

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE**

APPROVED

Minutes

Thursday, November 3, 2016

Present: C. Robertson (proxy for D. Rogers), M. Cox, J. Estep, E. Helscher, A. Hoffman,
L. Horsman, C. Kalck, C. Kinney (proxy for P. Gustin), T. Recalde, N.S. Robinson,
A. Saballett, W. Smith, E. Ball, T. Nguyen, A. Svedberg,
Absent: T. McGrath (excused), L. Shimazaki (excused), P. Gustin (excused), D. Rogers (excused),
C. Carrasquillo,
Guests: J. Braun, L. Shapiro

Welcome/Announcements

- * C. Kinney welcomed everyone and in the absence of P. Gustin conducted the meeting.

Minutes/Agenda

- * MSC L. Horsman/A. Hoffman to approve the November 3, 2016 revised agenda.
- * MSC C. Robertson/L. Horsman to approve the October 20, 2016 revised minutes.

Information

- * **Process for Program Approvals Trainings**
 - C. Kinney reported there will be a presentation to the chair of chairs committee on the curriculum process of reviewing programs to assist departments in preparing and updating their programs.
 - Training sessions for individual departments may also be done.
- * **Financial Aid and Curriculum(Q&A) - P. Gustin**
 - In the absence of P. Gustin there was no discussion of the materials from the Financial Aid and Curriculum workshop P. Gustin emailed to CRC members.
 - Please contact P. Gustin for more information and/or questions regarding the conference materials.
- * **Tutoring Courses Update**
 - In the absence of T. McGrath the tutoring courses update was tabled.
- * **CRC 11/17/2016 Meeting Location MS 413**
 - C. Kinney announced the next CRC meeting on November 17 will be held in MS 413;
 - Door signs will be made for both MS 202 and MS 413 to direct members and visitors to the correct room.

Committee Level Curriculum

- * There were no consent agenda proposals.
- * MSC A. Saballett/L. Horsman to submit **CBTE 101, CBTE 102, and CBTE 103** to CIC.
- * MSC A. Hoffman/C. Kalck to submit **DRAM 127** a Mesa only reactivation/integration to CIC.
- * MSC L. Horsman/C. Robertson to submit **ENGL 101** and **ENGL 105** aligned revisions to CIC.

- * The originator requested **EXSC 180B** Mesa only new course be placed on hold.
- * MSC C. Kinney/L. Horsman to submit **MEDA 086** Mesa only revision with distance learning to CIC.
- * MSC L. Horsman/C. Kalck to submit **INTE 210** Mesa only revision to CIC.
- * MSC C. Kalck/ N.S. Robinson to submit **JOUR 204** Mesa only new course with distance learning to CIC.
- * The originator requested **MATH 215** Mesa only deactivation be placed on hold.
- * MSC L. Horsman/E. Helscher to submit **MUSI 213B** Mesa only revision to CIC.
- * MSC L. Horsman/A. Hoffman to submit **BUSE Small Business Management and Entrepreneurship AS Degree** and **BUSE Small Business Management and Entrepreneurship** Certificate of Achievement Mesa only new programs to CIC.
- * The following proposals remain on hold.
 - EXSC 180A Mesa only revision
 - HEIT 215 Mesa only revision/distance learning
 - AMSL 155 Mesa only revision
 - DRAM 113 Mesa only activation/integration.
 - DRAM AA Degree Mesa only program revision.
 - DRAM Acting Certificate of Achievement Mesa only new program.
 - INTE 044 and RADT 044 deactivations.

Status of ADT Degrees

- * The Biology ADT has been prelaunched in CurricUNET.
- * The Kinesiology revision is waiting for state to review it.
- * The Journalism and Theater Arts ADT revisions have been returned to Mesa for changes 8/24/2016 and 8/17/2016 respectively.
- * The Nutrition & Dietetics ADT degree has been returned to Mesa for changes 8/11/2016.
- * The Chemistry ADT and Music ADT degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

Program Proposals – State Status

- * District CIC emailed the following listings of Mesa programs that must receive state and ACCJC/WASC approval prior to the end of March 2017 for them to be included in the 2017-18 college catalog.
- * As CRC liaisons for their departments members were given the task of contacting the originators and to assist originators in meeting the end of March 2017 deadline.

<u>Proposal ID #</u>	<u>Program Proposal Type-Title</u>	<u>Current State Status</u>
3011	CA- Creative Writing	ACCJC/WASC approval (12/2016 District)
3104	AAT- Music	Statewide challenges 10/20/16
3102	AST- Chemistry	Statewide challenges 10/20/16
3096	AST- Nutrition and Dietetics	State changes being addressed 10/20/16
3086	AAT- Theatre Arts	State changes being addressed 10/20/16
2753	AAT- Journalism	State changes being addressed 10/20/16
2756	AAT- Kinesiology	Submitted to State 1/15/16
3174	AA- Anthropology	Submitted to State 6/27/16
3217	AA- Art History	Submitted to State 6/28/16

3222	CA-	Radiologic Technology	Submitted to State 6/29/16
3221	AS-	Radiologic Technology	Submitted to State 6/29/16
3071	CA-	Mobile Game Development	Waiting CIC approval 12/14/15
2279	AA-	Chinese	Originator to hold at college level
3007	CA-	Honors Global Competencies Cert	Submitted to State 11/3/16
2755	CA-	Choreography	Submitted to Region X 10/20/16
3085	CA-	Commercial Dance	Submitted to Region X 10/20/16
2506	AA-	Dance	Submitted to Region X 10/20/16
2993	AST-	Business Administration	Need Faculty Packet 5/14/15
2916	CA-	Video Game Development	Need Faculty Packet 5/14/15
2296	AS-	Video Game Development	Need Faculty Packet 5/14/15
3051	CA-	Acting	Need Faculty Packet 4/16/15
3004	AA-	Women's Studies	Need Faculty Packet 4/16/15
2358	CA-	General Office Clerk	Need Faculty Packet 7/29/14
2851	CA-	Office Management	Need Faculty Packet 7/29/14
2381	AS-	Office Management	Need Faculty Packet 7/29/14
2607	AAT-	Psychology	Dept. Reviewing 10/20/2016
2317	CA-	Records Information Management	Proposal Out-of-date 3/29/12
2352	CA-	Geographic Inform Sys Tech	Proposal Out-of-date 10/2011
2338	CA-	Remote Sensing	Proposal Out-of-date 10/2011

City

- * After Mesa English faculty meet to discuss the aligned deactivations of ENGL 042, ENGL 043, ENGL 048, and ENGL 049 P. Gustin will make a comment in CurricUNET to support or not support.
- * The PERG 025, 127; LEGL 100AB,105,106,110,115,120,180; REAL 166 course deactivations were reviewed without comment.

Miramar

- * The following proposals were reviewed without comment.
 - Courses: ADJU 304A,305A,307A, 361M,383,384; LEGL 140,145,150,155,160,165,170,175,200,205,210
 - Programs: SD Transit Mechanic CA; BUSE AAT Degree; Paralegal AS & CA

Committees/Discussion/Handouts

- * CIC – No report.
- * The CIC 10/27/2016 summary was emailed to members.
- * MSC L. Horseman/A. Saballet to adjourn at 3:35 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
 Next Meeting: November 17, 2016 at 2:15 pm MS 413