

**SAN DIEGO MESA COLLEGE**  
**CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes  
Thursday, April 16, 2015

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**Present:** M. Parsons (proxy for A. Hoffman), P. Gustin (proxy for J. Ellis), J. Parker (proxy for D. Rogers), S. Eidgahy, M. Fritch, L. Shimazaki, C. Balderas, J. Estep, L. Horsman, C. Kalck, A. Saballett, T. Walker, F. Zand, A. Svedberg (proxy for V. Thao)  
**Absent:** T. McGrath (excused), J. Ellis (excused), A. Hoffman (excused), D. Rogers (excused), V. Thao (excused)

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**Welcome/Announcements**

- \* M. Parsons welcomed everyone back after the long break between meetings.

**Minutes/Agenda Start here**

- \* MSC L. Horsman/C. Kalck to approve the April 16, 2015 revised agenda.
- \* MSC L. Horsman/L. Shimazaki to approve the March 19, 2015 revised minutes.

**Information**

- \* **C-ID Resolution:**
  - M. Parsons informed the committee Mesa's CI-D resolution did not receive approval from Area D so it did not go forward to Plenary. However, it was discussed that the resolution should be brought forward again in the fall as there remain numerous C-ID issues.
  - The July 1, 2015 deadline to have C-IDs for all courses in ADT degrees is still in effect but having that deadline lifted looks promising.
  - State curriculum officials are looking into a 30 day plan during April to expedite state approval for courses and programs.
- \* **July 2015 Curriculum Institute** <http://asccc.org/events/2015-07-09-170000-2015-07-11-190000/2015-curriculum-institute>:
  - M. Parsons announced the Curriculum Institute will be held in Anaheim July 9–11, 2015 and registration is now open.
  - Interested attendees should contact T. McGrath for funding.
  - With the consensus of the committee M. Parsons will contact Dean Brown as a possible attendee for the free CTE registration.
- \* **April 2015 Plenary** <http://www.asccc.org/events/2015-04-09-070000-2015-04-11-070000/2015-spring-plenary-session-0>:
  - M. Parsons informed the committee she attended on April 9-11, 2015 several workshops at the State Plenary in San Francisco.
    - Dual Enrollment:
      - Assembly Bill AB 288 by Holden and Olsen encourages and provides added flexibility for high school students to take college courses.
      - For more information on this bill: <http://leginfo.legislature.ca.gov/faces/billCompareClient.xhtml>
    - Baccalaureate Degree Pilot:
      - ASCCC taskforce and all colleges that have a pilot program are to meet with ACCJC representative at Mesa College on April 23, 2015 for discussion.
        - Differentiate upper from lower division coursework
        - Upper division GE requirements
        - Minimum qualifications for teaching upper division
        - Support services needed
        - Articulation of upper division coursework
        - Professional development for faculty and counselors

- Repetition:
  - Title 5 Section 55040 Repeatability Options
    - Grade remediation
    - Significant lapse of time
    - Extenuating circumstances
    - Occupational work experience
    - Special classes for students with disabilities
    - Legally mandated
    - Significant change in industry standard
  - There is a resolution to change repetition from 4 complete takes to 4 successful takes within the family (PE, visual and performing arts)
  - Course description can indicate a student may be eligible to repeat the course by completing a “Petition to Repeat” or a standard statement to see a counselor to repeat the course.

\* **Task Force on Workforce (Doing What Matters):**

- M. Parsons informed the committee the Task Force on Workforce, Job Creation and a Strong Economy began in November 2014 and has 26 members. There have been five regional Town Hall meetings with one being held in San Diego. The task force is looking into developing recommendations in five areas:
  - Data – Gathering & Collecting General Data and LMI Outcomes & Success
  - Curriculum and Instructors
  - Pathways and Partnerships
  - Funding
  - Miscellaneous issues

\* **CIC Catalog and Course Deadlines:**

- The 2016-17 catalog deadline has not been officially announced but it appears the last day for catalog items will be the CIC December 10, 2015 meeting. District is also not allowing courses to be offered until they have GE and state approval.
- PSYC 165 and PSYC 166 are listed in the catalog as being Grade Only. J. Parker will look into having this adjusted.

\* **Learning Outcomes on Course Syllabus:**

- Transferring learning outcomes data from Taskstream to CurricUNET for input into course syllabi is still under discussion.

\* **2015-16 Returning Members/Sign-up:**

- M. Parsons requested members to designate on the returning sign-up sheet if they plan on returning to the committee for the 2015-16 academic year.

\* **Spring 2015 CRC Meetings/Calendar:**

- MSC L. Horsman/S. Eidgahy to cancel the tentative April 30, 2015 CRC meeting.
- MSC P. Gustin/A. Saballett to cancel the May 21, 2015 CRC meeting.
- The May 7, 2015 meeting will be the last meeting for this semester.
- A draft 2015-2016 CRC calendar of meetings will be emailed for review and voted on at the May 7 meeting.

## Committee Level Curriculum

- \* MSC M. Fritch/L. Horsman to approve the consent agenda proposals.
  - **AMSL 116, AMSL 116L, AMSL 215, AMSL 215L, AMSL 216 and AMSL 216L** aligned revisions.
  - **ANHL 100A, ANHL 100B, ANHL 125, ANHL 125L, ANHL 135 and ANHL 215** Mesa only revisions.
  - **MUSI 044** Mesa only deactivation.
- \* MSC M. Fritch/C. Kalck to submit **DANC 125A** and **DANC 125B** Mesa only new courses to CIC.
- \* The editorial changes to **HIMS 405(401), HIMS 420(402) & HIMS 430(403)** Mesa only new courses were reviewed and accepted.
- \* After reviewing the proposed HIMS curriculum table for offering baccalaureate courses M. Parsons will take it to CIC with the request to renumber apprenticeship courses to allow the HIMS 4-year program to utilize 300 numbers for their third year courses in order to be closer to standardization with upper division institutions.
- \* The **PHYR Physical Therapist Assistant AS Degree** Mesa only program revision was placed on hold to await courses.

## Status of needed ADT degrees:

- M. Parsons will email Chemistry and Biology faculty to facilitate creating ADT degrees prior to the May 7, 2015 CRC meeting for walk-ins at the May 14<sup>th</sup> CIC meeting. Chemistry and Biology ADTs were back dated to February 2015.
- M. Parsons requested a Music ADT degree be inputted into CurricUNET so it can be sent to State personnel for assistance in adjusting it so it will be in compliance with the Music TMC template.
- Nutrition which was back dated to February 2015 has been launched into CurricUNET.
- Currently there are no ADT degrees at either the CRC or CIC level of review.
- Economics, Elementary Teacher Education, Philosophy, and Theatre Arts ADT degrees were Board approved on March 26, 2015.
- Spanish and Geology ADTs have been submitted to state and are awaiting approval.

## City

- \* The following City proposal was moved forward without comment.
  - **Course FYI: NRSE 092**

## Miramar

- \* There were no proposals from Miramar to review.

## Committees/Discussion/Handouts

- \* M. Parsons thanked P. Gustin and J. Estep for their proxy participation at CIC on April 9 and P. Gustin and J. Ellis for their proxy participation at CIC on March 26, 2015.
- \* There were no other reports.
- \* The following CIC summaries were emailed to members: 2/26/2015 Addendum, 3/26/2015, and 4/9/2015.
- \* MSC J. Parker/A. Svedberg to adjourn at 4:20 pm.

Minutes approved by