

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW COMMITTEE**

## Minutes

Thursday, November 15, 2007

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**Present:** Y. Bergland(Proxy for E. Armstrong), E. Castaneda, P. Christopher, J. Crocitti, S. Flor, P. Gustin(Proxy for C. DuPraw, S. Narayanan), A. Hoffman, L. Horsman, O. Lee, S. Newell, R. Olson, J. Parker, M. Parsons, K. Wong,

**Absent:** E. Armstrong (Excused), C. DuPraw(Excused), S. Narayanan(Excused), K. Foster, D. Gergens, A. Saballett, V. Thao, M. Fritch,(Excused -Backup)

**Guests:**

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**Minutes/Agenda**

- \* MSC S. Newell/J. Parker to approve the agenda of November 15, 2007.
- \* MSC Y. Bergland/M. Parsons to approve the minutes of November 1, 2007.

**Welcome/Announcements**

- \* P. Gustin welcomed everyone and the announcement that December 6, 2007 will be the last meeting for this semester was made.

**Prelaunch Level Items**

- \* The following prelaunch level proposals were Tech Reviewed on November 8 and will be placed as First Read items until they reach the CRC approval level.
  - **GISG 100** Mesa only new course (Number may be changed)
  - **HEAL 265A** Mesa only new course (Number may be changed)
  - **INTE 101** Mesa only course integration
  - **INTE 205** Mesa only course integration
  - **MEDA 102** Mesa only course integration

**First Read Curriculum**

- \* There were no First Read items.

**Second Read Curriculum**

- \* The **PSYC 201** Mesa only new course remains tabled while waiting for the originator to present it to the committee.
- \* The **ENGE 116(TR)** new course Mesa only proposal continues to be reviewed.
- \* The **ARTF 231(TR), ARTF 232(TR) & ARTF 233(TR)** new courses remain in second read.

## City

- \* **DRAM 109** City only new course proposal will be held until Mesa's Chair and Dean have provided input to P. Gustin.
- \* The **Electronic Technician Level I** program was reviewed without comment.

## Miramar

- \* **AUTO 084 & 107, BIOL 105 & 106 and FIPT 114** deactivations were reviewed without comment.
- \* **CBTE 095** aligned revision/activation proposal was reviewed with the recommendation aligned colleges meet with discipline dean to collaborate on revisions.
- \* **CBTE 101** aligned revision proposal was reviewed with the recommendation aligned colleges meet with discipline dean to collaborate on revisions.

## Information/Discussion

- \* P. Gustin will be meeting with the Honor Committee to discuss changes to the committee's faculty guideline instructions for new courses.
- \* Y. Bergland announced E. Armstrong has received notification from the State Chancellor's Office that Mesa College is now certified for local approval of credit courses commonly known as "stand alone" courses. Copies of the State Chancellor's approval were distributed.
- \* P. Gustin updated the committee on CIC's course actions and stated several proposals were tabled as discussion continues at CIC on the need for colleges/faculty to consult when creating, adjusting and implementing aligned proposals.
  - Mesa's integration project handout continues to show Mesa at having approximately 120 courses left to integrate.
  - Some courses have a short description and these were listed on the handout. Short descriptions will be utilized in the printed class schedules beginning with Summer 2007. It was recommended District personnel prepare the descriptions for other courses due to the short timeline.
  - The new American Institutions Proposal chart will be placed into the 2007-2008 college catalogs.
  - The handout regarding CSU's clarification on certifying Oral Communication courses was discussed with the emphasis that "Hybrid courses may meet the area criteria." Miramar's Distance Learning for Oral Communications is listed as "hybrid" format only.
- \* Y. Bergland updated the committee on the progress of adjusting the Mesa College Catalog.
  - The separation of programs is in progress for the 2008-2009 college catalog.
  - The Certificates of Completion will be called Certificates. Mesa's current 40 Certificates of Completions are being reviewed and evaluated to assist in making recommendations to adjust to Certificates of Achievements for state approval.
  - Mesa currently has three state non-compliant Associate Degrees which are being reviewed. As more state information becomes available there will be changes made and/or discontinuance of them.
    - Liberal Studies
    - Selected Studies
    - Transfer Studies

- \* P. Gustin noted the implementation of the update program piece in CurricUNET will be done during the January break.
- \* Y. Bergland suggested that a check-off box for acceptable course recency be added to program review information and also suggested expanding program review as a vehicle for curriculum review. The committee concurred with these suggestions.
- \* J. Parker distributed a proposal for adding new courses to the SDCCD Health Education Requirement that will be presented at CIC on November 29 by the articulation officers.
- \* The Tech Review Report for November 8 was distributed. P. Gustin will present a Tech Review Report on the Allied Health proposals she is working on with C. Kinney.
- \* The CIC Action Summary Handout for November 8 was distributed.
- \* MSC L. Horsman/Y. Bergland to adjourn the meeting at 3:25pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs  
NEXT MEETING December 6, 2007 A102 2:00 pm.