

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, May 4, 2006

Present:	E. Armstrong, Y. Bergland(Proxy for P. Gustin), P. Christopher, J. Crocitti, S. Flor, K. Foster, A. Hoffman, L. Horsman, L. Kaiser, S. Newell, R. Olson, J. Parker, K. Wong,
Absent:	C. DuPraw, D. Gergens, P. Gustin, O. Lee, S. Ramirez, A. Saballett, W. Tappen,
Guests:	K. Clark, M. Fickess

Minutes/Agenda

- * MSC L. Horsman/J. Parker to approve the agenda of May 4, 2006.
- * MSC K. Wong/L. Horsman to approve the minutes of April 20, 2006.

Welcome/Announcements

- * E. Armstrong welcomed members and guests.

Prelaunch Level Items

- * Currently there are only two proposals at this level - **CISC 183** and **ENGE 116**.

First Read Curriculum

- * MSC A. Hoffman/L. Horsman to submit **LCOM 035(MATH 035 & PERG 127)** new course to CIC.
- * MSC L. Horsman/J. Parker to submit **MATH 015D** new course/distance learning to CIC after review by P. Gustin.
- * MSC Y. Bergland/L. Horsman to place **DENA 102** a Mesa only integration on hold to allow the originator to make corrections.
- * MSC Y. Bergland/L. Horsman to place **HEIT 050** a Mesa only new course on hold to allow the originator to make corrections and adjust to a number lower than 050 (Changed to 040).
- * MSC Y. Bergland/S. Newell to submit **HIST 105, 120, 121, & 123** aligned revisions to add the Credit/No Credit option to CIC.
- * MSC L. Horsman/A. Hoffman to place **POLI 101** a Mesa only Distance Learning proposal on hold to allow originator to make corrections.
- * MSC K. Foster/J. Crocitti to submit **ARTF 111** a Mesa only Distance Learning proposal to CIC.
- * MSC S. Newell/K. Foster to submit **DRAM 131A, DRAM 131B** and **DRAM 230A** Mesa deactivations to CIC.
- * MSC J. Crocitti/S. Newell to submit the **History Program** revision/new program to CIC.

Second Read Curriculum

- * MSC K. Foster/J. Parker to submit **DRAM 110** Mesa only new course to CIC.
- * MSC K. Foster/L. Horsman to submit **DRAM 119** activation to CIC.

- * MSC L. Horsman/A. Hoffman to submit **DRAM 235** Mesa only new course to CIC after removing the ADJU FPTP information.
- * MSC J. Crocitti/S. Newell to submit **MUSI 214** Mesa only new course (replaces MUSI 214ABCD courses) to CIC.
- * MSC K. Foster/L. Horsman to submit **CHEM 160** to CIC after final review/corrections by P. Gustin.
- * MSC K. Foster/J. Crocitti to submit **DRAM 150 & DRAM 151** Mesa only integrations to CIC after minor corrections and addition of A/B items in outlines have been made.
- * MSC S. Flor/L. Horsman to submit **HEAL 190** to CIC.

City

- * MSC Y. Bergland/K. Wong to support **PHYS 196** an aligned discipline new course with the following comments:
 - Add equivalencies of 195B & 196B
 - Adjust FTEF to 0.267
 - Adjust Methods of Instruction to include Lab
 - Adjust Methods of Evaluations to outdated statement listed in bold and delete item 1.
 - Publication date for manuals should be reviewed
- * MSC K. Foster/L. Horsman to support **MATH 252** an aligned discipline revision with the following comments:
 - Review if an SLO should be listed as (#18 - Optional)
 - Supplies should list items needed for college to offer course – remove student supplies
 - Periodical should be listed under Periodicals rather than Textbooks
- * **PLPF 180, 185, 190, 325, 330 & 335** were reviewed without comment.
- * **PHYE 249A** and **CHIL 265A** aligned discipline courses were reviewed without comment.
- * **Manufacturing Engineering Technology Program** was reviewed without comment.

Miramar

- * **ADJU 148 & 149** were reviewed without comment.
- * **Administration of Justice Program** and **Music Production and Engineering Program** were reviewed without comment.

Information/Discussion

- * E. Armstrong informed the committee that the number of courses (130) listed for Mesa on the SDCCD Curriculum Updating Project handout will be much lower once the new Hospitality umbrella of courses are approved at the state level.
- * J. Parker explained the Transfer MOU Development & Approval Process handout and gave background information as well as the need and development of this process to ensure that all governance bodies review an MOU prior to commitment.
- * E. Armstrong provided information on the Steering Committee's multiple projects.
 - The updating of Policy 5300 continues and concerns are being addressed.
 - A new procedure regarding CurricUNET emails has been implemented. These emails will only be sent when an action is needed and receivers will be informed that the proposal must be acted upon within 10 days.

- Currently CurricUNET is being prepared to allow the sorting of disciplines and/or departments within programs. This will assist in separating individual programs from their current “umbrella” listings in the college catalog.
 - The need to have new course changes inputted into the college catalogs is being researched as this inputting is currently done by manual replacement.
 - A process in which courses and program revisions – package proposals – within the same discipline can go through the CurricUNET approval process together is being discussed. It is felt that an originator who desires to create a package proposal should make this decision during the prelaunch level as this is when most major decisions must be made.
 - The “D” icon is under discussion as to what type of documents (SLOs, State approval, Accreditation, etc) should be included as D attachments; who should do the attaching (originators, CIC, administrators, etc); and when and how can documents be attached (after a proposal approval, origination of proposal only, etc.)
- * E. Armstrong requested committee members to email P. Gustin if they are able to assist originators with program inputting into CurricUNET in the LRC room 229 on Wednesday, May 10 from 1:30 pm to 2:30 pm and/or Tuesday, May 16 from 2:00 pm to 3:00 pm.
 - * J. Parker clarified the handout CSU Lower-Division Transfer Pattern (LDPT) project information from K. Hessinger, Associate Director, Transfer Programs, CSU Office of the Chancellor. This pattern will give Mesa transfer students who have contracts priority. However, due to numerous issues it is still being researched by CSU with the anticipation of implementation for Fall 2007 or Fall 2008. J. Parker will bring forward more information as it becomes available.
 - * J. Parker informed the committee of the AB 2168 Bill that is currently in the state legislature process with a target date of June 8. This bill proposes to merge IGETC and CSU patterns into a single, common core of General Education requirements. For more information on this bill M. Gill can be contacted at mayr.gill@asm.c.gov as listed in the handout.
 - * MSC J. Crocitti/K. Foster to approve the 2006-2007 CRC Calendar.
 - * An April 27 Tech Review report was distributed as several proposals were reviewed via email.
 - * MSC L. Horsman/S. Flor to adjourn the meeting at 3:55 pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
 NEXT MEETING May 18, 2006 LRC Room 229, 2:00 pm.