

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, December 5, 2002

Present: E. Armstrong, Y. Bergland, C. Buck, L. Cloud, L. Corbin, C. DuPraw, P. Fischer,
D. Gergens, O. Lee, R. Olson, S. Newell, W. Tappen
Absent: R. Dewse, K. Foster, D. Furrow, A. Hoffman, L. Horsman,
Guests:

Minutes/Agenda

- * MSC L. Corbin/Y. Bergland to approve the minutes of November 21, 2002.
- * MSC C. Buck/L. Corbin to approve the agenda of December 5, 2002.

Announcements

- ◄ W. Tappen welcomed and introduced O. Lee as a new member to the committee to replace J. Pautler.
- ◄ S. Newell accepted J. Pautler's liaison obligations for AMSL 100, 101, 200 & 201; ANHL 225; and PHYR 120 –Integrated Course Outlines.

First Read Curriculum

- * The **English Program Revision** Certificate of Completion in Creative Writing will be discussed at the Feb. 6 meeting.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review is included.

- * **AMSL 100, 101, 200, & 201** – Integrated Course Outlines –P. Fischer, S. Newell (May 2002; **201** - 9/19/02)
- * **ANHL 225** – Integrated Course Outline - J. Pautler (9/19/02)
- * **BIOL 250** – Integrated Course Outline - W. Tappen (9/19/02)
- * **CHIL 131** – Integrated Course Outline –R. Olson (11/7/02)
- * **GEOG 101& 101L**– Mesa only - Integrated Course Outlines – D. Furrow (May 2002)
- * **HEIT 155C** –Revision (Units) – L. Horsman (11/7/02)
- * **HIST 100** – Integrated Course Outline – Mesa only – D. Furrow (May 2002)
- * **HIST 101, 105, & 115AB**– Integrated Course Outlines – D. Furrow (9/19/02)
- * **HIST 154** – Integrated Course Outline – D. Furrow (10/3/02)
- * **MEDA 115 & 145** - Integrated Course Outlines – S. Newell (May 2002)
- * **PHYE 132** – Integrated Course Outline – Aligned – D. Gergens (10/17/02)
- * **PHYE 159** –Integrated Course Outline – W. Tappen (10/3/02)
- * **PHYR 120** - Integrated Course Outline – Mesa only – S. Newell (May 2002)
- * **SOCO 101**– Integrated Course Outline - L. Cloud (10/3/02)
- * **SOCO 110** – Integrated Course Outline - L. Cloud (9/19/02)

Second Read Curriculum

- * MSC L. Corbin/C. DuPraw to submit **CHIL 111**– Integrated Course Outline to CIC.
- * MSC L. Corbin/ P. Fischer to submit **ENGL 207** – Integrated Course Outline to CIC.
- * MSC S. Newell/L. Corbin to submit **LATI 102** – Integrated Course Outline to CIC.

City

- * MSC C. Buck/Y. Bergland that **HIST 121** an aligned Integrated Course Outline has been reviewed.
- * The following curriculum was reviewed without comment.
 - **INWT 081 & 090ABCDF** – FYI
 - **MACT 150** – FYI
- * **MSFT 050, 058, 070, 071 & 080** was reviewed with the comments, which O. Lee will submit via email to the originator at City.

Miramar

- * The following curriculum was reviewed without comment.
 - **DIES 122** – FYI
 - **LEGL 100AB, 105, 110, 115, 120, 140 & 150** – FYI
- * **BUSE 100 & 140** – Integrated Course Outlines – Aligned - had no action taken and remain for review.
- * MSC C. Buck/P. Fischer to accept the defaulting of **HIST 120** – Integrated Course Outline – Aligned.
 - ◄ Item below has been pulled by Miramar as not being ready for review– 10/3/02 email
ARTF 100 – *Integrated Course Outline - Aligned*

Information/Discussion

- ◄ W. Tappen informed the committee that CurricUNET approval would not be available or defaulted during the Winter Break.
- ◄ E. Armstrong informed the committee of Mesa's discussions on repeatability of courses. A standard language to enter into the course description for repeatable courses will be presented to CIC.
- ◄ L. Corbin reported that she is concerned with the lack of courses Mesa faculty has launched. The originator's responsibility to both pre-launch and then launch a proposal was discussed. The possibility that the originator does not realize that pre-launch and launch are two separate processes may be why some proposals have not yet entered the CurricUNET approval process. In addition, it may be that some department chairs and discipline faculty are not yet following through with their CurricUNET messages, resulting in a number of course outlines being defaulted through the approval process. W. Tappen will look into these problems.

MSC L. Corbin/L. Cloud to adjourn the meeting at 3:00 p.m.

Minutes approved by

Elizabeth Armstrong and Will Tappen, Co-Chairs

- NEXT MEETING February 6, 2003 Room A102, 2:00 pm.