

**Minutes**

Thursday, November 18, 2004

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**Present:** E. Armstrong(Proxy), Y. Bergland, C. Buck, C. DuPraw, S. Flor, P. Fischer, M. Fritch, D. Gergens, P. Gustin, A. Hoffman, S. Newell, J. Stamm, W. Tappen, R. Olson, K. Owen,  
**Excused:** K. Wong  
**Absent:** J. Hudson, K. Foster, D. Furrow, L. Horsman,  
**Guests:** P. Christopher, L. Kaiser, C. Kinney, L. Lorence

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**Minutes/Agenda**

- \* MSC Y. Bergland/C. Buck to approve the revised/amended agenda of November 18, 2004.
- \* MSC J. Stamm/M. Fritch to approve the minutes of November 4, 2004.

**Announcements**

- \* P. Gustin welcomed S. Newell on her return to the committee and proposal originators, C. Kinney and L. Lorence. P. Gustin explained that in order to have computers available for originators to make minor adjustments immediately and to facilitate the conversion of proposals from CurricUNET 1 to CurricUNET 2 the more CRC meetings will be held in LRC 229. She appreciates the committee member's willingness to experiment with this adjustment.

**First Read Curriculum**

- \* MSC C. Buck/J. Stamm to submit **EDUC 200** a revision to CIC after making the following adjustments and a final review by P. Gustin and S. Newell:
  - Add back in the missing reading assignments (CurricUNET 2 issue)
  - Review SLO #3 for usage of "reflect"
  - Delete duplicated items in methods of evaluation
  - Remove extra numbers from lists (CurricUNET 2 issue)
  - Review textbooks for more recent editions
- \* MSC D. Gergens/Y. Bergland to submit **EDUC 203** a revision to CIC after making the following adjustments and a final review by P. Gustin and S. Newell:
  - Requisite: Limit on Enrollment (CurricUNET 2 issue)
  - Adjust description "...problem solving; in addition..."
- \* MSC C. Buck/M. Fritch to submit **MSFT 130 & 132** activations to CIC.
- \* MSC C. Buck/D. Gergens to submit **ANHL 125L** to CIC after making the following adjustments and a final review by P. Gustin and S. Newell:
  - Compare new outline in CurricUNET 2 to CurricUNET 1
  - Review adjustments made during meeting - CBC to RBC; work sheets to worksheets; discussed) to discussed).; and limitation of enrollment to agree with ANHL 125.
- \* MSC Y. Bergland/C. Buck to place **CHIL 101** into Area E in addition to its Area D status for CSU approval on December 11, 2004.
- \* MSC Y. Bergland/C. Buck to submit **WORK 272** to CIC for Spring 051 activation.
- \* MSC W. Tappen/C. Buck to submit the **Escrow Program** deactivation to CIC.

## Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review are included.

- \* **BIOL 250** – Integration - W. Tappen (2/20/03)
- \* **BIOL 120 & 255** – Integrations - D. Gergens (9/16/04)
- \* **CHIC 190** – Revision – Aligned – A. Hoffman (11/4/04)
- \* **CISC 193** – New Course – Mesa only – D. Gergens (10/21/04)
- \* **HEIT 105** – Revision – Mesa only – Y. Bergland (9/30/04)
- \* **HEIT 155C** – Revision – Mesa only – Y. Bergland (9/30/04)
- \* **PHYE 160** – Integration – Aligned – J. Stamm/L. Horsman (11/4/04)
- \* **PHYE 253AB** – Integrations – Mesa only – J. Stamm/L. Horsman (11/4/04)
- \* **PHYE 254AB** – Integrations – Mesa only – J. Stamm/L. Horsman (11/4/04)
- \* **PHYR 140B** – Integration – Mesa only – P. Fischer (11/4/04)
- \* **PSYC 125 & 128** – Integrations – Mesa only - W. Tappen (10/4/03)
- \* **PSYC 262** – Integration – Mesa only – A. Hoffman (9/16/04)
- \* As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators/deans. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

## Second Read Curriculum

- \* MSC D. Gergens/W. Tappen to return **BIOL 120 & 255** to Tech Review status.
- \* MSC C. Buck/Y. Bergland to submit **CHEM 255** to CIC after making the following adjustments and a final review by W. Tappen, P. Gustin and S. Newell:
  - Use word numbers in SLO's (3 to three, etc.)
  - In prerequisite remove extra wordings
  - In methods of evaluation clarify which point the example statement goes with
  - Correct upper and lower case usage (hazardous; Internet; etc.)
- \* MSC C. Buck/A. Hoffman to submit **ANHL 125** to CIC after making the following adjustments and a final review by P. Gustin and S. Newell:
  - Review if methods of evaluation should be more specific
  - Compare new outline in CurricUNET 2 to CurricUNET 1

## City

- \* MSC D. Gergens/C. Buck to table **MSFT 134** a new course to allow Mesa faculty to review and make recommendations.

## Miramar

- \* MSC Y. Bergland/C. Buck to support **PSYC 245** an aligned integration.
- \* MSC Y. Bergland/D. Gergens to table **PSYC 137** an aligned integration until December 2, 2004 to allow Mesa faculty to review and make recommendations.
- \* **LERG 051, 052 & 053; FIPT 161 & 160R** were reviewed without comment.

## **Information/Discussion**

- \* P. Gustin informed the committee that the three college vice presidents have met with Interim Assistant Chancellor Lee to address their concerns regarding the conversion of CurricUNET 1 to CurricUNET 2. The consensus of the vice presidents is that the conversion should be slowed down and Beta testing be done prior to converting to CurricUNET 2. The three college curriculum chairs will be meeting with CIC personnel prior to CIC's December 9, 2004 meeting to discuss and strategize specific issues they and others using CurricUNET 2 have encountered.
- \* The Yearly Review & Approval of GE/Transferability Actions and the CIC actions synopsis report for 11/11/04 were distributed.

## **Tech Review Items – Liaison, Originator and/or Dean**

- \* None
  - \* MSC Y. Bergland/C. Buck to adjourn the meeting at 3:50 p.m.
- Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs  
NEXT MEETING December 2, 2004 Room A102, 2:00 pm.