

**SAN DIEGO MESA COLLEGE**  
**CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, April 6, 2017

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Present: P. Gustin, L. Shimazaki, T. Recalde, M. Cox, J. Estep, C. Kalck, C. Kinney, E. Helscher, A. Hoffman, J. Parker, N.S. Robinson, D. Rogers, A. Saballett, W. Smith, E. Ball, T. Nguyen, A. Svedberg (Proxy for L. Horsman)  
Absent: T. McGrath (Excused), L. Horsman (Excused) C. Carrasquillo  
Guests: J. Chagnon

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**Welcome/Announcements**

- \* P. Gustin welcomed everyone and explained J. Chagnon will become a new CRC member as soon as the paperwork is accomplished. Self introductions were made.

**Minutes/Agenda**

- \* MSC E. Helscher/L. Shimazaki to approve the amended April 6, 2017 agenda.
- \* MSC L. Shimazaki/J. Parker to approve the March 16, 2017 minutes with a minor adjustment.

**Information**

- \* Streamlining Curricular Processes & Policy Change (Handouts)
  - P. Gustin reviewed the handouts with the committee and highlighted the two changes.
    - Expediting the state approval of credit courses by implementing in November 2016 the usage of a credit course certification form to process courses automatically into the state inventory.
    - Expediting state approval for ADT programs by implementing as of March 1, 2017 the process of allowing these programs to be submitted to the state inventory after 45 days if a course is still being C-ID reviewed.
- \* Curriculum Training – Tabled
- \* NUTR Course Activation
  - P. Gustin reported Miramar activated Mesa's nutrition courses several years ago.
    - The nutrition courses were placed into an Exercise and Nutritional Science AS Degree.
    - Mesa's nutrition faculty report that Miramar's nutrition sections may be lacking the scientific areas of nutrition needed for students to succeed in higher level nutrition courses.
- \* Curriculum Course Review (6 and 2 Years)
  - P. Gustin presented a list of courses taken from CurricUNET's six year report that are in need of review.
    - P. Gustin clarified the list was formatted so only the courses in current or past need of review and those that need to be reviewed by the end of 2017 were included in the list.
      - Recommendation the past due courses by color coded red.

- P. Gustin noted some courses on the list need to be removed as CurricUNET's report has not been updated since fall 2016.
    - Recommendation to CIC the report be updated at least twice a year.
  - The purpose of the list is to track Mesa's courses to ensure they have been reviewed within the 6 or 2 year timelines.
    - Recommendation the 6 or 2 year timeline review/tracking of courses be done by the discipline deans as numerous courses on the list are aligned courses.
  - P. Gustin will update the report for continued discussion at the April 20, 2017 CRC meeting.
- \* Individual College Proposals
- P. Gustin and J Parker informed the committee of several challenges when a college includes other colleges on a proposal.
    - The other colleges listed on the proposal at times are not aware of their inclusion and do not want to be included and then must submit an individual proposal to undo the inclusion.
    - Without individual proposals articulation of the course for the other colleges may not be requested.
  - P. Gustin will convey this challenge to CIC.

### Committee Level Curriculum

- \* MSC C. Kalck/A. Saballet to submit **ANTH 270** Mesa only revision to CIC.
- \* MSC A. Hoffman/C. Kalck to submit **FASH 168** Mesa only distance learning as a walk-in to CIC.
- \* MSC L. Shimazaki/A. Saballet to submit **JAPN 101** Mesa only distance learning to CIC.
- \* MSC A. Svedberg/J. Parker to submit **NUTR 170** Mesa only distance learning to CIC.
- \* MSC L. Shimazaki/A. Hoffman to submit **POLI 103** aligned revision to CIC.
- \* MSC A. Saballet/M. Cox to submit **Liberal Arts & Sciences: Anthropology AA Degree** Mesa only revision to CIC.
- \* MSC C. Kinney/J. Parker to submit **MULT 3D Animation & Modeling CA** Mesa only revision to CIC.
- \* MSC T. Nguyen/E. Ball to submit **ARCH 112** Mesa only revision as a walk-in to CIC.
- \* MSC A. Svedberg/C. Kinney to submit **INTE 215** Mesa only revision to CIC.
- \* **ENGL 247A** aligned revision remains on hold.

### Status of ADT Degrees

- \* The new Biology AS-T was approved on 2/6/2017 by the Board and is waiting for the additional paperwork needed prior to submission to the state inventory for approval.
- \* The Kinesiology AA-T revision is waiting for Mesa to resubmit after the 12/5/2016 state requested changes have been completed.
- \* The Journalism AA-T revision is waiting for Mesa to resubmit after the 8/24/2016 state requested changes have been resolved.
- \* The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.
- \* The new Nutrition & Dietetics AS-T degree was state approved on 3/28/2017 and is now awaiting the final ACCJC/WASC notification.

## **City**

- \* The City only course revisions MACT 140,150,160M,161M,162M,170,171,172,180M, 181M,182M; EMGM 201; and PARA 175, 200, 205, 210 were reviewed without comment.

## **Miramar**

- \* MSC A. Svedberg/M. Cox to support the aligned **COMS 201** new course upon the removal of Mesa activating the course. (Mesa needs to do its own separate proposal to activate COMS 201.
- \* The aligned deactivations **ARTF 280D; DSPS 040; MUSI 120, MUSI 135A, MUSI 135B, MUSI 258A, MUSI 258B, MUSI 269AB;** and **PHYN 105** were reviewed without comment.

## **Committees/Discussion/Handouts**

- \* P. Gustin reported CIC is currently reviewing the English pathways Mesa, City and Miramar advocate.
- \* The CIC 3/9/2017 addendum and the 3/23/2017 summary were emailed to members.
- \* MSC A. Hoffman/M. Cox to adjourn at 3:55 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs

Next Meeting: April 20, 2017 at 2:15 pm MS 202