

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, May 17, 2007

Present: E. Armstrong, R. Barnes, Y. Bergland, J. Carrigan, J. Crocitti, C. DuPraw(Proxy for S. Narayanan), D. Gergens, P. Gustin(Proxy for A. Hoffman), L. Horsman, S. Newell, R. Olson, J. Parker, M. Parsons, A. Saballett, K. Wong,
Absent: P. Christopher, S. Flor, A. Hoffman, S. Narayanan, W. Tappen,
Guests:

Minutes/Agenda

- * MSC Y. Bergland/A. Saballett to approve the revised agenda of May 17, 2007.
- * MSC Y. Bergland/M. Parsons to approve the minutes of May 3, 2007.

Welcome/Announcements

- * P. Gustin announced the POLI 101 & POLI 102 proposals are still being reviewed and all three colleges will be working together to adjust these aligned outlines.

Prelaunch Level Items

- * By consensus the Tech Reviewed **EDUC 150**, a Mesa only new course proposal, was moved to First Read. P. Gustin will meet with originator to clarify and assist in adjusting the proposal per Tech Review comments.
- * By consensus the Chair Tech Reviewed **JOUR 210A, JOUR 210B, JOUR 210C & JOUR 210D**, aligned course revisions, were moved to First Read with the recommendation the outlines be integrated to meet existing standards.

First Read Curriculum

- * By consensus the **AMSL 105**, an aligned integration and **AMSL 225**, an aligned new course, were submitted to a committee (P. Gustin, J. Parker & M. Fritch) which will meet with the originator to review these proposals and the AMSL program.
- * MSC R. Barnes/J. Parker to submit **CHIL 131 & CHIL 175**, Mesa only distance learning proposals, to CIC after minor typo adjustments.
- * By consensus the Tech Reviewed, **ARTF 231, ARTF 232 & ARTF 233**, Mesa only new course proposals, were moved to second read.
- * By consensus the Tech Reviewed **NUTR 153**, a Mesa only course revision/new course proposal, was moved to Second Read with the recommendation the course be revised and placed in the Nutrition Program or the Nutrition Program and the Culinary Arts/Culinary Management Program.

Second Read Curriculum

- * **CHEM 100 & CHEM 161** remain at second read to allow originator to input Tech Review recommendations.
- * **CHEM 110 & CHEM 110L** remain at second read to allow originator to input Tech Review recommendations.
- * **CACM 115 & CACM 130** remain at second read to allow originator to input Tech Review recommendations.

City

- * MSC Y. Bergland/A. Saballett to not support the activation of **GISG 110**, a Mesa only course, and to open discussion of the CurricUNET activation process at CIC.
- * **GEND 101**, a new City only course, was reviewed with the comment the course appears to be a women's studies course.

Miramar

- * Two programs (Military Leadership – New and Biology) were reviewed without comment.

Information/Discussion

- * E. Armstrong distributed the Curriculum Coordinator Reassigned Time Position handout and discussed the job responsibilities. E. Armstrong reiterated the content of curriculum will remain the responsibility of the discipline faculty. P. Gustin, L. Horsman, M. Parsons and A. Saballett agreed to be on the screening committee. E. Armstrong will make the final decision and the position will begin in the fall.
- * P. Gustin distributed information on the 2007 Curriculum Institute Conference July 12-14 in San Diego at Loews Coronado Bay Resort. Information and registration forms are available online at www.ascc.org. P. Gustin suggested contacting Mesa's Academic Senate if assistance with the registration cost (\$350) is needed.
- * P. Gustin informed the committee Mesa's walk-in curriculum proposals for the CIC 5/10/07 agenda were accepted and approved. She requested members to review proposals currently in CurricUNET and contact her if a proposal needs to be walked in for the CIC's last meeting of the year on 5/24/07.
- * CIC approved on 5/10/07 the list of courses proposed for G.E./Transferability Actions after the removal of City's MFET courses.
- * E. Armstrong thanked S. Flor and J. Parker for their diligence in preparing the PERG 120 course for CSU GE submission.
- * The CurricUNET Steering Committee continues to discuss and resolve program page inputting and the separation of programs from under "umbrella" catalog headings. In the fall Governet will provide training to CRC members and then faculty will be trained.
- * P. Gustin requested the committee's input as to the usage of Restricted Electives and Recommended Electives when inputting program requirements. After discussion the consensus of the committee was to utilize the terms Required Electives and Recommended Electives.
- * The CurricUNET Steering Committee is also recommending there be two CR reports - one having the current course information and one for the proposed information.
- * CurricUNET will be shut down for approvals and launching of proposals from June 4 until late August.

- * J. Parker distributed as an FYI the local Academic Senates' resolution on the Lower Division Transfer Pattern (LDTP) to the Academic Senate for California Community Colleges. Discussion on the implementation of the LDTP for 2008 continues.
- * The approved CRC and CIC meeting calendars for 2007-2008 were distributed.
- * The 5/10/07 Tech Review report and the CIC 5/10/07 Action Summary were also distributed.
- * E. Armstrong thanked committee members for their service and willingness to serve again next year. E. Armstrong recommended the committee recruit new members from several disciplines currently not represented - PE, Arts and Allied Health. E. Armstrong also recommended an Honors liaison be invited to attend a curriculum committee meeting at least once a semester to assist in coordinating curriculum needs for honor courses.
- * P. Gustin thanked committee members for their dedication and commitment and wished them a restful summer. She is looking forward to working with them again in the fall.
- * MSC M. Parsons/A. Saballett to adjourn the meeting at 3:40pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
 NEXT MEETING September 6, 2007 **A102**, 2:00 pm.