

# SAN DIEGO MESA COLLEGE

## CURRICULUM REVIEW COMMITTEE

### Minutes

Thursday, October 19, 2006

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<b>Present:</b>	Y. Bergland, J. Blake, P. Christopher, J. Crocitti, C. DuPraw, S. Flor, P. Gustin, A. Hoffman, L. Kaiser, S. Newell, S. Narayanan, J. Parker, A. Saballett, W. Tappen, K. Wong,
<b>Absent:</b>	E. Armstrong, J. Carrigan, D. Gergens, L. Horsman, R. Olson, M. Parsons,
<b>Guests:</b>	

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### Minutes/Agenda

- \* MSC K. Wong/C. DuPraw to approve the revised agenda of October 19, 2006.
- \* MSC S. Newell/J. Parker to approve the minutes of October 5, 2006 with the comments to City College for BIOL 103 added.

### Welcome/Announcements

- \* P. Gustin thanked the Tech Review members for the superb work they are doing in assisting originators in preparing proposals for review by the full committee.

### Prelaunch Level Items

- \* Prelaunch level proposals that have not yet reached the committee level:
  - **GISG 104 (TR)** – New Course/Distance Learning – Mesa Only
  - **PERG 120 (TR)** – New Course/Distance Learning – Mesa Only
  - **MATH 116 (TR)** – Revision – Aligned
  - **CISC 221(TR)** – New Course – Aligned
  - **POLI 101(TR)** – Revision – Aligned – Originator Hold
  - **POLI 102(TR)** – Revision – Aligned
  - **PHYR 110 & 120(TR)** – Revisions – Mesa Only
  - **Program: Physical Therapist Assistant(TR)** – Mesa Only
  - **Program: Physical Sciences(TR)** – Mesa Only
- \* Prelaunch level proposals moved to second read:
  - **PHYR 111, 114, 122, 123, 134 & 135(TR)** – Revisions – Mesa Only

### First Read Curriculum

- \* MSC Y. Bergland/A. Hoffman to submit **MATH 015E** an aligned new course and a Mesa distance learning proposal to Tech Review.
- \* The **BUSE 201** Mesa distance learning proposal will be reviewed by P. Gustin and placed on the November 2, 2006 CRC agenda as a second read item.

## Second Read Curriculum

- \* MSC K. Wong/W. Tappen to submit **ARCH 107** a Mesa only integration and Distance Learning proposal to CIC after further review of the textbook section by P. Gustin.
- \* MSC W. Tappen/J. Parker to submit **MULT 116** a Mesa only new course with Distance Learning to CIC.
- \* MSC Y. Bergland/S. Newell to submit **GISG 110** a Mesa only revision and distance learning proposal to CIC.
- \* MSC Y. Bergland/S. Flor to submit **MATH 210B** an aligned revision and a Mesa distance learning proposal to CIC.
- \* MSC S. Newell/Y. Bergland to submit **HEIT 155C** a Mesa only revision to CIC after minor adjustment to student learning outcomes.
- \* MSC K. Wong/Y. Bergland to submit **PHYR 111, 114, 122, 123, 134 & 135** Mesa only revisions to CIC.
- \* The **CISC 221(TR)** a Mesa only new course will remain at second read until notified by originator that Tech Review adjustments have been made.
- \* The **CISC 183(TR)** a Mesa only new course will remain tabled until notified by originator to proceed.
- \* The **ENGE 116(TR)** a Mesa only new course was defaulted by CurricUNET back to pre-launch. A. Saballett will review with originator the Tech Review adjustments/recommendations made at Tech Review on 3/9/06 for this proposal.

## City

- \* The activation of **PHYE 258A & 258B** by City College led to the discussion of courses being activated by sister colleges without having to go through the CurricUNET process of approval by the current colleges' chairs and deans that offer the course. P. Gustin will bring this concern forward at CIC when the PHYE 258A & 258B proposals are on the CIC agenda for approval.
- \* The **San Diego Trolley Apprenticeship Program** was reviewed without comment.

## Miramar

- \* **ADJU 381** was reviewed without comment.

## Information/Discussion

- \* The Curriculum Reporting for the Community Colleges (CRCC) Project will be presented at the November 2, 2006 CRC meeting.
- \* The three handouts - Instructions to Prevent Caching, Course Integrations, and CIC Action List (4/5/05-2/23/06) - were distributed.
- \* The CurricUNET User Group Conference agenda for Friday, October 27 at City College and registration form was distributed. Instructional Services and also E. Armstrong should be contacted if members would like to request funds for the registration fee of \$25.
- \* P. Gustin advised CRC members of the current discussion at CIC for adjusting the MATH requirements for an Associate Degree with the projected implementation being done in two years. This adjustment will affect programs that are currently utilizing BUSE 101 to fulfill the MATH requirement.

- \* P. Gustin reported on the challenges of updating CurricUNET for enhanced program inputting. One challenge is statements to inform students which courses are needed for the Associate Degree and/or Certificate of Achievement are not standardized. Another challenge is the listing of multiple programs under one heading. The adjustment of multiple programs under one heading into individual program proposals is currently being reviewed. Also being reviewed is the possibility of have three separate types of proposals: an Associate Degree, a Certificate of Achievement, and a Certificate of Completion.
- \* P. Gustin informed CRC members of the new Six Year Review report that is now available through CurricUNET. This report lists all three college's courses and projects through the year of 2012 each course's review due date. The report is downloadable into an Excel file for sorting and reviewing individual portions of it. The Mesa's Six Year Program Review is created from data in this report.
- \* J. Parker presented a handout summarizing portions of the California State University's (CSU) Lower Division Transfer Patterns (LDTP) project. J. Parker informed the committee there is a CSU statewide pattern but there are also Campus-Specific Patterns that can include additional requirements as listed on pages 5 and 6 of the handout.
- \* The Tech Review report from October 12, 2006 was distributed.
- \* CIC Action Summary Handout for 10/12/06 was distributed.
- \* MSC W. Tappen/A. Saballett to adjourn the meeting at 4:05 pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs

NEXT MEETING November 2, 2006 Room LRC 229, 2:00 pm.