

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, March 16, 2017

Present: P. Gustin, L. Shimazaki, T. Recalde, M. Cox, J. Estep, C. Kalck, C. Kinney, E. Helscher, A. Hoffman (Proxy for W. Smith), L. Horsman, J. Parker (Proxy for D. Rogers), N.S. Robinson, E. Ball (Proxy for A. Svedberg) T. Nguyen
Absent: T. McGrath (Excused), D. Rogers (Excused), A. Svedberg (Excused), A. Saballett, W. Smith (Excused), C. Carrasquillo
Guests: None

Welcome/Announcements

- * P. Gustin welcomed members.

Minutes/Agenda

- * MSC C. Kinney/L. Horsman to approve the amended March 16, 2017 agenda.
- * MSC L. Horsman/J. Parker to approve the March 2, 2017 minutes with minor adjustments.

CRC Committee Members Training (Programs)

- * Curriculum review training for Certificate of Achievement and Certificate of Performance awards.
 - Committee members were informed Certificate of Achievement awards show on a student's transcript but the departmental Certificate of Performance awards do not.
 - The two types of Certificate of Achievement (CA) are delineated by the number of units
 - Low Unit CA's are 12 to 17.5 units
 - Regular CA's are 18.0 or more units
 - No GE and/or IGETC courses are needed to acquire a CA.

Information

- * **Miramar's Proposal to Modify District GE Health Requirements – E. Helscher**
 - E. Helscher informed the committee that he had been in touch with City College and that he had sent them the information he provided to Mesa's Academic Senate regarding the breadth of the HEAL 101 course. City will be placing this proposal on their Academic Senate agenda as a first read item.
- * **CID Update – J. Parker (Pulled from agenda)**
- * **Course Prerequisites (CIC) – P. Gustin**
 - Duane Short introduced a document at CIC regarding Miramar's perceived "Hidden Prerequisites". These were irregularities based upon certain courses that Miramar feels need to be clarified. It is not clear the extent of this issue so it is important to gather more information.
 - It was P. Gustin's recommendation at CIC that the title of this topic should be changed to "Prerequisite Evaluation" and that Lynne Neault's office should be brought into the discussion.
 - J. Parker and P. Gustin contacted District evaluators to discuss how they handle prerequisite review and C. Klack provided information as to how prerequisite review is done by counselors. P. Gustin will report this information back to CIC.

Committee Level Curriculum

- * MSC L. Horsman/A. Hoffman to submit the consent agenda revision proposals for **ARTF 150B; BLDC 055, BLDC 060, BLDC 061, BLDC 065, BLDC 068, BLDC 070, BLDC 075, BLDC 080, & BLDC 095; INTE 101, INTE 105, INTE 110, INTE 112A, INTE 112B, INTE 115, INTE 120, INTE 125, INTE 130, INTE 200, INTE 205, INTE 210, & INTE 270; MATH 210A; MULT 116; and WEBD 170** to CIC.
- * **INTE 215** Mesa only revision was placed on hold to clarify lecture to lecture/lab.
- * MSC L. Horsman/C. Kinney to submit **CBTE Administrative Assistant AS Degree; MULT Interactive Media Production Certificate of Achievement; and WEBD Web Design AS Degree & Certificate of Achievement** Mesa only program revisions to CIC.
- * **ENGL 247A** aligned revision remains on hold.
- * **MULT 133** Mesa only deactivation was returned to the originator.

Status of ADT Degrees

- * The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- * The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- * The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- * The new Nutrition & Dietetics AS-T degree has been resubmitted with the state requested 8/11/2016 changes.
- * The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

City

- * The following proposals were reviewed without comment.
 - Program Revision: Mental Health Work Certificate of Achievement
 - New Program: Sustainability AA Degree

Miramar

- * MSC C. Kinney/L. Horsman to support the aligned deactivation proposals for **ARTF 280D; DSPS 040; and MUSI 269B**.
- * FIPT 320ABC, 326AB, 328A, 330A revisions were reviewed without comment.

Committees/Discussion/Handouts

- * CIC – No report.
- * The CIC 3/9/2017 summary was emailed to members.
- * MSC L. Horsman/A. Hoffman to adjourn at 3:45 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs
Next Meeting: April 6, 2017 at 2:15 pm MS 202