

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, November 16, 2017

Present: P. Gustin, C. Kinney, J. Parker, A. MacNeill, T. Recalde, J. Bernal, J. Chagnon,
M. Cox, J. Estep, E. Helscher, A. Hoffman, L. Horsman, C. Kalck, A. Saballett,
W. Smith, E. Ball, A. Svedberg, T. Chitcharoen

Absent: T. McGrath (excused),

Guests: D. Barrie

Welcome/Announcements

- * P. Gustin welcomed members and guest D. Barrie. Self introductions were made.

Minutes/Agenda

- * MSC C. Kinney/E. Helscher to approve the amended November 16, 2017 agenda.
- * MSC L. Horsman/E. Helscher to approve the amended November 2, 2017 minutes.
- * P. Gustin and A. Svedberg thanked J. Estep for taking and drafting the November 2, 2017 minutes.

Information

- * CRC Members – P. Gustin
 - P. Gustin announced D. Rogers will no longer be on the CRC committee due to other commitments.
- * CurricUNET Steering Committee – C. Kinney
 - C. Kinney reported the District CurricUNET Steering Committee will begin to meet monthly rather than once a semester.
 - Proposals getting “stuck” and not moving forward in CurricUNET is a major challenge in getting curriculum approved efficiently.
 - A. Svedberg noted that new designators need to be assigned to chairs/deans as soon as they are approved.
- * Recommended Electives – Discussion
 - Tabled

Committee Level Curriculum

New Items for Review

- * MSC L. Horsman/A. Saballett to submit **DMSG 100L & DMSG 110** Mesa only new courses, **DMSG 100, DMSG 130, DMSG 140, DMSG 150, DMSG 160, DMSG 175, DMSG 185, DMSG 220, DMSG 225, DMSG 230, & DMSG 235** Mesa only course revisions and the **DMSG AS Degree & DMSG Certificate of Achievement** Mesa only program revisions to CIC as walk-ins.
- * MSC E. Helscher/M. Cox to submit **ENGE 116** reactivation/integration to CIC.
- * MSC E. Ball/L. Horsman to submit **PHYR 056 & 056L** Mesa only deactivations to CIC as walk-ins.
- * MSC L. Horsman/A. Saballett to submit **VIET 102, VIET 201 & RUSS 201** Mesa only revisions for removal of 296 courses to CIC as walk-ins.

- * MSC C. Kalck/L. Horsman to submit **GEOL 130** Mesa only new course to CIC.
- * MSC M. Cox/J. Parker to submit **PHYN 114** Mesa only new course with distance learning to CIC.
- * MSC M. Cox/J. Parker to submit **HOSP 110 & HOSP 151** Mesa only deactivations to CIC as walk-ins.
- * MSC M. Cox/J. Parker to submit **HIMS 455 & HIMS 460** Mesa only revisions to CIC as walk-ins.
- * MSC L. Horsman/E. Helscher to submit **CBTE Office Management AS & Certificate of Achievement** Mesa only deactivations to CIC as walk-ins.
- * MSC A. Hoffman/A. Saballett to submit **ENGL 237** Mesa activation to CIC as a walk-in.

Items on Hold

- * MSC A. Hoffman/M. Cox to submit **HOSP 112** Mesa only course revision adjusted to a new course and the **HOSP Event Management AS Degree & Certificate of Achievement**, the **HOSP Hotel Management AS Degree & Certificate of Achievement** and the **CACM AS Degree** Mesa only revisions to CIC as walk-ins.
- * The **MUSI 153** Mesa only new course remains on hold.

Status of ADT Degrees

- * The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- * The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * MSC E. Helscher/L. Horsman to support City's deactivation of **MSFT 160**.
- * The proposals for ACCT AS Degree; Chicana/Chicano Studies AA Degree; Small Business Mgmt. Entrep AS & CA; Sustainability AA; Liberal Arts/Science: Language & Humanities (Program Revisions) were reviewed without comment.

Miramar

- * MSC E. Helscher/C. Kinney to support **CBTE 128, CBTE 153, CBTE 205, & MUSI 252** aligned deactivations.
- * MSC A. Hoffman/M. Cox to support **CHIL 202** aligned revision.
- * MS A. MacNeill/C. Clack to support **CISC 246** new course. The motion did not carry.
- * MSC L. Horsman/E. Helscher to support **EXSC 140C & EXSC 140D** aligned new courses.
- * The proposals for BUSE 158ABCD & Enactus CP deactivations were reviewed without comment.

Committees/Discussion/Handouts

- * P. Gustin thanked J. Estep for attending CIC on November 9, 2017 as her proxy
- * MSC E. Helscher/L. Horsman to adjourn at 3:15 pm.
- * The 11/09/2017 CIC summary was emailed to members.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
Next Meeting: Dec. 7, 2017 at 2:15 pm MS 202