

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, October 18, 2007

Present:	E. Armstrong, Y. Bergland(Proxy for K. Foster), E. Castaneda, P. Christopher, J. Crocitti, S. Flor, P. Gustin (Proxy for D. Gergens), A. Hoffman, L. Horsman, O. Lee, S. Narayanan(Proxy for C. DuPraw), S. Newell, R. Olson, J. Parker, M. Parsons, A. Saballett, V. Thao, K. Wong,
Absent:	C. DuPraw(Excused), K. Foster(Excused), D. Gergens(Excused), M. Fritch, (Excused -Backup)
Guests:	C. Kinney, E. Specht

Minutes/Agenda

- * MSC J. Parker/R. Olson to approve the agenda of October 18, 2007 with the addition of Assigning Courses into Disciplines discussion.
- * MSC Y. Bergland/S. Narayanan to approve the minutes of October 4, 2007.

Welcome/Announcements

- * P. Gustin welcomed committee members and guests C. Kinney and E. Specht.
- * S. Narayanan announced the Global Awareness Survey will be done next semester and informed members November 13-15, 2007 there will be Global Awareness How you can Get Involved and International Education Week Activities.
- * A. Svedberg announced all committee members have now had the Stand Alone Courses Training as J. Blake has requested to not serve on the committee this year.

Prelaunch Level Items

- * The **INTE 112A & INTE 112B(TR)** Mesa only course revision proposals were moved to First Read.
- * The **INTE 200(TR)** Mesa only course revision proposal was moved to First Read.
- * The **MEDA 205(TR)** Mesa only course revision proposal will be adjusted to a new course proposal and was moved to First Read

First Read Curriculum

- * The originator of **ENGE 116(TR)** new course Mesa only proposal is working with E. Castaneda and City faculty to include more engineering applications and was moved to second read.
- * MSC Y. Bergland/K. Wong to submit **GISG 114** new course Mesa only proposal to CIC.
- * MSC A. Saballett/K. Wong to submit the **EDUC 150** new course Mesa only proposal to CIC.
- * The **AMSL 105** aligned integration proposal and **AMSL 225** aligned new course proposal will be removed from further agendas until administrative discussions have been completed.

Second Read Curriculum

- * The **ARTF 231(TR), ARTF 232(TR) & ARTF 233(TR)** new courses will remain in second read.
- * **CACM 115 & CACM 130** proposals will be removed from further agendas until the change in originators has been accomplished and the proposals are ready for review.

City

- * There were no items from City.

Miramar

- * **PERG 065** an activation of a Mesa only course was reviewed with the comment it has already been approved by CIC.
- * **FIPT 204B** was reviewed without comment.

Information/Discussion

- * In reviewing the Honors Committee handout P. Gustin found it should be adjusted as to the usage of 265 proposals and the inclusion of CurricUNET information. P. Gustin, S. Newell and Y. Bergland will confer and write recommendations for adjusting the Honor Committee's handout. And upon the CRC's approval the recommendations will be given to the Honors Committee.
- * E. Armstrong reported there has been increased communications among colleges when activating courses. CIC has created a subcommittee of C. Murphy and E. Armstrong to review and provide recommendations for adjusting course activation policies and procedures. There continues to be articulation concerns for activations as each college must request their own articulation for the course and policy is to not offer sections of the approved activations until articulation has been accomplished. CIC also has created a subcommittee to review Title 5 changes for Certificates of Completion and the Transfer Studies Degree.
- * Mesa College personnel will be meeting with District Instructional personnel on October 29 to reformat the Mesa College Catalog by creating individual sections currently under "umbrella" sections.
- * The CurricUNET Steering Committee is working on the separation of Special Topics and Experimental Courses currently utilizing course number 265 (Alpha letter).
- * P. Gustin reported Mesa's Academic Senate has requested information from the curriculum committee on the assigning courses into disciplines. Currently assigning courses into disciplines is done by the four letter code of the course and it is recommended that assigning a course into several disciplines be done on a case by case basis during the program's six year review. P. Gustin will write a report and bring it back to the committee for approval.
- * Agenda and registration information for the CurricUNET Oct. 26 Users Group Conference to be held in Anaheim are still available and members are encouraged to attend. The District Instructional Office will fund one representative from each college. Members interested in attending should contact P. Gustin.

- * J. Parker informed the committee USD's policy to not accept transfer credits for any course taught online will be in effect until USD completes discussion and creates policies and procedures for online taught courses transference.
- * The committee voiced the following concerns on approving distance learning proposals.
 - Sister colleges offering distance learning sections may invalidate Mesa's articulation agreements.
 - Offering some types of lab courses online do not provide students with a true lab experience and safety measures necessary to succeed in future lab courses.
 - Guidelines are needed as to categories and/or courses that Mesa's faculty members feel CRC should not support.
- * J. Parker will present a written recommendation of policy for distance learning proposal approvals for CRC committee approval.
- * E. Castaneda continues to work with originators in making Tech Review recommendation adjustments.
- * Y. Bergland stated Tech Review reports for September 27 and October 11 are available and these were distributed.
- * The CIC Action Summary Handout for October 11 was distributed.
- * MSC Y. Bergland/A. Saballett to adjourn the meeting at 3:25pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs
 NEXT MEETING November 1, 2007 A102 2:00 pm.