

**APPROVED**

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**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE**

**Minutes**

**Thursday, February 15, 2007**

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<b>Present:</b>	R. Barnes, Y. Bergland(Proxy for E. Armstrong), P. Christopher, J. Crocitti, C. DuPraw, P. Gustin(Proxy for D. Gergens & R. Olson), L. Horsman, S. Narayanan, S. Newell, J. Parker, M. Parsons, A. Saballett, K. Wong,
<b>Absent:</b>	E. Armstrong, J. Carrigan, S. Flor, D. Gergens, A. Hoffman, L. Kaiser, R. Olson, W. Tappen,
<b>Guests:</b>	

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**Minutes/Agenda**

- \* MSC Y. Bergland/L. Horsman to approve the revised agenda of February 15, 2007 to include all of the CACM, HOSP, HOTL & TOUR proposals and the CACM Program.
- \* MSC Y. Bergland/M. Parsons to approve the minutes of December 7, 2006.

**Welcome/Announcements**

- \* P. Gustin welcomed everyone back from the break and affirmed there was no virtual meeting on February 1.
- \* P. Gustin also announced the CIC deadline for proposals to be sent to CIC for 2007-2008 catalog inclusion is February 15.

**Prelaunch Level Items**

- \* Prelaunch level proposals that have not yet reached the committee level.
  - None

**First Read Curriculum**

- \* By consent **MEDA 113 & MEDA 115** were moved to Second Read as the Tech Review changes have not been made.
- \* By consent **PHYE 191** was moved to Second Read as the Tech Review changes have not been.
- \* MSC R. Barnes/S. Narayanan to submit **HOTL 105** a deactivation to CIC.
- \* MSC Y. Bergland/S. Newell to submit **CACM 105, 110, 120, 131, 140, 201, 205, 210, 291 & 291ABC; HOSP 101, 105, 115, 120, 130, 140 & 150; HOTL 105, 110, 150, 160 & 201; TOUR 110, 115, 120, 125, 130, 135, 140 & 141** Mesa only course revisions to CIC to meet the District's 2007-2008 college catalog deadline with the understanding the clarification of CACM 291 repeatability/variable units and other minor adjustments will be made to proposals prior to being placed on the CIC agenda.
- \* MSC Y. Bergland/S. Newell to submit the **CACM Program Certificate of Completion** deactivation to CIC.

## Second Read Curriculum

- \* MSC Y. Bergland/A. Saballett to table the **CACM 150** Distance Learning proposal to review the adjustment of CACM 150 to a NUTR course.
- \* MSC A. Saballett/Y. Bergland to submit **GISG 104** a Mesa only new course with Distance Learning to CIC.
- \* **CISC 221** a Mesa only new course will remain at second read until notified by originator.
- \* MSC L. Horsman/S. Newell to submit **CISC 183** a Mesa only new course with Distance Learning to CIC.
- \* **ENGE 116** a Mesa only new course has defaulted back to pre-launch. P. Gustin will meet with the originator.

## City

- \* MSC Y. Bergland/L. Horsman to not support **BIOL 111** a new course in an aligned discipline.
- \* MSC Y. Bergland/C. DuPraw to support **BUSE 155** an aligned revision.
- \* MSC L. Horsman/S. Newell to support **REAL 160** a new course in an aligned discipline.
- \* Eight (8) programs were reviewed without comment.
  - Behavioral Sciences: Community Health Work
  - Behavioral Sciences: Youth Development Work
  - Shipbuilding Technology
  - Engineering Technology: Pre-Engineering Technology;
  - Engineering: Project Lead the Way;
  - Business Studies: Retail Management,
  - Business Studies: Small Business Management
  - Business Studies: Small Business Accounting

## Miramar

- \* **FIPT 202C** was reviewed without comment.
- \* Two (2) programs were reviewed without comment
  - Music: Digital Music
  - Aeronautical and Aviation Technology: Aviation Operations

## Information/Discussion

- \* Two handouts submitted by E. Armstrong for committee review were distributed and discussed.
  - Mesa courses accepted by CIC for articulation submission
    - AMSL 104, ARTF 107, BIOL 255, CHIC 190, MULT 116, MUSI 101, MUSI 102, PHIL 100, PHIL 101, PSYC 133, PSYC 135
  - Recency of Coursework Limitation Statement
    - Consensus of committee to recommend acceptance of the proposed CIC statement for the Mesa College catalog.
    - P. Gustin will convey recommendation to the Academic Senate.
- \* P. Gustin announced the CurricUNET Steering Committee will be providing new guidelines for choosing proposal types in CurricUNET to allow for better use of CurricUNET technology.

- \* Y. Bergland recommended that when the new guidelines are available P. Gustin present them at various Deans and Chairs meeting.
- \* After discussion the consensus of the committee on proposals going through CurricUNET that require integration is to have the CRC Chair email originators during the Tech Review/ Launch level to inform and request the originator integrate the proposal and to provide assistance as necessary.
- \* Y. Bergland will submit Program Review information to the CRC Chair to assist in reviewing proposals requiring integration.
- \* After discussion of proposals defaulting and being held up by Discipline Deans' approvals in CurricUNET the consensus of the committee is to have the CRC chair take this concern to CIC for clarification as to the Discipline Dean role in CurricUNET and for an updated listing of Discipline Deans.
- \* Discussion of changing the CRC meeting and/or Tech Review meetings from Thursdays will continue to be evaluated. The possibility of having only the Tech Review changed to a Tues or Friday will be reviewed by the CRC Chair and Tech Review Coordinator.
- \* Y. Bergland re-distributed the Tech Review Spring Semester sign-up sheet and distributed the Tech Review report from December 14, 2006.
- \* CIC Action Summary Handouts of approved items for 12/21/06, 1/25/07 and 2/8/07 were distributed.
- \* MSC M. Parsons/C. DuPraw to adjourn the meeting at 3:45pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs  
 NEXT MEETING March 1, 2007 **A102**, 2:00 pm.