
3174	AA- Anthropology	Submitted to State 6/27/16
3217	AA- Art History	Submitted to State 6/28/16
3222	CA- Radiologic Technology	Submitted to State 6/29/16
3221	AS- Radiologic Technology	Submitted to State 6/29/16
3071	CA- Mobile Game Development	Waiting CIC approval 12/14/15
2279	AA- Chinese	Originator to hold at college level
3007	CA- Honors Global Competencies Cert	Board Approved 9/22/16

2755	CA- Choreography	At Region X 10/20/16
3085	CA- Commercial Dance	At Region X 10/20/16
2506	AA- Dance	At Region X 10/20/16
2993	AST- Business Administration	Need Faculty Packet 5/14/15
2916	CA- Video Game Development	Need Faculty Packet 5/14/15
2296	AS- Video Game Development	Need Faculty Packet 5/14/15
3051	CA- Acting	Need Faculty Packet 4/16/15
3004	AA- Women's Studies	Need Faculty Packet 4/16/15
2358	CA- General Office Clerk	Need Faculty Packet 7/29/14
2851	CA- Office Management	Need Faculty Packet 7/29/14
2381	AS- Office Management	Need Faculty Packet 7/29/14
2607	AAT- Psychology	Dept. Reviewing 10/20/2016
2317	CA- Records Information Management	Proposal Out-of-date 3/29/12
2352	CA- Geographic Inform Sys Tech	Proposal Out-of-date 10/2011
2338	CA- Remote Sensing	Proposal Out-of-date 10/2011

### **City**

- \* There were no items from City to review.

### **Miramamar**

- \* The following courses were reviewed without comment.
  - Courses: GRFX 050,158,160,170,180,181,190,192
  - Programs: Graphics AA, CA&CP

### **Committees/Discussion/Handouts**

- \* CIC – No report.
- \* The CIC 10/13/2016 summary was emailed to members.
- \* MSC A. Svedberg/K. Kinney to adjourn at 3:25 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs

Next Meeting: November 3, 2016 at 2:15 pm MS 202