

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, December 6, 2007

Present:	E. Armstrong, Y. Bergland(Proxy for O. Lee), E. Castaneda, P. Christopher, J. Crocitti, C. DuPraw, D. Gergens, P. Gustin(Proxy for S. Narayanan, M. Parsons and A. Hoffman), L. Horsman, S. Newell, R. Olson, J. Parker(Proxy for S. Flor), A. Saballett, V. Thao, K. Wong,
Absent:	S. Flor(Excused), K. Foster, A. Hoffman(Excused), O. Lee(Excused), S. Narayanan(Excused), M. Parsons(Excused), M. Fritch(Backup-Excused)
Guests:	M. Lara, G. Laris, J. Van Kirk, A. Ficken, S. Hess, J. Mills, S. Nasca, M. Radley, J. Thomas, L. Van Houten

Minutes/Agenda

- * MSC Y. Bergland/A. Saballett to approve the agenda of December 6, 2007.
- * MSC K. Wong/L. Horsman to approve the minutes of November 15, 2007.

Welcome/Announcements

- * P. Gustin welcomed presenter guests and observers from District Instructional Service. Self-introductions were made by members and guests.

Prelaunch Level Items

- * The following prelaunch level proposals were either Tech Reviewed on November 29 or reviewed by Tech Review Coordinator (TRC), P. Gustin. These proposals will be placed as First Read agenda items until they reach the CRC approval level.
 - **INTE 125(TR)** Mesa only course integration
 - **INTE 210(TR)** Mesa only course integration
 - **ARTF 190B(TR)** Mesa only course activation/integration
 - **MEDA 150(TRC)** Mesa only course revision
 - **PHYR 116, 116L(TRC)** Mesa only course revision
 - **PHYR 126, 126L (TRC)** Mesa only course revision
 - **RADT 251A(TRC)** Mesa only course revision
- * MSC Y. Bergland/L. Horsman to submit **ARTF 110** Mesa only Distance Learning proposal to CIC after removing hybrid information.

First Read Curriculum

- * MSC Y. Bergland/L. Horsman to submit the **HEIT 258** Mesa only course revision with Distance Learning to Tech Review.
- * The **GISG 100** new Mesa only course has been renumbered to **GISG 090** and will remain in first read until it reaches committee level.
- * The **HEAL 265A** Mesa only new course will remain as a first read agenda item.

- * MSC L. Horsman/Y. Bergland to submit the **INTE 101** and **INTE 205** Mesa only course integrations to CIC.
- * The **MEDA 120** Mesa only integration will remain as a first read agenda item.

Second Read Curriculum

- * After J. Van Kirk's presentation, MSC L. Horsman/J. Parker to approve the concept of the **PSYC 201** Mesa only new course proposal.
- * MSC Y. Bergland/L. Horsman to submit **PSYC 201** Mesa only new course to Tech Review.
- * The **ENGE 116(TR)** new course Mesa only proposal continues to be reviewed.
- * After presentations by M. Lara and G. Laris, MSC Y. Bergland/A. Saballett to submit **ARTF 231(TR)**, **ARTF 232(TR)** & **ARTF 233(TR)** new courses to CIC after minor adjustments are made.

City

- * **CBTE 206** City only new course proposal was reviewed without comment.
- * **JOUR 201** City only new course proposal was reviewed without comment.
- * MSC Y. Bergland/E. Castaneda to support **REAL 110** aligned course revision.
- * **PHYE 249B** City only new course proposal was reviewed without comment.
- * The **CBTE**, **CBTE Legal Administrative Assistant**, **CBTE Administrative Assistant**; and **CISC** programs were reviewed without comment.

Miramar

- * **ARTD 051A** and **FIPT 249** proposals were reviewed without comment.

Information/Discussion

- * E. Armstrong reported Mesa's walked-in ANTH 205 new course was approved and was also placed on the GE transfer list. All of Mesa's requests on the GE transfer list were approved. When this list becomes available from District it will be distributed to CRC members.
- * CIC's integration listings shows Mesa has over 100 courses left to integrate. E. Armstrong informed the committee these courses could affect Mesa's accreditation. Mesa will continue to have curriculum coordinator, E. Castaneda, during the spring semester and with assistance from J. Parker and P. Gustin it is anticipated many of these courses will be integrated by the end of the spring semester. As of fall 2008 Mesa will be limiting the offering of non-integrated courses.
- * A CIC subcommittee continues to discuss non-compliant degrees and E. Armstrong noted there is concern throughout the state regarding this change. Mesa will be affected but does have degrees that students working toward a transfer degree could be directed towards.
- * The changing of titles for certificates of completions continues in a CIC subcommittee.
- * P. Gustin reported the implementation of the program update in CurricUNET will be done during the January break. Also the course number 265 language for special topics and experimental courses continues to be discussed.
- * J. Parker reported that Pt. Loma College is another college that will not accept online courses as transferable. She also reminded members of her email for Duane Short's Holiday Party for curriculum personnel on Dec. 13 after CIC.
- * E. Castaneda reported she is changing offices but will still be in A111 for the fall semester.

- * The Tech Review Report for November 29 was distributed. A sign-up sheet was distributed for Spring Tech Review participation.
- * The CIC Action Summary Handout for November 29 was not available for distribution.
- * E. Armstrong thanked the District Instructional Office guests and invited them to make comments if they so desired.
- * J. Mills commented full course titles and short course descriptions will be utilized in printed class schedules beginning with Summer 2008.
- * MSC J. Parker/Y. Bergland to adjourn the meeting at 3:40pm.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs

NEXT MEETINGS:

January 24, 2008 Virtual Vote (If necessary)

February 7, 2008 Regular Meeting