

SAN DIEGO MESA COLLEGE

APPROVED

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, September 3, 2009

Present: Y. Bergland, E. Castaneda, P. Christopher, C. DuPraw, S. Flor (proxy for J. Crocitti), M. Fritch, A. Hoffman, L. Horsman, T. McGrath, S. Narayanan, S. Newell, J. Parker, M. Parsons, D. Rogers, A. Saballett, V. Thao, K. Wong, C. Zappia

Absent: J. Crocitti (excused), A. Toumi

Guests: J. Braun, K. Clark

Minutes/Agenda

- * MSC E. Castaneda/L. Horsman to approve the agenda for September 3, 2009.
- * MSC M. Fritch/Y. Bergland to approve the minutes of May 7, 2009.

Welcome/Announcements

- * S. Flor welcomed everyone and noted several changes in membership. The new Co-Chair is Vice President of Instruction, T. McGrath and C. Zappia replaces J. Fohrman as a Dean representative. Self introductions were made. Guest J. Braun was present to discuss JOUR 220 and guest K. Clark was present to discuss DRAM 268 and the Drama Program AS Degree.

Stand Alone Training

- * S. Flor presented the PowerPoint Stand Alone Training provided by the State Chancellor's Office to all Curriculum Committee members present. J. Crocitti and A. Toumi will do the Stand Alone Training via the State Chancellor's web archive.

Committee Level Curriculum

- * The **JOUR 220** Mesa only new course will remain at committee level until more information on a new JOUR program for Mesa is presented.
- * The **PHIL 102A** aligned revision remains at committee level for Tech Review.
- * The **PHIL 112** Mesa only revision remains at committee level for Tech Review.
- * The **HOSP 165, HOSP 185, HOSP 186, HOSP 270 and HOSP 290** Mesa only revisions remain at committee level for Tech Review.
- * The **MUSI 213A** Mesa only new course remains at committee level for Tech Review.
- * MSC M. Fritch/Y. Bergland to submit **DRAM 268** Mesa only new course revised and integration of DRAM 267 to CIC.
- * MSC E. Castaneda/J. Parker to submit **GISG 112** and **GISG 114** Mesa only distance learning to CIC.
- * MSC Y. Bergland/A. Saballett to submit **GISG 113** to Tech Review to review for repeatability information.
- * MSC E. Castaneda/Y. Bergland to submit **ITAL 201** to CIC after taking out the reference to ITAL 296.
- * The **Honors Global Competencies Certificate** program revision remains at committee level for Tech Review.
- * MSC S. Newell/L. Horsman to submit the **Radiologic Technology AS Degree** and **Radiologic Technology Certificate of Achievement** program revisions to CIC.
- * MSC Y. Bergland/L. Horseman to submit the **Drama AS Degree** revision to CIC.

City

- * MSC M. Parsons/L. Horsman to support **PHYE 280, 281, 282, 283, 284, 285 & 286** aligned integrations.

Miramar

- * MSC L. Horsman/ K. Wong to support **BIOL 205** aligned revision.
- * MSC Y. Bergland/L. Horsman to support **CHIL 133** new course in an aligned discipline.
- * MSC C. Zappia/L. Horsman to support **POLI 177D** new course in an aligned discipline.
- * The **DIES 185, 190, 235 & 245** deactivations were reviewed without comment.

Information/Discussion

- * Due to time constraints, S. Flor requested committee members visit the Curriculum Institute's website to review and download information on the numerous sessions offered on July 9-11, 2009. (<http://www.asccc.org/Events/Curriculum/2009/Curric2009.htm>)
- * The General Education Certificate of Achievement will be discussed at the September 17 meeting.
- * The following distributed and described CIC handouts will be sent to members electronically.
 - Current Procedure 5500.1
 - Proposed 5500.3 Procedure (Significant Lapse of Time)
 - CSUGE Area title changes
 - CIC Approval Dates for Programs Effective 2010
 - Program Approval Process Flowchart
 - Substantial/Non-substantial Program Changes to State
 - CIC Approved 2009-2010 Calendar
 - CRC to CIC level Deadline Dates
- * Upon consensus of the committee to conserve paper, handouts (if available electronically) will be included with the agenda and draft minutes email. Members will print out and bring electronically sent items to meetings.
- * E. Castaneda reported the CurricUNET Steering Committee is in the process of reforming and no report was available.
- * E. Castaneda continues to assist faculty with new curriculum and in making recommended Tech Review changes.
- * The Catalog Subcommittee will have a report in October.
- * J. Parker informed the committee the LDTP program has been disbanded due to the budget crisis. She will continue to monitor the ECON courses as they are still going through the LDTP process.
- * M. Parsons reported the Basic Skill English and Math course adjustments have been completed and are listed in the 2009-2010 catalog. She continues to be a member of the Regional Basic Skills Committee and is now on the State Basic Skills Committee as well. There will be more Basic Skill coordinator trainings and also more Basic Skill course coding changes.
- * The 2009-2010 member contact handout was distributed and the adjustment of J. Fohrman to C. Zappia was noted.
- * The CRC calendar of meetings for 2009-2010 was distributed.
- * The CIC 4/23/09, 5/14/09, 5/14/09 Addendum and 8/27/09 action summaries were distributed.
- * MSC K. Wong/A. Sabellett to adjourn the meeting at 4:05 pm.

Minutes approved by

Tim McGrath and Shirley Flor, Co-Chairs

NEXT MEETING: September 17, 2009 Room A102 2:00pm