

# SAN DIEGO MESA COLLEGE

**APPROVED**

## CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, April 17, 2008

---

**Present:** E. Castaneda, P. Christopher, J. Crocitti, S. Flor, J. Fohrman(Proxy for O. Lee), P. Gustin(Proxy for Y. Bergland and D. Gergens), A. Hoffman, L. Horsman, S. Newell, R. Olson, J. Parker, M. Parsons, A. Saballett, V. Thao, K. Wong

**Absent:** Y. Bergland(Excused), C. DuPraw, D. Gergens(Excused), O. Lee(Excused), S. Narayanan, M. Fritch(Backup-Excused)

**Guests:** M. Fritch, J. Halcott, W. Clary

---

### Minutes/Agenda

- \* MSC A. Saballett/L. Horsman to approve the agenda for April 17, 2008.
- \* MSC J. Fohrman/L. Horsman to approve the minutes of April 3, 2008.

### Welcome/Announcements

- \* P. Gustin welcomed committee members and AMSL guests.
- \* J. Halcott, W. Clary and Dean Fritch presented and clarified the need for the AMSL program to have two different tracks for degrees and certificate of achievements. A handout charting the anticipated AMSL degree and certificate of achievement revisions was distributed and reviewed. The two tracks have several courses in common but one track is basically for sign language and the second track is basically for interpreting. Numerous proposals are currently in CurricUNET and CRC members are requested to review them with the anticipation the proposals will be placed into one of the two proposed AMSL program tracks. The revision into two AMSL program tracks will be submitted to the state as a revision to the existing approved AMSL Program.
- \* MSC J. Fohrman/J. Parker to approve the AMSL program revisions in concept.

### Committee Level Curriculum

- \* The **ARTF 190B** course reactivation remains at committee level for the Tech Review adjustments to be made.
- \* The **HEAL 265A** Mesa only new course remains at committee level for Tech Review adjustments to be made.
- \* MSC L. Horsman/ A. Hoffman to submit **INTE 145** Mesa only revision to CIC.
- \* The **ARCH 135** and **ARCH 136** Mesa only integrations remain at committee level to allow originator to make adjustments on the following items.
  - Start semester date to 084
  - Adjust repeatability to 1
  - Correct description to correct proposal
  - Add advisory of ENGL 051
  - Adjust minor typos

## City

- \* **ASTR 111** activation and aligned revision will be supported.
- \* **HEAL 190** activation and aligned revision will be supported.
- \* **CBTE 205** aligned revision will be supported if Mesa's Department Chair's review is favorable.
- \* **CBTE 207** new course was reviewed without comment.
- \* **EDUC 265B** was reviewed with the comment CIC continues to review the numbering/title of 265 courses (Experimental Course/Special Topic Course)
- \* **MATH 044** was reviewed with the comment Mesa also may be requesting Distance Learning for this generic aligned course.
- \* **ELEC 170AB, 175AB, 303AB & 304AB** were reviewed without comment.

## Miramar

- \* MSC A. Saballett/S. Flor to approve **GEOG 104** an aligned revision and to have Mesa utilize this revision for articulation approval.
- \* **BUSE 102** deactivation was reviewed without comment.

## Information/Discussion

- \* A handout charting the anticipated AMSL degree and certificate of achievement revisions was distributed. J. Halcott, W. Clary and Dean Fritch reviewed the handout with the committee and clarified the need for the change of having two different tracks for degrees and certificate of achievements within the AMSL program.
- \* P. Gustin shared her CRC Annual Report to Academic Affairs with the committee with the following special notations.
  - The increased number of course integrations/revisions with appreciation to E. Castaneda in assisting faculty with adjusting course proposals in CurricUNET.
  - The increased number of program revisions with appreciation to District personnel in facilitating and implementing numerous programs into CurricUNET for the college.
  - Appreciation to faculty - Holly Hodnick, Mimi Moore, Chris Kinney, Susan Lazear, Mario Lara, Geogia Laris and Morteza Mohssenzadeh - who have accomplished notable curriculum modifications this year.
  - Special thanks to J. Parker for her dedicated and hard work in developing the draft listings of articulated courses for the new Liberal Arts and Sciences with emphasis degrees and formulating the degrees.
  - Special thanks to S. Newell and S. Flor for their dedication and last minute willingness to work almost around the clock to adjust the Liberal Arts and Sciences draft to be more specific per the State Chancellor's Office directions and have them ready for CIC and SDCCD Board approval.
  - The District wide agreement and CIC approval to broaden the General Education Patterns to assist students in obtaining Associate Degrees.
  - The goals set for for 2008-2009
    - Continue to work collaboratively with our sister colleges to develop solutions to Title V changes.
    - Increased communication between CRC and college faculty is critical.
    - Continue updating program information in the catalog. Continued collaboration between CRC and Program Review.
    - Continued collaboration between CRC and Student Learning Outcomes Committee.

- The report concluded with several remarks of thanks.
  - Thanks to the Academic Senate for allowing her to serve on the CRC committee.
  - Thanks to E. Armstrong and A. Svedberg for their supportive assistance.
  - And “*Thank you Mesa CRC!*”
- \* P. Gustin noted her conclusion remarks in the report represent her culmination of having served on the CRC committee for ten years with five of those years as Faculty Co-chair and announced she will not be the CRC Faculty Co-chair next year.
  - \* P. Gustin commended E. Castaneda on her assistance with Mesa’s course integrations and has requested the Academic Affairs prepare a resolution to continue the important and beneficial position of Curriculum Coordinator.
  - \* The draft CIC /CRC 2008-2009 meeting calendar was distributed with the notation the 12/18/08 meeting is incorrect as the fall semester ends on 12/17/08.
  - \* Finalized copies of the new transfer degrees and the new Liberal Studies degree will be distributed to CRC members after the SDCCD’s Board of Trustees meeting on April 17.
  - \* J. Crocitti reported the CRC’s recommendation of utilizing CurricUNET was met with negativity and the SLO Committee Chair continues to support the eLumen software at a cost of \$30,000 initially and \$10, 000 annual maintenance. As an SLO Committee member J. Crocitti is concerned that just how the software will assist in creating/tracking SLO information is not clear. And it appears eLumen will require individual faculty and student names/information to be inputted for calculations and this information will be stored on servers outside of the college boundaries.
  - \* No reports were available from the CurricUNET Steering Committee, Articulation, Curriculum Coordinator, or Tech Review.
  - \* The CIC action summary handouts for March 13 and March 27 were distributed.
  - \* MSC K. Wong/L. Horsman to adjourn the meeting at 3:45 pm.

Minutes approved by

Yvonne Bergland and Paula Gustin, Co-Chairs  
 NEXT MEETING: May 1, 2008