

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

Minutes

**Thursday, October 4, 2018**

**APPROVED**

Revised 10/18/2018

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Present: A. Hoffman, L. Shimazaki, A. MacNeill, T. Recalde, J. Chagnon,  
M. Cox, A. Dines, J. Estep, E. Helscher, L. Horsman, C. Kinney (Proxy for  
D. Rogers and J. Bernal), J. Parker, A. Saballett, E. Ball, T. Carpenter  
Absent: J. Bernal (Excused), T. Chitcharoen, D. Rogers (Excused), A. Svedberg  
Guests: T. Mayasa

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Welcome/Announcements

- \* A. Hoffman welcomed members and guest.

Minutes/Agenda

- \* A. Hoffman to add 7.2 BUSE 145 at City to the agenda.
- \* T. Recalde to add 2.5 Program Mapper Pilot Program to the agenda.
- \* J. Parker to add 2.6 Articulation Update to the agenda.
- \* MSC E. Helscher/L. Horsman to approve the amended October 4, 2018 agenda.
- \* MSC L. Horsman/M. Cox to approve the September 20, 2018 minutes.

Information

- \* Liberal Art Degrees – Discussion
  - A. Hoffman began a discussion of our numerous (37+) Liberal Arts Degrees, possible deactivations, making some degrees more functional, and our role in the process.
  - L. Shimazaki mentioned that the Dashboard shows the number of each of Mesa's degrees awarded each year and suggested the curriculum clean-up be coordinated between CRC and Guided Pathways.
  - J. Parker gave some of the history on the degrees previously being broader and fewer. The degrees are now owned (and can be modified or deactivated) by individual departments but that there are new considerations in light of the new funding formula.
  - T. Recalde leads a Clear Program Requirements group (Guided Pathways) that can provide information to departments.
  - J. Parker informed the committee that City and Miramar have more functional (broader) degrees and that our students go to those campuses for those degrees.
  - E. Ball informed the committee Miramar has awarded their Liberal Arts/Science degrees in Social & Behavioral Science and Language Arts & Humanities to many students.
  - T. Mayasa informed the committee Black Study courses are not included in the Liberal Arts/Science degrees.
  - C. Kinney will contact department chairs that have degrees that have not been awarded since they were created.
- \* Community Service Policy
  - A. Hoffman distributed a handout (BP 5400) detailing changes to the language in the Community Service policy. The major change was using "general interest" instead of "general education." The latter having a specific meaning.
  - E. Helscher questioned how we may provide fitness resources to faculty and it was recommended that he follow-up with L. Neault and S. Hess.

- \* New 4-letter indicator for City – EGEE
  - A new indicator has been requested for Energy and Geo-Environmental Engineering (EGEE) at City. The faculty at Mesa (M. Mohssenzadeh) has not yet provided any input of support or nonsupport.
  - J. Parker presented concerns over the specificity of the indicator and questioned which courses may be transitioned into the new indicator.
  - No vote was taken.
  
- \* Legislative Update- Title 5, 55200-55208, Distance Ed
  - L. Shimazaki informed the committee that changes are being made to provide specific student-to-student contact requirements in distance education classes.
  
- \* Program Mapper Pilot Program
  - T. Recalde informed the committee that the first Clear Program Requirements group (Guided Pathways) meets Monday (October 8, 2018) from 10-11:30am.
  - T. Recalde informed the committee about our possible inclusion in the Program Mapper Pilot Program that (when provided with CurricUNET info) will sequence-out courses based on prerequisites and connect courses (to their prerequisites) with black lines.
  - T. Recalde informed the committee that in the full version students will be able to specify a transfer destination and how long it will take them to complete the pathway.
  - T. Recalde stated that S. Hess believes this mapping may help CRC's and CIC to identify curriculum challenges that colleges may need to rectify to assist students in accomplishing their pathways.
  
- \* Articulation Update
  - J. Parker distributed a handout on the ASSIST (website) and discussed challenges with ASSIST, MOU agreements, and C-ID numbers.
  - J. Parker discussed that MOUs are usually not binding and that we must adhere to our SDCCD MOU procedures and not those made by the State Chancellor. J. Parker further stated MOUs should be made with accredited institutions, and that transfer admission guarantees or transfer agreements can be binding so they are better than using MOUs.
  - J. Parker discussed that ASSIST is a legal website and the information being out-of-date is problematic.
  - J. Parker stated a position paper on ASSIST that outlines challenges, guidelines, best practices, recommendations, and a request of a proposed deadline for the completion of the conversion has been submitted.
  - J. Parker informed the committee there will be a relevant vote on an ASSIST resolution at the Mesa Academic Senate on Monday (October 8, 2018).

#### Committee Level Curriculum

#### **Consent Agenda**

- \* There were no consent agenda items to review.

### New Items for Review

- \* MSC A. MacNeill/L. Horsman to submit **ASTR 101** aligned revision as amended with ENGL 047A added as an advisory per District to CIC.
- \* MSC T. Recalde/M. Cox to submit **BLAS 120 & BLAS 165** Mesa Distance Learning with a change in start date for BLAS 165 to Spring 2019 to CIC.
- \* MSC A. Saballett/M. Cox to submit **CISC 106** Mesa only revision to CIC.
- \* MSC L. Horsman/M. Cox to remove MATH 34A and add ENGL 47A to prerequisites, and submit **PHYN 100** aligned revision to CIC.
- \* MSC L. Horsman/E. Helscher to submit **PSYC 166 & PSYC 245** aligned revisions to CIC.
- \* MSC M. Cox/L. Horsman to submit **JOUR 210C** aligned revision to CIC.
- \* MSC T. Recalde/M. Cox to submit **JOUR 201, JOUR 205 & JOUR 215A** aligned deactivations to CIC with editorial clean-up.
- \* MSC L. Horsman/M. Cox to submit **JOUR AA Degree & CA** revisions to CIC with editorial clean-up.
- \* MSC L. Horsman/A. Saballett to submit **MUSI 116A** aligned course integration to CIC.
- \* MSC C. Kinney/M. Cox to submit **MUSI 116B** aligned revision to CIC.
- \* **MUSI 174A, MUSI 174B, MUSI 174C, MUSI 174D, MUSI 274A, MUSI 274B, MUSI 274C & MUSI 274D** placed on hold at request of the originator.
- \* MSC L. Horsman/E. Helscher to submit **NUTR 050, NUTR 055, NUTR 060 & NUTR 092** Mesa only deactivations to CIC.
- \* MSC A. MacNeill/L. Horsman to submit **Nutrition and Dietetics ADT Degree** revision to CIC.
- \* MSC L. Horsman/E. Helscher to submit **INTE AS Degree & CA** revisions to CIC.
- \* MSC L. Horsman/M. Cox to submit **Liberal Arts ANTH AA Degree** revision to CIC.
- \* MSC L. Horsman/M. Cox to submit **Liberal Arts SOCO AA Degree** revision to CIC.
- \* MSC L. Horsman/E. Helscher to submit **Dietary Manager CA** deactivation to CIC.
- \* MSC A. Saballett/M. Cox to submit **CBTE Information Management Technology CA** deactivation to CIC.
- \* MSC A. Saballett/M. Cox to submit **CBTE Microcomputer Apps AS Degree** deactivation to CIC.

### Items on Hold

- \* MSC A. MacNeill/E. Helscher to submit **MUSI 120** Mesa only revision to CIC.

### Status of ADT Degrees

- \* No updates.

### City

- \* MSF A. MacNeill/T. Recalde to support **BUSE 145**.
- \* The proposals for Digital Media Prod CA & CP (Deactivations) were reviewed without comment.

**Miramar**

- \* MSC L. Horsman/A. Saballett to support **COMS 103**.
- \* MSC L. Horsman/E. Helscher to support **REAL 105 & REAL 110**.
- \* The proposals for EMGM 050A (Revision); PHIL ADT Degree (Revision); REAL AS Degree, CA & CP (Deactivations) were reviewed without comment.

**Committees/Discussion/Handouts**

- \* The CIC 9/13/2018 summary was emailed to members.
- \* MSC T. Recalde/L. Horsman to adjourn at 4:01 pm.

Minutes approved by

Andrew Hoffman and Leslie Shimazaki, Co-Chairs  
Next Meeting: October 18, 2018 at 2:15 pm MS 202