

## CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, April 3, 2008

---

**Present:** Y. Bergland, E. Castaneda, P. Christopher, J. Crocitti, C. DuPraw, J. Fohrman, P. Gustin(Proxy for K. Wong), A. Hoffman, O. Lee, S. Newell, R. Olson, J. Parker, A. Saballett, V. Thao,  
**Absent:** D. Gergens, S. Flor, L. Horsman, S. Narayanan, M. Parsons, K. Wong(Excused), M. Fritch(Backup-Excused)  
**Guests:** L. Mackenzie

---

**Minutes/Agenda**

- \* MSC E. Castaneda/A. Saballett to approve the agenda for April 3, 2008.
- \* MSC Y. Bergland/C. DuPraw to approve the minutes of March 6, 2008.

**Welcome/Announcements**

- \* P. Gustin welcomed members and guests.
- \* P. Gustin made four announcements.
  - A farewell gift of chocolates was given to E. Armstrong from the committee.
  - A reminder to members to review the Committee Level items prior to each meeting to facilitate notations of changes needed prior to their submission to CIC.
  - An update on the AMSL program changes.
    - P. Gustin has requested the AMSL chair to present the change to having two AMSL degree tracks to the committee for concept approval.
    - P. Gustin requested a small committee of CRC members be formed to review the AMSL proposals (courses and programs) as they progress thorough CurricUNET.
  - The replacement name of Certificates of Performance for Certificates of Completion was approved by CIC on March 27. The colleges are very appreciative of the District Instructional Office as they will administratively make the name change.

**Committee Level Curriculum**

- \* The **ARTF 190B** course reactivation remains at committee level for the Tech Review adjustments to be made.
- \* The **HEAL 265A** Mesa only new course remains at committee level for Tech Review adjustments to be made.
- \* MSC A. Saballett/Y. Bergland to submit **GISC 113** Mesa only revision to CIC after review of transferability.
- \* MSC C. DuPraw/S. Newell to submit **NUTR 155** Mesa only integration with Distance Learning to CIC.
- \* MSC J. Fohrman/A. Saballett to submit **CONF 140** Mesa only integration to CIC.
- \* MSC S. Newell/Y. Bergland to submit **FASH 115** and **FASH 170** to CIC after minor adjustments.
- \* MSC A. Hoffman/Y. Bergland to submit **FASH 125** Mesa only revision to CIC.
- \* MSC C. DuPraw/J. Fohrman to submit **NUTR 391** Mesa only revision to CIC.
- \* MSC S. Newell/C. DuPraw to submit **PSYC 255** Mesa aligned integration to CIC.
- \* MSC S. Newell/A. Saballett to submit **PSYC 276** Mesa only revision/integration to CIC.

- \* MSC A. Saballett/O. Lee to submit **REAL 105** Distance Learning to CIC after minor adjustments.
- \* MSC S. Newell/O. Lee to submit **HUMA 202, INTE 212, PHYR 134, PHYR 136, MEDA 240, MEDA 245** and **ACCT 186** Mesa only deactivations to CIC.

## City

- \* **AIRE 134 & 135** were reviewed without comment.

## Miramar

- \* **CBTE 114** an aligned revision will be moved forward and will be supported if Mesa's Department Chair approves of the revision.
- \* **CBTE 120** an aligned revision will be moved forward and will be supported if Mesa's Department Chair approves of the revision.

## Information/Discussion

- \* P. Gustin requested A. Hoffman to report back regarding the utilization of ENGL 101 for advisories and prerequisites for outlines rather than ENGL 051 & ENGL 056 after discussion with the English department.
- \* Members were requested to review the New IGETC Standards memo handout from the state chancellor's office.
- \* The Associate Degree Requirement handout for college catalogs was discussed with the recommendation that a statement be added to it advising students to consult with counselors for assistance in making a decision as to which degree option they should follow.
- \* The state mandated Work Experience adjustments of titles, requirements, and repetition will be made by the District Instructional Office.
- \* The AP/IP Exam Review Procedure handout formalizes the process for campus AP/IB exam reviews.
- \* P. Gustin commended E. Castaneda on assisting in lowering Mesa's integration list from 129 to 100 courses.
- \* The new transfer degrees of Liberal Arts and Sciences with Areas of Emphasis (6) and the Liberal Studies: Elementary Education Preparation Associate Degrees were approved by CIC on March 27. Finalized copies of these degrees will be distributed to CRC members after the SDCCD's Board of Trustees meeting on April 17.
- \* The CurricUNET Steering Committee is updating the Curriculum Report's (CR) Distance Learning section to assist in inputting online information.
- \* J. Crocitti reported the SLO Committee is reviewing the eLumen software for creating and tracking SLOs at a cost of approximately \$30,000 with annual maintenance of \$10,000. The completion date for SLOs is in early Spring 2009 so they will be listed in the 2010-11 college catalogs. The CRC committee recommended utilizing CurricUNET per P. Gustin's suggestion as the SLOs are already exist in CurricUNET course outlines.
- \* No CIC action summary handouts for March 13 and March 27 were available.
- \* MSC A. Saballett/J. Fohrman to adjourn the meeting at 4:05 pm.

Minutes approved by

Yvonne Bergland and Paula Gustin, Co-Chairs  
NEXT MEETING: April 17, 2008