

APPROVED

SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, October 7, 1999

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Present: Y. Bergland, C. Buck, C. DuPraw, J. Ellis, S. Flor, P. Hjorth-Gustin, L. Kelly, P. Meckstroth, S. Newell, G. Perri, X. Song, A. Taccone, L. Underwood

Guests: E. Chu, B. Doran, M. Fickess, M. Foster, P. Lindsay, J. Lombardi, A. Marx, P. Olafson, S. Tuttle

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**Agenda/Minutes**

M/S/C Y.Bergland/A. Taccone to approve the revised agenda for October 7, 1999 meeting.

M/S/C Y. Bergland/A. Taccone to approve the minutes of September 16, 1999 with three corrections: **Change** “an informative and demonstrated presentation” to “an informative presentation”; **change** “eliminate bullet information under J.Ellis handed out and went over the flow chart for curriculum proposals” to “eliminate bullet information under J.Ellis’s hand out”; and **change** POLI 102 and SPAN 101 from “New Course” to “Revisions”.

**Technical Review Committee**

- **POLI 102** – Revisions – Not submitted for Second Read.
- **SPAN 101** – Revisions – Not submitted for Second Read.
- **EDUC 200, 201, 275** -New Courses & Catalog Changes – Not submitted for Second Read.

When to the DENA program is submitted to CIC. P. Hjorth-Gustin will add a cover letter in regard to the DENA programs accreditation deadline in Nov. 1999. The catalog changes for the DENA program will need to be done at the same time as the renumbering of the courses by the District. Y. Bergland applauded P. Hjorth-Gustin for her dedication and her many hours put into the DENA program proposals.

**Curriculum Items (First Read)**

- M/S/C P. Hjorth-Gustin/C. DuPraw to approve in concept and submit to the Technical Review Committee **NUTR 150 & 180** integrated course outlines.
- M/S/C P. Hjorth-Gustin/P. Meckstroth to approve in concept and submit to the Technical Review Committee **FASH 108** new course outline.
- M/S/C Y. Bergland/C. Buck to approve and submit **ENGL 101- TMI Revision** to CIC upon receiving signature pages from City and Miramar.
- M/S/C Y. Bergland/A. Taccone to approve in concept and submit to the Technical Review Committee **SPEE 165** new course outline.
- M/S/C Y. Bergland/A. Taccone to approve in concept and submit to the Technical Review Committee **PHYR 114** new course outline and catalog changes.

### Curriculum Items (Second Read)

- M/S/C A. Taccone/C. Buck to approve and submit to CIC the **DENA PROGRAM – 100,102,106,116,116L,121,121L,126,131,136, 161,161L,181,181L,185A,185B,185C,185D** – Revised/integrated course outlines and catalog changes.
- M/S/C A. Taccone/S. Newell to approve and submit to CIC the **DENA 101,105,115,120, 125,130,135,160,180**, - Deactivations.

### City Concurrence/FYI

- M/S/C S. Flor/C. DuPraw to approve **PHYE 281,282,283,285, & 286** removal of prerequisites. M/S/C A. Taccone/Y. Bergland to **not** approve CBTE 103A, 103B, 103C – New Courses & Catalog Changes; CBTE 101, 102, 103 – Deactivations; and CBTE 270 – Revision.
- M/S/C A. Taccone/C. Buck to approve **Technical Illustration – Certificate of Achievement, Associate Degree** with the notation that the certificates for Engineering and Design contain the same requirements and needs ENGL 151.
- M/S/C L. Kelly/S. Newell to **table** the **MUSI 265** until Mesa's Music Department reviews it.

### Miramar

- None

### Information/Discussion

- CIC Report
  - Specific marketing efforts such as, closer contact with feeder high school students and continuing education students must be developed.
    - There is a need for a counselor to act as a liaison and be available for high school students at their individual campus.
    - There is a need for an articulation officer to act as a liaison with Continuing Ed students to assist them with entering into colleges.
- Roles & Responsibilities of Curriculum Review Committee Members
  - Handout by J. Ellis
  - The Curriculum Review Committee agreed with the information included in the handout.
- Roles & Responsibilities of Policy 5300.2 (DRAFT)
  - The Curriculum Review Committee agreed that the curriculum process is very confusing.
  - J. Ellis requested feedback on this draft be forwarded to her so revisions can be made.
- A. Taccone informed the committee that CISC 110 will be coming forward to be deactivated and replaced with a CBTE course.
- The committee was informed of the resignation of N. Bray and the approval of L. Kelly and X. Song as committee members.

M/S/C A. Taccone/P. Meckstroth to adjourn. The meeting was adjourned at 4:45 p.m.

Minutes approved by

Geraldine Perri and Jan Ellis, Co-Chairs

NEXT MEETING: October 21, 1999, Room A102, 2:00 p.m.