

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, October 20, 2005

Present:	P. Christopher, J. Crocitti, C. DuPraw, S. Flor, K. Foster(proxy for E. Armstrong), P. Gustin(proxy for Y. Bergland, D. Gergens, K. Wong,), A. Hoffman, L. Horsman, S. Newell, J. Parker, A. Saballet, W. Tappen,
Absent:	E. Armstrong, Y. Bergland, D. Gergens, L. Kaiser, O. Lee, R. Olson, S. Ramirez, K. Wong,
Guests:	(SDSU Observers –H. Stangle)

Minutes/Agenda

- * MSC K. Foster/S. Newell to approve the revised agenda of October 20, 2005.
- * MSC K. Foster/A. Saballet to approve the minutes of October 6, 2005.

Announcements

* P. Gustin gave a presentation on how proposal originators are being assisted and directed at the prelaunch level now that CurricUNET is sending her prelaunch information. She has created and will maintain a spreadsheet to track the prelaunch proposals as they proceed through CurricUNET. Proposals that appear to be in need of only minor revisions are being moved forward and will be reviewed by the full committee when the proposal arrives as a First Read item. The other proposals are being directed to the Tech Review committee and the originators are being requested not to launch them until after they have met with the Tech Review Committee. Meetings of the Tech Review Committee will continue to be on alternate Thursdays from 2:00 pm to 4:00 pm in LRC 229. Members were requested to indicate their availability to review on October 27, November 10 and/or December 8 via a signup sheet.

Prelaunch Proposal Reports

* **ARCH 170 & FASH 135** were reviewed at the October 7 Flex Workshop at the prelaunch level with the FASH 135 proposal being reviewed as a First Read item today. **DRAM 119, 235, & 240; HIST 151; PHYS 124; and CHEM 152L** originators appreciated the early on review and technical assistance in making recommended adjustments.

First Read Curriculum

- * **PHYE 200 & 201** aligned proposals will be reviewed when they reach the committee level in CurricUNET.
- * MSC K. Foster/A. Hoffman to submit **FASH 135** Mesa only reactivation course proposal be submitted to CIC after making minor adjustments.

Technical Review Reports

- * None

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review are included.

- * **PHYS 195A** – Revision/Units – Aligned – K. Wong – (9/15/05)
- * **AMSL 104** – Integration – Aligned – A. Hoffman – (9/15/05)

* As of 12/4/2003 proposals that are still in Tech Review after 12 months from date entered will be reviewed and then returned to the originators/deans. L. Armstrong informed the committee that she will follow up with the Deans prior to proposals being returned to originators.

Second Read Curriculum

* None

City

- * **COSM 50LA, 60LA, 60LB, 70LA, 70LB, 80LA, 80LB, 90LA, & 90LB** City only proposals were reviewed without comment.

Miramar

- * **AVIA 133, 199, 201, & 212; AVIM 111D** Miramar only proposals were reviewed without comment.

Information/Discussion

- * P. Gustin informed the committee that CIC is currently updating the Policy 5300.2 information to adjust to the enhanced CurricUNET technology process flow of curriculum, six year review process and state approval process.
- * A SDCCD Online presentation by Dean Henne was given at the October 13 CIC meeting. The presentation included SDCCD Online's mission and goals as well as an overview and anticipated movement towards mastered courses. It was noted that currently individual college's decide which courses a college will offer as Distance Learning.
- * The updating of textbooks administratively at the District level was discussed and the consensus of the committee is that colleges should be allowed to make recommendations of textbooks and the decision should not be arbitrarily made at District level. It was also noted that notification regarding the necessity of English textbooks needing to be updated was not given to all affected personnel. P. Gustin will address the notification issue at the next CurricUNET Steering Committee.
- * The CIC action summary handout for 10/13/05 was distributed. The SPEE 135 action has been adjusted to CSU Area A1 for the CIC May 25, 2006 meeting.
- * J. Parker informed the committee that the Memorandum of Understanding (MOU) regarding the Indiana University B.G.S. Program is currently on hold.
- * J. Parker informed the committee she is anticipating a UC response to Mesa's challenges for CISC 182 and PSYC 166 articulation in November.
- * J. Parker reviewed ASSIST in the usage of Quarter vs Semester equability and will discuss this further at the County Articulation Meeting to look into ways that students can be informed that ASSIST is intended for community college students transferring out rather than for students entering a community college.
- * P. Gustin reported on the October 7 CRC Flex Faculty CurricUNET Workshop. She found that originators were still having challenges inputting into CurricUNET. P. Gustin is currently assisting faculty in learning CurricUNET on a one-to-one basis when requested and anticipates that as more committee members participate in the Tech Review Committee they will also be better equipped to assist faculty in inputting into CurricUNET.
- * MSC Will Tappen/K. Foster to adjourn the meeting at 3:30 p.m.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs

NEXT MEETING November 3, 2005 Room LRC 229, 2:00 pm.