

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE**

APPROVED

Minutes

Thursday, December 1, 2016

Present: T. McGrath, P. Gustin, L. Shimazaki, T. Recalde, M. Cox, J. Estep, C. Kalck, C. Kinney, C. Robertson, N.S. Robinson, D. Rogers, A. Saballett, W. Smith (proxy for A. Hoffman), E. Ball, T. Nguyen, A. Svedberg,

Absent: A. Hoffman (excused), E. Helscher, L. Horsman (excused), C. Carrasquillo,

Guests: S. Lazear, C. Renda

Welcome/Announcements

- * P. Gustin welcomed everyone and there were no announcements.

Minutes/Agenda

- * MSC L. Shimazaki/C. Robertson to approve the December 1, 2016 revised agenda.
- * MSC C. Kinney/A. Saballett to approve the November 17, 2016 minutes.

Information

- * **Curriculum Presentation to the Committee of Chairs (COC)**
 - P. Gustin and K. Kinney reported their presentation regarding curriculum was well received.
 - More presentations and/or workshops will be provided during the spring semester.
 - P. Gustin would like to have CRC members be more active in assisting faculty with curriculum and CurricUNET.
 - P. Gustin will request District to review and update the CurricUNET home page website with current online trainings and possibly have the trainings more prominent on the page.
- * **Career Technical Tutoring 044 Courses & Special Designator for Career Technical Tutoring (CTET) Update –Tabled (No CIC Meeting)**
- * **Mesa Academic Senate**
 - P. Gustin reported both supporters and non-supporters voiced their concerns/opinions of the Open Education Resources (OER) platform of using free/zero cost items/textbooks. CRC members are requested to present their concerns/opinions to the Senate leaders.
 - Some current concerns:
 - ♦ How are OER sections being received by CSUs and other 4-year institutions?
 - ♦ How time consuming is it for faculty to find quality zero cost textbooks?
 - ♦ Faculty are already using low cost manuals and/or older editions of textbooks to keep the cost down.
 - ♦ How will the use of OER textbooks affect the 6/2-year review of courses?
 - ♦ How much will enrollment in non-OER sections be affected when OER sections are designated/listed in the schedule of classes?
 - ♦ Is the use of OER a top-down decision?
 - ♦ Is the creation of zero cost degrees – including GE sections helpful to students?
 - ♦ Administrators are also discussing/voicing concerns on OER at their meetings.
 - There will be OER flex workshops during the spring semester.

- P. Gustin also reported there was a wide-ranged discussion on Miramar's proposal to modify the District's GE health requirements.
 - ♦ The proposal is to expand the choice of courses from just HEAL 101 to all of District's Category E courses to complete degree requirements.
 - ♦ It was noted that the other Category E courses do not have the complete coverage that HEAL 101 provides students.
- More information on the actual proposal will be emailed from P. Gustin to CRC members.

* **Courses to be Submitted for GE**

- C. Robertson informed the committee that several courses listed - HUMA118, HUMA119 and HUMA 210 - in the CIC approved for emailed submission file will not be submitted for IGETC as these courses must first have CU approval prior to being submitted for IGETC approval. And these courses were CIC approved after UC's late submission deadline in October. The courses will be submitted in the next UC cycle in fall 2017.

Committee Level Curriculum

- * MSC C. Kinney/W. Smith to submit **AMSL 235** Mesa only revision to CIC after minor changes.
- * MSC C. Kinney/L. Shimazaki to submit **AMSL 230, AMSL 240, AMSL 245, AMSL 250, AMSL 255, & AMSL 276** Mesa only revisions to CIC.
- * MSC C. Kinney/A. Saballett to submit **CBTE 114, CBTE 120, CBTE 122, CBTE 127, CBTE 128, CBTE 140, CBTE 143, CBTE 152, CBTE 153, CBTE 170, CBTE 180, CBTE 205, & CBTE 210** aligned revisions to CIC.
- * MSC A. Saballett/C. Kalck to return **HEIT 156** Mesa only revision to originator to be adjusted to a new course and new number.
- * MSC L. Shimazaki/A. Saballett to hold **HEIT 155C** Mesa only revision to change to a new number.
- * MSC C. Kalck/C. Kinney to hold **HEIT 135** Mesa only revision to request transfer status for the course.
- * MSC C. Kinney/N.S. Robinson to submit **HEIT 110, HEIT 130, HEIT 160, HEIT 214, HEIT 258, HEIT 263, & HEIT 264** Mesa only revisions to CIC.
- * MSC C. Kinney/N.S. Robinson to submit **HEIT 205** Mesa only revision with Distance Learning to CIC.
- * MSC C. Kinney/N.S. Robinson to submit **HEIT 220** Mesa only new course with Distance Learning to CIC.
- * MSC A. Saballett/C. Kalck to submit **HEIT AS Degree** Mesa only revision to CIC.
- * MSC C. Kinney/A. Svedberg to submit **MUSI 109, MUSI 111 and MUSI 202** aligned revisions to CIC.
- * MSC N.S. Robinson/C. Kalck to submit **PHLB 050 and PHLB 065** Mesa only revisions to CIC.
- * MSC N.S. Robinson/C. Kalck to submit **PHLB Certificate of Performance** Mesa only revision to CIC.
- * MSC L. Shimazaki/C. Kinney to submit **RADT 251B, RADT 253A and RADT 275** Mesa only revisions to CIC.
- * MSC C. Kinney/C. Robertson to submit **RADT 275L** Mesa only new course to CIC.
- * The originator requested **CHEM 111L** be pulled and placed on a later CRC agenda.

- * MSC N.S. Robinson/M. Cox to submit **FASH 123** Mesa only new course to CIC.
- * MSC L. Shimazaki/C. Robertson to submit **FASH 147** Mesa only new course to CIC.
- * MSC N.S. Robinson/W. Smith to submit **FASH 113** Mesa only new course with Distance Learning to CIC.
- * MSC N.S. Robinson/W. Smith to submit **FASH 122** Mesa only new course with Distance Learning to CIC with a request to submit the course for District GE humanities.
- * MSC C. Robertson/L. Shimazaki to submit **PSYC 125** Mesa only revision to CIC.
- * MSC C. Kinney/T. Ricalde to submit **RADT 252A, RADT 253B** and **RADT 271** Mesa only revisions to CIC.
- * MSC C. Kinney/T. Ricalde to submit **RADT 271L** Mesa only new course to CIC.
- * MSC N.S. Robinson/A. Svedberg to submit **RADT AS Degree and RADT CA** Mesa only revisions to CIC.

- * **ENGL 247A** aligned revision remains on hold.
- * MSC C. Kinney/N.S. Robinson to submit **HEIT 215** Mesa only revision with Distance Learning to CIC.
- * **MULT 133** Mesa only deactivation remains on hold.
- * MSC N.S. Robinson/C. Kinney to submit **MULT 3D Animation/Modeling CA** Mesa only revision to CIC.

Status of ADT Degrees

- * The new Biology AS-T was approved by CRC on 11/17/2016 and was submitted to CIC.
- * The Kinesiology AA-T revision has been waiting for final state review since 4/22/2016.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after 8/24/2016 state requested changes have been resolved.
- * The Theater Arts AA-T revision was state approved on 11/22/2016.
- * The new Nutrition & Dietetics AS-T degree is waiting for Mesa faculty to resolve the state 8/11/2016 requested changes.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

Program Proposals – State Status for 2017-18 Catalog

- * The originator of the following proposal requested the proposal be returned and knows the program will not be in the 2017-18 Mesa College Catalog.
 - 3004 AA-Women's Studies
- * The following proposals have been state approved and will be listed in the 2017-18 catalog.
 - 3174 AA-Anthropology
 - 3217 AA-Art History
 - 3222 CA-Radiologic Technology

- * The following proposals are currently being updated as listed.

Proposal ID #	Program Proposal Type-Title	Current State Status
2756	AAT- Kinesiology	Submitted to State 1/15/16
3221	AS- Radiologic Technology	State Requests Changes 11/18/16
3007	CA- Honors Global Competencies Cert	Submitted to State 11/4/16
2755	CA- Choreography	Transfer Degree Needs Packet 12/16
3085	CA- Commercial Dance	Region X Approved Needs Packet 12/16
2506	AA- Dance	Region X Approved Needs Packet 12/16
2993	AST- Business Administration	Need Faculty Packet 5/14/15
2358	CA- General Office Clerk	Need Faculty Packet 7/29/14
2851	CA- Office Management	Need Faculty Packet 7/29/14
2381	AS- Office Management	Need Faculty Packet 7/29/14

City

- * MSC A. Svedberg/L. Shimazaki to hold support for DRAM 144A, DRAM 144B, DRAM 145A, DRAM 146A, DRAM 164B and DRAM 146C aligned new courses until Mesa's Drama department reviews them.
- * MSC C. Kinney/W. Smith to support ENGL 031 aligned revision.
- * MSC C. Kinney/W. Smith to not support ENGL 047A aligned revision with LCOM reference.
- * The following proposals were reviewed without comment.
 - Courses: AGRI 104,110, 120;ELDT 123,126,126L;LEGL 145, 150;PHOT 100,109,135,143,165,180,181, 259AB; RTVF 100,107,110,180,124,151,153,160,167; SUST 102,103,250
 - Programs: Sustainability AA; CBTE Admin Assist, CBTE Admin Off Mgmt; Black/White Photo; Broadcast News; BUSE Info Worker; BUSE Info Work II; Comm Photo; Digital Phot; Freelance Phot; Film Prod; Film TV/Elec Media; Freelance Photo; Radio; Real Estate; Real Est Sales; SOCO ADT; SOCO AA; Soft Skills; Video Prod; ELDT AS; Spec Effects CP; Theat GlamourCP;

Miramamar

- * The following proposals were reviewed without comment.
 - Courses: ADJU 316,322A,343A,348A; BANK 100, 101, 104, 106, 108, EMGM 296; FIPT150C;
 - Programs: Loan Closer, Loan Processor, Loan Underwriter;

Committees/Discussion/Handouts

- * No CIC meeting or summary.
- * T. McGrath noted this was the last CRC meeting for the semester and wished everyone a happy holiday season.
- * MSC C. Kinney/A. Saballet to adjourn at 4:10 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
 Next Meeting: February 2, 2017 at 2:15 pm MS 202