

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, October 16, 2003

Present: E. Armstrong(Proxy), Y. Bergland, C. Buck, C. DuPraw, P. Fischer, K. Foster, D. Furrow, P. Gustin, S. Newell, R. Olson, E. Richards, W. Tappen
Absent: D. Gergens, A. Hoffman, L. Horsman, O. Lee,
Guests: B. Gillis, B. Bermann-Enn, C. Bertsch

Minutes/Agenda

- * MSC W. Tappen/K. Foster to approve the agenda of October 16, 2003.
- * MSC W. Tappen/K. Foster to approve the minutes of October 2, 2003.

Announcements

First Read Curriculum

- * MSC C. Buck/Y. Bergland to return **ARTF 107** to the originator for improvements. B. Bermann-Enn was present and given the following list of suggestions made by the committee.
 - Expand course description/target audience needed
 - Integrate reading and writing assignments
 - Add subtopics to outline for more depth
- * MSC Y. Bergland/C. Buck to submit the **ARTF 195A** to Tech Review with S. Newell as liaison. B. Gillis was present to support the proposal.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **AMSL 101,200,&201**–Integrations–P. Fischer, S. Newell(May 2002; 201-9/19/02, 101-10/4/03)
- * **ANHL 250** - Integration - Aligned – S. Newell (5/15/03)
- * **ARCH 105, 106 & 107** – Integrations – Mesa only – D. Gergens; L. Horsman (11/21/02)(2/20/03)
- * **ARTF 265A** – New Course – Mesa only –O. Lee (5/1/03)
- * **BIOL 250** – Integration - W. Tappen (9/19/02)
- * **FASH 175 & 176** – Revisions – Mesa only – C. DuPraw (10/18/03)
- * **GEOG 101& 101L**–Integrations – Mesa only - D. Furrow (May 2002)
- * **HIST 100, 101, 105, & 106**– Integrations – D. Furrow (9/19/02)(2/6/03)
- * **MUSI 120B**– Integration/Revision/Renumber – Aligned – K. Foster (5/15/03)
- * **MUSI 240A** – Integration/Revision/Renumber – Aligned – K. Foster (5/15/03)
- * **PHYE 132** – Integration – Aligned – D. Gergens (10/17/02)
- * **PHYE 159**– Integration – W. Tappen (10/3/02)
- * **PYSC 125 & 128** – Integrations – E. Richards (10/4/03)

Second Read Curriculum

- * MSC C. Buck/Y. Buck to submit **PHYR 122** to CIC with effective date 044.
- * MSC W. Tappen/C. DuPraw to submit **PHYR 123** to CIC with effective date 044.
- * MSC W. Tappen/Y. Bergland to submit **PHYR 140A** to CIC with effective date 044.
- * MSC K. Foster/C. Buck to submit **MARK 100** to CIC.
- * MSC Y. Bergland/C. Buck to submit **DRAM 100AB & 200AB** to CIC as new courses with description modifications. Program changes will be instigated at a later date by Mesa's Drama Program.

City

- * MSC Y. Bergland/k. Foster to support **CHIC 210** aligned revisions with the request that the target audience be broadened.
- * The following curriculum was reviewed without comment.
 - **BUSE 201, 142, 160, 162, 164, 166, 168, 170, 172 & 244**

Miramar

- * MSC Y. Bergland/K. Foster to table **BUSE 119** aligned revisions with the request that Mesa's Dean/Chair review the proposal and make recommendations for support/nonsupport.
- * The following curriculum was reviewed without comment.
 - **CBTE 112; CHEM 100L; LIBS 101; AUTO 072,078,081,084; AVIA 296, DIES 125,126, 28,138,160,175,185,210,220,235,240,245**

Information/Discussion

- P. Gustin reported that CIC approved the MATH 032 proposal with the elimination of the repeatability language and also the Draft of procedures for LOGISTICS FOR CIC YEARLY REVIEW OF THE FOLLOWING G.E. ACTIONS: SDCCD General Education; CSU General Education (Breadth); IGETC; UC Transfer
- ◀ Y. Bergland has a printout of info to summarize.
- ◀ 70/30 project – no report.
- ◀ The committee liaisons were requested to inform P. Gustin and/or A. Svedberg when a proposal is renumbered while it is in Tech Review to avoid confusion in reviewing CurricUNET listings.
- ◀ P. Gustin is continuing to follow up on the approved AMSL 100 proposal to ensure that all four of the AMSL proposals will become effective at the same time.
- ◀ The generic courses (044, 045L, 046L, 277ABCD, 290 & 296) have a special process for approval. If a proposal for one of these generic courses does enter the CurricUNET process committee members do not need to review it.
- ◀ Two handouts were distributed.
 - Email Reminder (M. Harada):
 - CurricUNET's approval flow will end on 12/19/03 and resume on 1/20/04.
 - To have curriculum proposals placed on the 2/12/04 CIC agenda proposals must be at the District Instructional level by 1/23/04.

- Draft of procedures for LOGISTICS FOR CIC YEARLY REVIEW OF THE FOLLOWING G.E. ACTIONS:
 - SDCCD General Education
 - CSU General Education (Breadth)
 - IGETC
 - UC Transfer

Tech Review Items – Liaison, Originator and/or Dean

◀ There were no items for review.

* MSC W. Tappen/C. Buck to adjourn the meeting at 4:00 p.m.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs

- NEXT MEETING November 6, 2003 Room A102, 2:00 pm.