

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, February 2, 2006

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<b>Present:</b>	Y. Bergland(Proxy for E. Armstrong, A. Saballett, S. Ramirez, O. Lee), S. Flor, K. Foster, P. Gustin(Proxy for A. Hoffman), L. Horsman, L. Kaiser, S. Newell, R. Olson, W. Tappen, K. Wong,
<b>Absent:</b>	E. Armstrong, P. Christopher, J. Crocitti, C. DuPraw, D. Gergens, A. Hoffman, O. Lee, J. Parker, S. Ramirez, A. Saballett,
<b>Guests:</b>	D. Barrie, K. Clark, M. Fickess, M. Fritch, M. Locke, G. Merx, K. Owen, B. Peters

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**Minutes/Agenda**

- \* MSC Y. Bergland/K. Wong to approve the agenda of February 2, 2006.
- \* MSC K. Wong/Y. Bergland to approve the minutes of December 1, 2005.

**Announcements**

- \* P. Gustin welcomed members and guests and explained that First Read agenda items with a (TR) were proposals that had been reviewed prior to the originator launching it into the CurricUNET approval process.

**Prelaunch Proposal Reports**

- \* P. Gustin announced that S. Newell will no longer be the Tech Review Chair and thanked her for the many hours she has dedicated to this task. P. Gustin and Y. Bergland will now be providing this assistance to the committee.
- \* Y. Bergland circulated a sign-up sheet for volunteers for this semester's Prelaunch Tech Review's meetings on non-CRC meeting Thursdays.
- \* S. Newell's Prelaunch Proposal Report for the December 8, 2005 review was distributed.

**First Read Curriculum**

- \* MSC K. Foster/Y. Bergland to submit **CHEM 152L** to CIC after P. Gustin's final review.
- \* MSC K. Foster/Y. Bergland to submit **CISC 161, CISC 189A and CISC 189B** new courses with Distance Education components to CIC with comments:
  - Adjust descriptions in CISC 189A and CISC 189B
  - CISC 189B will be reviewed by P. Gustin
  - Further discussion and review may be necessary to clarify articulation
- \* MSC W. Tappen/L. Horsman to submit **DRAM 240** Mesa only new course to CIC.
- \* MSC Y. Bergland/S. Flor to submit **ENGL 097** to CIC after making minor adjustments and P. Gustin's final review.
- \* MSC K. Foster/S. Flor to submit **HIST 151** aligned revision for program review to CIC.
- \* MSC Y. Bergland/S. Flor to submit **MUSI 132A, MUSI 132B & MUSI 212** to CIC after making minor adjustments and P. Gustin's final review.
- \* MSC K. Foster/W. Tappen to submit **PHYS 125, PHYS 195 & PHYS 197** to the February 9 Tech Review.
- \* The originator has requested that **ARCH 170** be held for later review. (Will be reviewed at the February 9 Tech Review.)
- \* MSC Y. Bergland/K. Foster to submit **DENA 132 & 132L** Mesa only new courses to the February 9 Tech Review.
- \* MSC K. Foster/Y. Bergland to submit **DRAM 130** deactivation to CIC.
- \* MSC L. Horsman/K. Foster to submit **ENGE 101** Mesa activation to CIC.

\* MSC K. Foster/L. Horsman to submit **MULT 127** revision with Distance Education to CIC with the following comments:

- Adjust acronyms as necessary – American Disabilities Act(ADA)
- Remove references to Distance Ed in Critical Thinking and Methods of Evaluations
- Review SLOs for higher thinking verbs

\* MSC Y. Bergland/L. Horsman to submit **PHYN 120** Distance Education to CIC.

\* MSC K. Foster/W. Tappen to submit **HOSP 140, HOTL 150, HOTL 160 & HOTL 201** Mesa only new courses to CIC with the following comments:

- Review and adjust SLOs to higher thinking verbs as necessary
- Review and adjust Written Assignments as necessary
- Add one more Critical Thinking statement
- Review Methods of Evaluations (#5)
- Review Methods of Evaluations (#5)
- Update textbooks
- Review CR and remove graduation requirement as necessary

\* MSC K. Foster/W. Tappen to submit the Culinary Arts/Culinary Management in Hospitality; Destination and Event Management in Hospitality; and Hotel Management in Hospitality programs to CIC.

### **Technical Review Committee**

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review are included.

\* **PHYS 195 & 197**(old **195A & 195C**) – Revision/Units – Aligned – W. Tappen – (9/15/05)

### **Second Read Curriculum**

\* There were no Second Read items.

### **City**

\* MSC S. Newell/L. Kaiser to support **SPAN 86A** a new course with following comments:

- Review and correct transferability statements
- Add limitation on enrollment - **SPAN 201**
- Remove repeatability

### **Miramar**

\* The deactivations of **PHYE 116, 118, 129, 130 & 178** were reviewed without comment.

### **Information/Discussion**

- \* CIC and CurricUNET Steering Committee updates will be given at the February 16 meeting.
- \* The addition of (TR) will be added to First Read items to indicate proposal was reviewed prior to launching.
- \* CIC Action Summary Handouts for 12/08/05 and 1/25/06 were distributed.
- \* MSC K. Foster/Y. Bergland to adjourn the meeting at 4:15 pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs  
NEXT MEETING February 16, 2006 Room A102, 2:00 pm.