

APPROVED

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

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Minutes

Thursday, March 2, 2006

Present:	E. Armstrong, Y. Bergland(Proxy for K. Foster), P. Christopher, J. Crocitti, S. Flor, P. Gustin(Proxy for C. DuPraw), A. Hoffman, L. Kaiser, O. Lee, S. Newell, R. Olson, J. Parker, S. Ramirez, A. Saballett,
Absent:	C. DuPraw, K. Foster, D. Gergens, L. Horsman, W. Tappen, K. Wong,
Guests:	L. Crandall, J. Ellis, V. Moore, M. Sanchez, K. Williams

Minutes/Agenda

- * MSC A. Saballet /A. Hoffman to approve the agenda of March 2, 2006.
- * MSC Y. Bergland /J. Crocitti to approve the minutes of February 16, 2006.

First Read Curriculum

- * MSC S. Flor/S. Newell to submit **CBTE 165, 175, 176 & 177** new Mesa only courses with Distance Learning component to the March 9 Tech Review.
- * MSC J. Crocitti/Y. Bergland to submit **DRAM 240** a new Mesa only course to the March 9 Tech Review.
- * MSC A. Hoffman/R. Olson to submit **DENA 106** Mesa only revision(units) to the March 9 Tech Review.
- * MSC S. Newell/Y. Bergland to submit **CHIL 101** Mesa only Distance Learning to CIC after making minor corrections.
- * MSC S. Newell/Y. Bergland to submit **PSYC 101** Mesa only Distance Learning to CIC.
- * MSC S. Newell/O. Lee to approve maximum hours for **DSPS, EDUC & CBTE** courses with open/entry-open/exit sections for new apportionment requirement.

Second Read Curriculum

- * MSC S. Newell/S. Flor to submit **DANC 126** a new Mesa only course to CIC.
- * MSC Y. Bergland/A. Hoffman to submit **CBTE 153** a new Mesa only course to CIC.
- * MSC Y. Bergland/A. Hoffman to submit **ENGL 097** reactivation to CIC.
- * MSC Y. Bergland/S. Flor to submit **PHYR 134, 141 & 142B** Mesa only revisions to CIC with the limit on enrollment changed on PHYR 142B to 140B.

City

- * MSC J. Parker/Y. Bergland to support **DANC 127** a new City course within an aligned discipline with the following reservations:
 - SLOs should include performance/lab activities
 - Repeatability not addressed
- * MSC Y. Bergland/O. Lee to support **REAL 105, 110, 120, 125 & 140** aligned integrations and **REAL 150** a City only new course.

Miramar

- * MSC Y. Bergland/W. Tappen to support **BIOL 134** a new Miramar only course in an aligned discipline with the following reservations:
 - Review equivalencies/limit on enrollment information
 - SLOs should support course description
 - Repeatability
 - Lab hours should not be variable for 2 unit course
- * MSC S. Newell/S. Flor to support **PHYS 126** new aligned course.
- * MSC A. Hoffman/S. Newell to table **SOCO 223** a new Miramar only course in an aligned discipline.

Information/Discussion

- * P. Gustin reported that CurricUNET does update some college catalog program page listings as a proposal is approved by CIC but not everything and definitely not the small blocks of program information. Also, no new courses are placed into a program by CurricUNET. To assist in having the correct program information in the college catalogs it is requested that members inform originators to prepare a program revision proposal in CurricUNET and have it approved in parallel action. If this is not possible originators should be advised to enter the program revisions into CurricUNET as soon as new courses and/or revisions have been approved by CIC. P. Gustin would like members to review at Tech Review if a proposal will need to be added to a program and then do a follow-up and assist in inputting program changes into CurricUNET.
- * P. Gustin will demonstrate the inputting of program information into CurricUNET at the March 23 meeting to assist committee members in assisting faculty.
- * P. Gustin informed the committee that CurricUNET now allows more defined querying of proposals to assist in locating specific proposals.
- * The repeatability handout that is being discussed at CIC will be made available to members at the March 23 meeting.
- * E. Armstrong informed the committee that CIC approved new class schedule language for courses with online instruction. This language will be utilized in the summer 2006 schedule.
- * J. Parker informed the committee that a proposal to request the removal of transfer preparation information from the college catalogs as this information is always a year behind often making the information erroneous and confusing to students. J. Parker will distribute a handout of the proposal and give an update at the March 16 CRC meeting.
- * The Tech Review Report for 2/23/06 was distributed.
- * The CIC Action Summary Handout for 2/23/06 was distributed.
- * MSC W. Tappen/K. Foster to adjourn the meeting at 4:00 pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING March 16, 2006 Room A102, 2:00 pm.