

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, October 5, 2006

Present:	E. Armstrong, J. Carrigan, P. Christopher, J. Crocitti, C. DuPraw(Proxy for S. Narayanan), S. Flor, P. Gustin(Proxy for Y. Bergland & D. Gergens), S. Newell, J. Parker, M. Parsons, A. Saballett, K. Wong,
Absent:	Y. Bergland, J. Blake, D. Gergens, A. Hoffman, L. Horsman, L. Kaiser, S. Narayanan, W. Tappen, R. Olson,
Guests:	J. Avorh, J. McLeod

Minutes/Agenda

- * MSC A. Saballett/C. DuPraw to approve the agenda of October 5, 2006.
- * MSC A. Saballett/S. Flor to approve the minutes of September 21, 2006.

Welcome/Announcements

- * P. Gustin welcomed guests John Avorh and Jonathan McLeod from the Social Science Department who were present to clarify the POLI 101 originator hold and to address the proposal's incorrect information. J. Avorh and A. Svedberg are currently working with District Instructional Services to recreate the correct proposal. It was reported that an email has been sent to Mary Meiners at Miramar from District Instructional Services informing M. Meiners that the POLI 101 proposal she reviewed was incorrect due to a glitz in CurricUNET and that the POLI 101 is being corrected by the originator J. Avorh. E. Armstrong will follow-up with another email to M. Meiners and others at the sister colleges that may have seen the incorrect proposal. When the POLI 101 proposal has been corrected these reviewers will be informed that the correct proposal has been inputted into CurricUNET but they may not be able to make comments via CurricUNET.

Prelaunch Level Items

- * The prelaunch level courses were moved to second read as follows:
 - **CISC 221** (TR) a new aligned discipline courses is in prelaunch and the adjustments/recommendations made by the Tech Review committee have not been made. This proposal will remain on the CRC agenda until it reaches the committee level.
 - **PHYR 110, 111, & 135**(TR) Mesa only revisions are in prelaunch. These proposals will remain on the CRC agenda as second read until they reach the committee level.
 - **Program: Physical Therapist Assistant** (TR) will remain on the CRC agenda until it reaches the committee level.
 - **Program: Physical Sciences (Physics adjustment)**(TR) will remain on the CRC agenda until it reaches the committee level.
- * P. Gustin informed the committee that during the Tech Review of the Physical Sciences program numerous challenges were encountered by the originator and the Tech Review Committee members to review and make the correct adjustments to the program in

CurricUNET. P. Gustin distributed a handout that she prepared and presented to today's CurricUNET Steering Committee. It was noted that the handout should also include the need to have a course's half units appear in the program information.

- * P. Gustin's presentation to the Steering Committee for the need to make adjustments to the program piece of CurricUNET was well received by the Steering Committee and they are open to making adjustments in the CurricUNET program process. P. Gustin requested that CRC members bring to her their ideas/designs as to how the CurricUNET inputting process can be improved and made more user friendly.

First Read Curriculum

- * MSC S. Newell/A. Saballett to submit **ARCH 107** a Mesa only integration to Tech Review.
- * MSC A. Saballett to submit **PSYC 245** a distance learning only proposal to CIC.
- * MSC K. Wong/S. Newell to submit **MULT 116** a Mesa only new course to Tech Review.

Second Read Curriculum

- * The **GISG 110**(TR) a Mesa only revision is on hold for the originator to complete the adjustments/recommendations given at Tech Review on 9/14/06.
- * The **MATH 210B**(TR) an aligned course revision will be reviewed when it reaches the committee level.
- * The **POLI 101**(TR) an aligned course revision will be reviewed when it reaches the committee level and is currently being corrected by the originator.
- * The **PHYR 114, 120, 122, 123 & 134**(TR) Mesa only revisions will be reviewed when all of the PHYR proposals reach the committee level.
- * MSC A. Saballett/S. Newell to submit **GISG 104** a Mesa only new course to Tech Review.
- * The **CISC 183**(TR) a Mesa only new course will remain tabled until notified by originator to proceed.
- * The **ENGE 116**(TR) a Mesa only new course has defaulted by CurricUNET back to pre-launch. A. Saballett will notify the originator of the defaulting and review with originator the Tech Review adjustments/recommendations made at Tech Review on 3/9/06.

City

- * MSC S. Newell/A. Saballett to return to originating college curriculum chair **BIOL 103** a new City aligned discipline course with the following comments:
 - This course does not seem to be an introductory course. How does it fit into the program? It seems like an upper division course.
 - Prerequisites seem lacking and there is no laboratory component.
 - The course number must be changed since 103 has been used.

Miramar

- * **FIPT 201, 202A & 204A** were reviewed without comment.

Information/Discussion

- * P. Gustin informed CRC members that after meeting with E. Armstrong and T. Teegarden, Academic Senate President-Elect, the adjustment of having the course outline heading Student Learning Outcomes changed back to Student Objectives will only be supported if the change will have no effect on faculty.
- * J. Parker will give an articulation update at the October 19 meeting.
- * The Tech Review report from September 28 was distributed.
- * P. Gustin reminded members of the Users Group Conference on CurricUNET on Friday, October 27 at City College. Forms and more information are available at <http://instsrv.sdccd.edu/user%20group.htm>. District Instructional Services and also E. Armstrong may be contacted for funds for the registration fee of \$25 if members would like to request it.
- * The membership list for 2006-07 was distributed and is posted on the CRC website at <http://www.sdmesa.edu/instruction/curr-rev/membership/index.html>.
- * MSC C. DuPraw/S. Flor to adjourn the meeting at 3:45 pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING October 19, 2006 Room A102, 2:00 pm.