

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes
Thursday, March 15, 2007

Present: E. Armstrong, Y. Bergland, P. Christopher, D. Gergens, P. Gustin(Proxy for C. DuPraw),
A. Hoffman, L. Horsman, S. Newell(Proxy for L. Kaiser), R. Olson, J. Parker,
Absent: R. Barnes, J. Carrigan, J. Crocitti, C. DuPraw, S. Flor, L. Kaiser, S. Narayanan, A.
Saballett, M. Parsons, W. Tappen, K. Wong,
Guests:

Minutes/Agenda

- * MSC Y. Bergland/L. Horsman to approve the agenda of March 15, 2007.
- * MSC S. Newell/J. Parker to approve the minutes of March 1, 2007.

Welcome/Announcements

- * P. Gustin thanked Y. Bergland and J. Parker for attending CIC as proxies for E. Armstrong and P. Gustin.
- * S. Newell informed the committee of L. Kaiser's retirement from the District and resignation from the committee. S. Newell distributed an invitational flyer for L. Kaiser's retirement celebration on Monday, March 19.

Prelaunch Level Items

- * P. Gustin informed the committee CurricUNET will now hold proposals for 5 days to allow the Tech Review Liaisons time to review proposals.
- * By consent **GISG 111** a Mesa course revision proposal was moved to First Read.

First Read Curriculum

- * MSC S. Newell/R. Olson to submit **MEDA 112** a Mesa only course revision to Tech Review.
- * After discussion the consensus of the committee is to have Distance Learning requests cover the broad spectrum of Distance Learning with specific parameters for the individual course.
- * MSC L. Horsman/S. Newell to submit **CHEM 152** a Mesa only Distance Learning proposal to CIC.
- * By consent **NUTR 150** a Mesa only Distance Learning proposal was moved to Second Read and P. Gustin will contact originator to make changes.

Second Read Curriculum

- * MSC Y. Bergland/S. Newell to submit **PHIL 102A** a Mesa only Distance Learning proposal to CIC after originator changes and P. Gustin's review.
- * **MEDA 113 & MEDA 115** remain at second read to allow originator to input Tech Review recommendations.
- * **PHYE 191** remains at second read to allow originator to input Tech Review recommendations.
- * **CISC 221** a Mesa only new course will remain at second read until notified by originator.

City

- * **ARTF 185; CBTE 173; CISC 115, 124A; ENGL 254 & ENGL 097** were reviewed without comment.

Miramar

- * **LCOM 095A & AVIA 210** were reviewed without comment.

Information/Discussion

- * Y. Bergland informed the committee that all of Mesa's walk-in proposals were approved with City activating the new Mesa only GISG 104 course.
- * After discussion of the challenge of meeting CIC deadlines especially by small staffed vocational programs the consensus of the committee is to recommend Mesa acquire a Vocational Curriculum Specialist. P. Gustin and E. Armstrong will explore this recommendation and develop guidelines if such a position becomes a reality.
- * P. Gustin discussed the new Guidelines to Course Revisions (March 1, 2007) with the committee and requested members to review the guidelines and bring recommendations/suggestions for changes to the March 29 CRC meeting.
- * P. Gustin informed the committee LCOM proposals will now go through the CurricUNET process as Generic proposals.
- * CurricUNET testing for improving program inputting will be done during the Spring Break with the adjustments ready for use in Fall 2007.
- * The Academic Senate's statement resolving the need for curriculum approval for courses offered for less than 5 weeks will be presented to the committee when available.
- * J. Parker stated articulation is being affected and it was understood this would not happen in the transition from CAN to Lower Division Transfer Pattern (LDTP). Region 8 Articulation Officers have written a statement to address the issues of the LDTP prior to continuing their submission of outlines. Region 10 is developing a statement in support of Region 8 and will also place a hold on their submission of outlines.
- * Mesa currently has three categories of outlines being reviewed for spring 2007 LDTP submission. CSU will have another submission cycle in the fall.
 - Outlines Ready for Submission
 - Outlines in Need of Minor Changes Prior to Submission
 - Outlines to be Submitted at a Later Date
- * The Tech Review report for March 8 was distributed.
- * CIC Partial Action Summary Handout of approved items for 2/22/07 was emailed to committee members.
- * MSC Y. Bergland/L. Horsman to adjourn the meeting at 3:25pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
NEXT MEETING March 29, 2007 **A102**, 2:00 pm.